



# **Budleigh Salterton Town Council**

Town Clerk: Mrs J E Vanstone  
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20 November 2024

You are hereby summoned to attend a Meeting of the Finance Committee which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 25 November 2024 on the rising of the Community Gardens Committee. The Agenda is set out below.

Mrs J E Vanstone  
Town Clerk

## **AGENDA**

- 1. Public Speaking Time (15 minutes max)**  
Members of the public are invited to address the Council.
  - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
  - Any questions put to the Council must be put through the Chairman.
  - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
- 2. To receive any Apologies for Absence**
- 3. Minutes**  
To confirm the Minutes of the Meeting of the Finance Committee held on 9 September 2024.
- 4. Chairman's Report**
- 5. Internal Controls**  
To review the Council's Internal Finance Controls.
- 6. Payments**  
To agree that, for the next twelve months, the Clerk can continue to make payments via Internet Banking.

**7. Direct Debit Payments**

To agree that, for the next twelve months, the following expenditure items can be paid via direct debit:

- East Devon District Council – Car Park Rates
- East Devon District Council – Public Hall Rates
- East Devon District Council – Norman Centre Rates
- British Gas – Public Hall Gas
- British Gas – Public Hall Electricity
- British Gas – Norman Centre Gas
- British Gas – Norman Centre Electricity
- Biffa – Refuse collection
- South West Water – Public Hall Water and Sewerage
- South West Water – Community Gardens Water
- Zen Internet – telephone and fibre

**8. Income & Expenditure 2024/25**

To agree the increase to Budget Heading 150 CIL Expenditure to £33500 following recent grants to Budleigh Salterton Football Club (£10000), Budleigh Salterton Library (£6000) and Shop Budleigh (£7500).

**9. Precept 2025/26**

- (i) To receive estimated figures for 2024/25.
- (ii) To agree the changes to the Public Hall and Norman Centre Precept requirement for 2025/26.
- (iii) To ascertain the Precept requirement for financial year 2025/26.

**10. Any Other Business at the Chairman's Discretion**

*NB!! No decisions may lawfully be made under this Agenda item.*

*Cllr S P Cook*

*Cllr R J Doorbar*

*Cllr M P Lewis*

*Cllr C A Sismore-Hunt (Town Mayor)*

*Cllr G Woodcraft (Chairman)*