



Buddleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
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Buddleigh Salterton
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15 November 2023

You are hereby summoned to attend a Meeting of the Town Council to be held in the Council Offices, Station Road, Buddleigh Salterton on Monday 20 November 2023 at 7.00pm.

Mrs J E Vanstone
Town Clerk

AGENDA

- 1. To receive any Apologies for Absence**
- 2. Co-option of One Councillor**
Applications have been received from the following:

Stephen Horn – Andrew Kingsnorth

Members have previously been circulated with application forms from the two candidates.

Each candidate will be interviewed, after which Members will proceed to vote according to the Town Council's Co-option Policy.

RECOMMENDATION:

- (i) To co-opt one Councillor to fill the vacancy on Buddleigh Salterton Town Council.
- (ii) To agree that the Declaration of Acceptance of Office will be signed in the presence of the Town Clerk at the earliest possible opportunity.