



Budleigh Salterton Town Council

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24 April 2024

You are hereby summoned to attend a Meeting of the Town Council to be held in the Council Offices, Station Road, Budleigh Salterton on Monday 29 April 2024 on the rising of the Planning Committee. The Agenda is set out below.

Mrs J E Vanstone
Town Clerk

AGENDA

- 1. Public Speaking Time (15 minutes max)**
Members of the public are invited to address the Council.
 - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
 - Any questions put to the Council must be put through the Chairman.
 - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
- 2. To receive any Apologies for Absence**
- 3. Declarations of Interests in Items on the Agenda**
NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.
- 4. Minutes**
To confirm the Minutes of the Meeting of the Town Council held on 25 March 2024 and Extra Ordinary Meeting of the Town Council held on 15 April 2024.
- 5. Report of Committee**
To note the Minutes of the Meeting of the Budleigh Salterton Traffic Group held on 16 April 2024.
- 6. Retiring Chairman's Report**
- 7. Clerk's Report**
- 8. Reports of Council Representatives on Other Bodies**
- 9. Reports of County and District Councillors**

10. Finance Inspection

- (i) To approve payments for the month of April 2024, in accordance with Appendix A.
- (ii) To note that Cllr Ms G Woodcraft has carried out the internal finance inspection for March 2024.

11. Authority to Sign Cheques/Direct Debits/Authorise Payments

- (i) To consider whether to increase the number of bank signatories to six (*currently five*).
- (ii) To appoint additional Members with authority to sign cheques and Direct Debits and authorise internet banking payments.

12. Appointment of Solicitors

To consider whether to appoint a new solicitor to deal with the purchase of the freehold of Station Road Toilets from East Devon District Council.

13. Budleigh Business Awards

To consider which award this Council wishes to sponsor and at what level (Bronze £50, Silver £300, Gold £500).

14. Councillor Vacancies

To consider delaying the co-option process until the required time has passed for both vacancies (*after 13 May 2024*).

15. Swift Boxes

To receive and consider a request from the Otter Valley Association to install up to five swift boxes on the rear elevation of the Public Hall.

16. Meeting Dates

To note the Town Council meeting dates for June/July 2024 will be changed to the following:

- 1 July 2024 (Planning and Town Council) (*previously 24 June*)
- 15 July (Planning, Foreshore & Footpaths and Public Hall) (*previously 8 July*)
- 29 July (Planning and Town Council) (*no change*)

17. Gala Week 2024

To note the Clerk has responded to the following request from the Lions Club of Budleigh Salterton, as per Min 21.362 of the Town Council minutes dated 21 February 2022:

- A concessionary hire charge of £100 to be applied for the hire of the Public Hall
- Use of The Green
- Erection of bunting above the High Street to remain in situ until after the Literary Festival in September

18. Correspondence Received

- Simon Jupp MP: response to letter regarding sewage issues
- South West Water: response to letter regarding sewage issues
- Environment Agency: response to letter regarding sewage issues
- OfWat: response to letter regarding sewage issues
- Devon County Council: Temporary Prohibition of Through Traffic – Swains Road: 15 July 2024 (Repair Defective Tarmac)

19. Any Other Business at the Chairman's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

20. Dates of Next Meetings

Annual Meeting of the Town Council:
Planning Committee:

13 May 2024 at 7.00pm
13 May 2024 on the rising of the Town
Council

Planning Committee:
Town Council:

20 May 2024 at 7.00pm
20 May 2024 on the rising of the Planning
Committee

Planning Committee:

10 June 2024 at 7.00pm