



Budleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
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25 October 2023

You are hereby summoned to attend a Meeting of the Town Council to be held in the Council Offices, Station Road, Budleigh Salterton on Monday 30 October 2023 on the rising of the Planning Committee. The Agenda is set out below.

Mrs J E Vanstone
Town Clerk

AGENDA

1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

2. To receive any Apologies for Absence

3. Declarations of Interests in Items on the Agenda

NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.

4. Minutes

To confirm the Minutes of the Meeting of the Town Council held on 25 September 2023

5. Reports of Committees

To note the Minutes of the following meetings:

- Public Hall Committee held on 9 October 2023
- Staffing Committee held on 9 October 2023

6. Chairman's Report

7. Clerk's Report

8. Reports of Council Representatives on Other Bodies

9. Reports of County and District Councillors

10. Finance Inspection

- (i) To approve payments for the month of October 2023, in accordance with Appendix A.
- (ii) To note that the Chairman of the Finance Committee has carried out the internal finance inspection for September 2023.

11. Authority to Sign Cheques/Direct Debits/Authorise Payments

To appoint a Member with authority to sign cheques and Direct Debits and authorise internet banking payments.

12. Staffing – Salary Increases

To ratify the decision made by the Staffing Committee at which it was agreed to increase the hourly rate paid to both the Caretaker and Deputy Caretaker by £1.00 per hour.

13. Royal British Legion – Poppy Appeal 2023

To consider an appropriate donation for the wreaths.

14. Request for Grant Aid 2023/24: St Peter’s School PTA

- (i) To agree whether to make a grant towards the purchase of gifts for the Christmas Grotto.
- (ii) To agree the amount of any contribution.

15. Request for Grant Aid 2024/25: Lions Club of Budleigh Salterton – Gala Week Children’s Cycle Competition

- (i) To agree whether to sponsor the Competition.
- (ii) To agree the amount of sponsorship for the Competition.

16. Correspondence Received

- Shop Budleigh: Launch pack
- Otter Valley Association: Winter 2023 newsletter
- Devon County Council:
 - Temporary Prohibition of Through Traffic – Bear Lane: 24 October 2023 (work to rising main)
 - Temporary Prohibition of Through Traffic – East Budleigh Road: 1 to 3 November 2023 (supply new water supply)
 - Temporary Prohibition of Through Traffic – Stoneborough Lane: 19 to 20 December 2023

17. Any Other Business at the Chairman’s Discretion

NB!! No decisions may lawfully be made under this Agenda item.

18. Dates of Next Meetings

Planning Committee:	13 November 2023 at 7.00pm
Foreshore & Footpaths:	13 November 2023 on the rising of the Planning Committee
Community Gardens Committee:	13 November 2023 on the rising of the Foreshore & Footpaths Committee
Planning Committee:	27 November 2023 at 7.00pm
Town Council:	27 November 2023 on the rising of the Planning Committee
Finance Committee:	27 November 2023 on the rising of the Town Council