



Budleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
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Budleigh Salterton
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29 November 2023

You are hereby summoned to attend a Meeting of the Town Council to be held in the Council Offices, Station Road, Budleigh Salterton on Monday 11 December 2023 on the rising of the Planning Committee. The Agenda is set out below.

Mrs J E Vanstone
Town Clerk

AGENDA

- 1. Public Speaking Time (15 minutes max)**
Members of the public are invited to address the Council.
 - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
 - Any questions put to the Council must be put through the Chairman.
 - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
- 2. To receive any Apologies for Absence**
- 3. Declarations of Interests in Items on the Agenda**
NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.
- 4. Minutes**
To confirm the Minutes of the Meeting of the Town Council held on 27 November 2023.
- 5. Reports of Committees**
To note the Minutes of the Meeting of the Finance Committee held on 27 November 2023.
- 6. Chairman's Report**
- 7. Clerk's Report**
- 8. Reports of Council Representatives on Other Bodies**
- 9. Reports of County and District Councillors**

10. Finance Inspection

- (i) To approve payments for the month of December 2023, in accordance with Appendix A.
- (ii) To note that the Chairman of the Finance Committee will carry out the internal finance inspection for November 2023 before 20 December 2023.

11. Precept 2024/25

- (i) To note that the Chairman's Allowance will be £1600.00.
- (ii) To fix the Precept to be demanded for Financial Year 2024/25.

12. Information Centre Steering Group

- (i) To agree the Members to sit on the Steering Group.
- (ii) To agree the date of the first meeting at which Terms of Reference will be agreed.

13. Correspondence Received

- South Museum Development: Annual Review 2022/23

14. Any Other Business at the Chairman's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

15. Dates of Next Meetings

Planning Committee:	15 January 2024 at 7.00pm
CIL Committee:	15 January 2024 on the rising of the Planning Committee
Planning Committee:	29 January 2024 at 7.00pm
Town Council:	29 January 2024 on the rising of the Planning Committee