



Buddleigh Salterton Town Council

Town Clerk: Mrs Alice Gater-Wildgust
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14 May 2025

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Buddleigh Salterton on Monday 19 May 2025 at 7.00pm. The Agenda is set out below.

Mrs Alice Gater-Wildgust
Town Clerk

AGENDA

1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

2. To receive any Apologies for Absence

3. Declarations of Interests in Items on the Agenda

NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.

4. Minutes

To confirm the Minutes of the Meeting of the Town Council held on 12 May 2025.

5. Reports of Committees

To note the Minutes of the Planning Committee held on 12 May 2025

6. Chair's Report

7. Clerk's Report

8. Reports of Council Representatives on Other Bodies

9. Reports of County and District Councillors

10. Finance Inspection

- (i) To approve payments for the month of April 2025, in accordance with Appendix A.
- (ii) To note that the audit process is still underway. Finance checks for April 2025 will be completed once this is finalised.

11. Committee Chairs

To elect a Chair for each of the following Committees:

- Finance
- Public Hall
- Foreshore & Footpaths
- Community Gardens
- Staffing

See supporting papers

12. To agree that a review of terms of reference for committees will take place

See supporting papers

13. To receive details of the declarations required by BSTC's insurance provider

See supporting documents

14. East Devon National Landscape Management Plan Consultation Draft 2025-2030

To receive an update on meetings held to discuss the consultation and the ongoing work to develop an appropriate BSTC response, to be considered for approval at an Extra Meeting of the Town Council prior to 13 June 2025

15. Sea Front Toilets at Lime Kiln Car Park

To note the forthcoming meeting between BSTC and EDDC officers, and to agree a range of appropriate questions to raise with EDDC.

16. To Appoint Representatives to Serve on the Under-mentioned Bodies:-

To note that Cllr Miszewska has come forward as the BSTC representative with the Fairlynch Museum

17. Street Trading Licence – Mr & Mrs Whirly Ice Cream

Application for an annual licence to locate a Horse Box at the Top of Steamer Steps, EX9 6JZ. See supporting papers

18. Correspondence Received

- Devon County Council
 - Temporary Prohibition of Through Traffic: Granary Lane: 25 May 2025
- (Budleigh Runners Fun Run)
- Otter Valley Association- April 2025 Magazine
- Invitation received: Budleigh Salterton Ladies Choir 21.5.25
- Invitation received: Shandford Trust 'First Dig' May 2025
- Clerk and Councils Direct: May 2025 Issue 19
- Budleigh Information Centre: Letter of Thanks for Grant received to support the VE Day Celebration on 4 May 2025

19. Any Other Business at the Chairman's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

20. Dates of Next Meetings

Planning Committee:	9.6.25
Foreshore & Footpaths Committee:	9.6.25 on the rising of the Planning Committee
Community Gardens Committee:	9.6.25 on the rising of the F&F Committee