



# Budleigh Salterton Town Council

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14 August 2024

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 19 August 2024 on the rising of the Planning Committee. The Agenda is set out below.

Mrs J E Vanstone  
Town Clerk

## AGENDA

- 1. Public Speaking Time (15 minutes max)**  
Members of the public are invited to address the Council.
  - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
  - Any questions put to the Council must be put through the Chairman.
  - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
- 2. To receive any Apologies for Absence**
- 3. Councillor Vacancy**  
To note that Steve Cook is co-opted on to the Town Council, unopposed.
- 4. Declarations of Interests in Items on the Agenda**  
*NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.*
- 5. Minutes**  
To confirm the Minutes of the Meeting of the Town Council held on 29 July 2024.
- 6. Reports of Committees**  
To note the Minutes of the Meeting of the Budleigh Salterton Climate Change Group held on 8 July 2024.
- 7. Chairman's Report**
- 8. Clerk's Report**
- 9. Reports of Council Representatives on Other Bodies**
- 10. Reports of County and District Councillors**

**11. Finance Inspection**

- (i) To approve payments for the month of August 2024, in accordance with Appendix A.
- (ii) To note that Cllr G Woodcraft has carried out the internal finance inspection for July 2024.

**12. Audit of Accounts: Year Ended 31 March 2024**

To note that the Audit has been successfully completed.

**13. Request for Grant Aid 2024/25: South West Museum Development**

- (i) To agree whether to make a grant to enable Fairlynch Museum to draw down enhanced services.
- (ii) To agree the amount of any contribution.

**14. Request for Grant Aid 2024/25: Budleigh Salterton Carnival**

- (i) To agree whether to make a grant towards the organisation of this year's Carnival.
- (ii) To agree the amount of any contribution.

**15. Station Road Toilets: Transfer of Asset**

To consider whether this Council is prepared to let East Devon District Council to leave the car park signage on the gable end of the toilet block and the litter bin on the paving outside the service alley.

*The contract has been drafted on the basis EDDC will relocate these items but if at least initially it does not cause BSTC any issues EDDC could reserve a right to have them on the building and the litter bin in it's current location and that right could be terminated by BSTC subject to written notice (length of notice to be discussed).*

**16. Staffing Committee**

- (i) To elect a Chairman of this Committee
- (ii) To co-opt Cllr G Woodcraft on to the Committee

**17. East Devon District Council: Street Trading Application**

To note that no objections were raised to the following event:

- Budleigh Salterton Lions Club August Bank Holiday Fair – Street Trading Application for 35 x trading stalls, including some craft, food and other trading stalls – 26 August 2024

**18. Correspondence Received**

- South West Water: copy of a response to District Cllr H L Riddell
- Allotment & Leisure Gardener: Issue 3 2024
- OVA: July 2024
- Devon County Council:
  - Temporary Prohibition of Through Traffic – Knowle Road: 9 to 14 September 2024 (Patching/lining works potential pollution risk – Kier)
  - Temporary Prohibition of Through Traffic – Little Knowle: 24 to 28 September 2024 (Patching, lining works, locate and raise chambers – Kier)
  - Temporary Prohibition of Through Traffic – Moor Lane (at junction with Clinton Terrace): 28 October to 1 November 2024 (Provide new water connection – Kier)

**19. Any Other Business at the Chairman's Discretion**

*NB!! No decisions may lawfully be made under this Agenda item.*

**20. Dates of Next Meetings**

Planning Committee:

9 September 2024 at 7.00pm

CIL Committee:

9 September 2024 on the rising of the  
Planning Committee

Finance Committee:

9 September 2024 on the rising of the CIL  
Committee

Planning Committee:

30 September 2024 at 7.00pm

Town Council:

30 September 2024 on the rising of the  
Planning Committee