



Budleigh Salterton Town Council

Town Clerk: Mrs Alice Gater-Wildgust
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7 May 2025

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 12 May 2025 at 7.00pm. The Agenda is set out below.

Mrs Alice Gater-Wildgust
Town Clerk

AGENDA

- 1. Election of Chair**
- 2. Declaration of Acceptance of Office by Chair**
- 3. To receive any Apologies for Absence**
- 4. Election of Vice Chair**
- 5. Declaration of Acceptance of Office of Vice Chair**
- 6. Chair's Remarks**
- 7. To Appoint Members to Serve on the Under-mentioned Committees:-**
 - a) Planning (with Power to Act)
 - b) Finance
 - c) Staffing
 - d) Public Hall
 - e) Foreshore and Footpaths
 - f) Community Gardens
 - g) Town Improvement Fund
 - h) Community Infrastructure Levy
- 8. To Appoint Members to Serve on the Under-mentioned Groups:-**
 - a) Budleigh Salterton Traffic Group
 - b) Budleigh Salterton Climate Change Group
 - c) Budleigh Salterton Emergency Group
- 9. To Appoint Representatives to Serve on the Under-mentioned Bodies:-**
 - a) Budleigh in Bloom
 - b) Budleigh Salterton Nursing Association
 - c) Community Safety Group (to include Police/Councillor Advocate Forum)
 - d) Devon Association of Local Councils – Larger Councils Sub-Committee
 - e) East Devon District Council Arts & Culture Forum
 - f) Exmouth & District Community Transport Group

- g) Fairlynch Museum
- h) Friends of Budleigh Salterton Library
- i) Knowle Village Hall Committee
- j) Parish Tree Warden
- k) St Peter's Primary School

10. To Appoint a Trustee to Serve on the Under-mentioned Bodies:-

- a) Fryer Welfare Trust
- b) Fryer Recreational Trust

11. Power to Act

To receive details on the Power to Act and to consider approval for its use by the Proper Officer

12. Dates and Times of Meetings

To fix dates and times for Ordinary Meetings of the Council and of the Planning Committee for the ensuing year and to agree Power to Act on Planning Applications during the holiday periods, Easter and Christmas/New Year periods. (see Supporting documents)

13. Authority to Sign Cheques/Direct Debits/Authorise Payments

- i. To agree names of Members with authority to sign cheques and Direct Debits and authorise internet banking payments.
- ii. To agree names of Members with authority to manage CCLA Investments (see Supporting documents)

14. Bank Mandates

To consider renewing mandates with Lloyds Bank.

15. Deeds and Documents

To note that the deeds and documents are held with Messrs Gilbert Stephens of 51 High Street, Budleigh Salterton.

16. Insurance

To note that the Town Council's insurance cover is currently held with Aviva. A full review for 2025/26 has been completed with the Town Council's insurance broker.

17. Council Policies

To reaffirm the Town Council's Policies listed below. All policies can be viewed on the Town Council's website [Policies - Budleigh Salterton Town Council](#):

(To note:

- Standing Orders: There are new 2025 Model Standing Orders from DALC. These will be on a future agenda for review and discussion
- Financial Regulations: There are new 2025 Financial Regulation for review and discussion as the next meeting of the Finance Committee)