



# **Budleigh Salterton Town Council**

Town Clerk: Mrs Alice Gater-Wildgust  
Council Offices, Station Road  
Budleigh Salterton  
Devon, EX9 6RJ  
T: 01395 442245  
E: office@budleighsaltertontowncouncil.gov.uk

19 March 2025

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 24 March 2025 on the rising of the Planning Committee. The Agenda is set out below.

Mrs Alice Gater-Wildgust  
Town Clerk

## **AGENDA**

### **1. Public Speaking Time (15 minutes max)**

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

### **2. To receive any Apologies for Absence**

### **3. Declarations of Interests in Items on the Agenda**

*NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.*

### **4. Minutes**

To confirm the Minutes of the following Meetings:

- Meeting of the Town Council held on 27 January 2025
- Meeting of the Town Council held on 24 February 2025
- Extra Ordinary Meeting of the Town Council held on 3 February 2025

### **5. Chair's Report**

### **6. Clerk's Report**

### **7. Reports of Council Representatives on Other Bodies**

### **8. Reports of County and District Councillors**

### **9. Finance Inspection**

- To approve payments for the month of March 2025, in accordance with Appendix A.
- To note that Cllr G Woodcraft has carried out the internal finance inspection for February 2025.

- 10. Authority to Sign Cheques/Direct Debits/Authorise Payments**
- (i) To appoint an additional two Members with authority to sign cheques and Direct Debits and authorise internet banking payments.
  - (ii) To note that Alice Gater-Wildgust has been added as a bank signatory in order to manage the Council's payments etc.
- 11. Income & Expenditure 2024/25**  
To agree the increase to Budget Heading 522 Public Hall – Hall Improvements to £35000.00 to allow for the first payment to Sound Events for the lighting and audio upgrade
- 12. Request for Grant Aid 2025/26: Budleigh Music Festival**
- (i) To agree whether to make a grant towards the Budleigh Music Festival.
  - (ii) To agree the amount of any contribution.
- 13. Risk Management**  
To review the Council's Risk Management Document
- 14. Investment Policy**  
To review the Council's Investment Policy
- 15. Councillor Representatives on other Committees**  
To note that Cllr Billington has agreed to be the Town Council representative on the Budleigh in Bloom Committee.
- 16. East Devon District Council: Event Consultation**  
To note that no objections were raised to the following event:
- Pebble Dash (Fun Run) Budleigh Salterton Seafront – 25 October 2025
- 17. Budleigh Salterton Carnival Club: Event Notification**
- (i) To receive and accept details of the traffic management plan for the event on 4 October 2025
- 18. Correspondence Received: tbc**
- Devon County Council:
    - Temporary Prohibition of Through Traffic – Bear Lane: 8 to 18 April 2025 (masonry works to bridge)
    - Temporary Prohibition of Through Traffic – East Terrace: 22 April 2025 (pole replacement)
  - National Grid:
    - Temporary Road Closure – Fore Street Hill: 21<sup>st</sup> and 31<sup>st</sup> March 2025
  - Invitation: Citizens Advice 85<sup>th</sup> Birthday Party, Fri 2<sup>nd</sup> May 2025
  - David Reed MP: Letter received
  - Royal British Legion: Thank you letter and confirmation of collection amount
  - Veterans Community Support (VCS): Thank you letter
  - Libraries Unlimited: 2023/2024 Impact report
- 19. Any Other Business at the Chairman's Discretion**  
*NB!! No decisions may lawfully be made under this Agenda item.*

## **20. Dates of Next Meetings**

Planning Committee:

14 April 2025 at 7.00pm

Finance Committee:

14 April 2025 on the rising of the  
Planning Committee

Planning Committee:

28 April 2025 at 7.00pm

Town Council:

28 April 2025 on the rising of the  
Planning Committee

Annual Meeting of the Town Council

12 May 2025 on the rising of the  
Planning Committee