



Budleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
Council Offices, Station Road
Budleigh Salterton
Devon, EX9 6RJ
T: 01395 442245

E: office@budleighsaltertontowncouncil.gov.uk

24 November 2021

You are hereby summoned to attend a Meeting of the Town Council to be held in the Public Hall, Station Road, Budleigh Salterton on Monday 29 November 2021 on the rising of the Planning Committee. The Agenda is set out below.

Mrs J E Vanstone
Town Clerk

AGENDA

- 1. Public Speaking Time (15 minutes max)**
Members of the public are invited to address the Council.
 - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
 - Any questions put to the Council must be put through the Chairman.
 - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
- 2. To receive any Apologies for Absence**
- 3. Declarations of Interests in Items on the Agenda**
NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.
- 4. Minutes**
To confirm the Minutes of the Meeting of the Town Council held on 25 October 2021.
- 5. Reports of Committees**
To note the Minutes of the following Meetings:
 - The Public Hall Committee held on 25 October 2021
 - The Community Gardens Committee held on 25 October 2021
 - The Budleigh Salterton Traffic Group held on 5 October 2021
- 6. Chairman's Report**
- 7. Clerk's Report**
- 8. Reports of Council Representatives on Other Bodies**
- 9. Reports of County and District Councillors**

- 10. Finance Inspection**
- (i) To approve payments for the month of November 2021, in accordance with Appendix A.
 - (ii) To note that the Chairman of the Finance Committee has carried out the internal finance inspection for October 2021.
- 11. Grant Aid 2021/22: Budleigh Salterton Relief in Need**
At the Meeting of the Town Council held on 25 October, the Town Mayor, Cllr R D Sherriff advised that, this year, he has decided to make a donation to The Budleigh Salterton Relief in Need Charity rather than send Christmas Cards.
- (i) To agree whether to make an additional donation to the Charity.
 - (ii) To agree the amount of any donation.
- 12. Request for Grant Aid 2021/22: Veterans' Community Support (East Devon)**
- (i) To agree whether to make a donation towards the Support Group's trip.
 - (ii) To agree the amount of any donation.
- 13. Royal British Legion – Poppy Appeal 2021**
To consider an appropriate donation for the wreaths.
- 14. East Devon District Council: Licence Application – 43 High Street**
To note the delegated response to an application from L'Image for an alcohol licence.
- 15. East Devon District Council: Licence Application – 28 High Street**
To receive an application from The Dolphin Café for an alcohol licence and respond, if necessary.
- 16. Community Infrastructure Levy Committee**
To approve the co-option of Cllr D J Hayward on to the Committee.
- 17. East Devon District Council: Arts and Culture Forum**
To nominate a representative to attend these meetings.
- 18. Meeting Dates 2022**
- (i) To discuss the frequency and venue of meetings for 2022.
 - (ii) To consider and agree the suggested Meeting Dates.
- 19. Office Opening Hours: Christmas/New Year**
To agree that the office will close at 1.00pm on Wednesday 22 December 2021 and will re-open at 10.00am on Wednesday 5 January 2022.
- 20. Correspondence Received**
- Devon County Council:
 - Temporary Prohibition of Traffic & Parking – High Street: 10 December 2021
 - Temporary Prohibition of Through Traffic – Little Knowle: 10-12 January 2022
 - The Clerk: November 2021
 - Clerks & Councils Direct: November 2021
 - Allotment & Leisure Gardener: Issue 4 2021
- 21. Any Other Business at the Chairman's Discretion**
NB!! No decisions may lawfully be made under this Agenda item.

22. Dates of Next Meetings

Planning Committee:

13 December 2021 at 7.00pm

Town Council:

13 December 2021 on the rising of the
Planning Committee

23. The Deputy Town Mayor to Move that:

Under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the Meeting as exempt information is likely to be discussed.

PART B

24. Staffing

To consider an increase in the Caretaker and Deputy Caretaker's salaries with effect from 1 January 2022.