



Budleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
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24 January 2024

You are hereby summoned to attend a Meeting of the Town Council to be held in the Council Offices, Station Road, Budleigh Salterton on Monday 29 January 2024 on the rising of the Planning Committee. The Agenda is set out below.

Mrs J E Vanstone
Town Clerk

AGENDA

1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

2. To receive any Apologies for Absence

3. Declarations of Interests in Items on the Agenda

NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.

4. Minutes

To confirm the Minutes of the Meeting of the Town Council held on 11 December 2023.

5. Reports of Committees

To note the Minutes of the following Meetings:

- Community Infrastructure Levy Committee held on 15 January 2024
- Budleigh Salterton Traffic Group held on 16 January 2024
- Budleigh Salterton Climate Change Group held on 22 January 2024

6. Chairman's Report

7. Clerk's Report

8. Reports of Council Representatives on Other Bodies

9. Reports of County and District Councillors

10. Finance Inspection

- (i) To approve payments for the month of December 2023 and January 2024, in accordance with Appendix A.
- (ii) To note that the Chairman of the Finance Committee has carried out the internal finance inspections for November and December 2023.

11. Audit 2023/24

To note that the Council's Internal Auditor, Westcotts, has undertaken the interim audit and no issues were raised.

12. Request for Grant Aid 2024/25: Exmouth & District Community Transport Group

- (i) To agree whether to make a donation to the Group.
- (ii) To agree the amount of any donation.

13. Budleigh Information Centre

To receive an update following the Working Group meeting held on 3 January 2024.

14. Devon Wildlife Trust: Free Landmark Tree

To receive information from the Devon Wildlife Trust and consider whether this Council wishes to apply for a free tree as part of the Saving Devon's Treescapes Project.

15. Correspondence Received

- Devon County Council:
 - Temporary Prohibition of Through Traffic & Parking – Granary Lane: 18 to 22 March 2024 (South West Water – new connection works)
- Royal British Legion, Budleigh Salterton Branch: Letter of thanks for donation
- Devon Association of Local Councils: Notification of Subscription Fees 2024/25
- Lloyds Bank: Details of when the Mobile Branch Service is ending and alternative arrangements
- The Clerk: January 2024
- Clerks & Councils Direct: January 2024

16. Any Other Business at the Chairman's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

17. Dates of Next Meetings

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| Planning Committee: | 12 February 2024 at 7.00pm |
| Community Gardens Committee: | 12 February 2024 on the rising of the Planning Committee |
| Public Hall Committee: | 12 February 2024 on the rising of the Community Gardens Committee |
| Planning Committee: | 26 February 2024 at 7.00pm |
| Town Council: | 26 February 2024 on the rising of the Planning Committee |