



# Budleigh Salterton Town Council

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21 February 2024

You are hereby summoned to attend a Meeting of the Town Council to be held in the Council Offices, Station Road, Budleigh Salterton on Monday 26 February 2024 on the rising of the Planning Committee. The Agenda is set out below.

Mrs J E Vanstone  
Town Clerk

## AGENDA

### 1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

### 2. To receive any Apologies for Absence

### 3. Declarations of Interests in Items on the Agenda

*NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.*

### 4. Minutes

To confirm the Minutes of the Meeting of the Town Council held on 29 January 2024.

### 5. Reports of Committees

To note the Minutes of the following Meetings:

- Community Gardens Committee held on 12 February 2024
- Public Hall Committee held on 12 February 2024
- Budleigh Salterton Climate Change Group held on 5 February 2024

### 6. Chairman's Report

### 7. Clerk's Report

### 8. Reports of Council Representatives on Other Bodies

### 9. Reports of County and District Councillors

**10. Finance Inspection**

- (i) To approve payments for the month of February 2024, in accordance with Appendix A.
- (ii) To note that the Chairman of the Finance Committee will carry out the internal finance inspection for January 2024 as soon as he is able.

**11. Request for Grant Aid 2024/25: Budleigh Music Festival**

- (i) To agree whether to make a donation towards the Tea & Tunes event which will be held on 5 July 2024.
- (ii) To agree the amount of any donation.

**12. Request for Grant Aid 2024/25: Budleigh Salterton AFC – Youth Section**

- (i) To agree whether to make a donation towards the purchase of additional equipment needed to set Robins Nest.
- (ii) To agree the amount of any donation.

**13. East Devon District Council: Pavement Licence Application – Mercado, 24 High Street**

To receive an application from Mercado for a pavement licence and respond, if necessary.

**14. Devon and Torbay Devolution Deal**

To receive and consider the Devon and Torbay Devolution Draft Proposal and formulate a response, if necessary.

[Devon and Torbay Combined County Authority – Draft Proposal - Devon and Torbay Devolution Deal \(devontorbaydeal.org.uk\)](https://www.devontorbaydeal.org.uk)

**15. Emergency Plan**

To appoint a Councillor to finalise the Emergency Plan.

**16. Correspondence Received**

- Devon County Council:
  - East Devon HATOC (Traffic Regulation) Amendment Order
  - Temporary Prohibition of Through Traffic – Stoneborough Lane: 16 April 2024 (Pole Replacement)
  - Temporary Prohibition of Through Traffic & Parking – Granary Lane, Salting Hill, Coastguard Hill and Marine Parade: 26 May 2024 (Fun Run)
- South West Museum Development: Update on 2024 provision
- Allotment Gardener: Issue 1 2024
- Otter Valley Association: Spring 2024
- Shop Budleigh: Details of the Budleigh Business Awards

**17. Any Other Business at the Chairman’s Discretion**

*NB!! No decisions may lawfully be made under this Agenda item.*

**18. Dates of Next Meetings**

Planning Committee:	11 March 2024 at 7.00pm
Foreshore & Footpaths Committee:	11 March 2024 on the rising of the Planning Committee
Planning Committee:	25 March 2024 at 7.00pm
Town Council:	25 March 2024 on the rising of the Planning Committee