



# Buddleigh Salterton Town Council

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9 July 2025

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Buddleigh Salterton on Monday 14 July 2025 on the rising of the Planning Committee. The Agenda is set out below.

Mrs Alice Gater-Wildgust  
Town Clerk

## AGENDA

### 1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

### 2. To receive any Apologies for Absence

### 3. Declarations of Interests in Items on the Agenda

*NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature, you must leave the room.*

*You must also declare any gifts/hospitality you have accepted in excess of £25.*

### 4. Minutes

To confirm the Minutes of the following Meeting:

- Meeting of the Town Council held on 23 June 2025.

### 5. Reports of Committees

To note the Minutes of the following Meetings:

- Foreshores and Footpaths (F&F) Committee held on 23 June 2025.

### 6. Chairman's Report

### 7. Clerk's Report

See supporting papers

### 8. Reports of Council Representatives on Other Bodies

### 9. Reports of County and District Councillors

**10. Finance Inspection**

- (i) To approve payments for the month of June 2025, in accordance with Appendix A.
- (ii) To note that Cllr G Woodcraft has carried out the internal finance inspection for April 2025.

**11. Water Fountain**

- (i) To consider the installation of a water fountain adjacent to Station Road Toilets, in support of the Budleigh Salterton Climate Group Action Plan 2022-2026 on Water Supply and Flooding
- (ii) To consider the grant offer of up to £1800 from Sea-Changers Coastal Foundation for a chilled water bottle and water fountain station to be installed within the wall of the Station Road Car Park Toilet Block.

**12. Term of Reference (ToR): Foreshores and Footpaths Committee**

- (i) To consider and accept the draft ToR for the Foreshores and Footpaths Committee

**13. Term of Reference (ToR): Christms Lights Working Party**

- (i) To consider and accept the draft ToR for the Christmas Lights Working Party

**14. Climate Change Group (CCG) – to determine the priorities of the Budleigh Salterton CCG**

- (i) To review the current Action Plan of the CCG, assess progress to date, and determine any new priorities, strategies, or areas of focus for the coming year.
- (ii) To review the ToR of the CCG and agree on any changes necessary. See supporting papers.

**15. East Devon National Landscape (EDNL)**

To approve a meeting between two designated BSTC representatives and EDNL's, who will discuss relevant matters and subsequently submit a brief report to the full council. See supporting papers.

**16. Brook Road Car Park and Toilets**

To consider any representations that BSTC may wish to make to EDDC in advance of plans concerning the above entity being discussed at the Budget Setting and Capital Allocation Panel in September 2025.

**17. East Devon District Council: Street Trading Application**

Budleigh Salterton Literary Festival – Street Trading Application for 6 x trading units, including caterer, bar, books sales and ticket sales – 18 to 22 September 2024.

BSTC supports and welcome this event.

East Devon District Council (EDDC) has been notified of BSTC's concerns regarding the temporary coffee cart at the event, along with the Town Council's proposal to engage a local coffee provider instead.

**18. East Devon District Council: Street Trading Application: Mr/S Whirly**

To consider any update on this application

**19. Correspondence Received**

- Devon County Council:
  - Temporary Prohibition of Through Traffic – Victoria Place: 11 to 15 July 2025 (blockage in carriageway & renew frame & cover carriageway)

- 20. Any Other Business at the Chairman's Discretion**  
*NB!! No decisions may lawfully be made under this Agenda item.*

**21. Dates of Next Meetings**

**Monday 28<sup>th</sup> July 2025**

No meeting

Planning Committee decisions:

(Power to Act, consultation by email)

**Monday 18<sup>th</sup> August 2025**

Planning Committee

at 7.00pm

Foreshores & Footpaths

on the rising of the Planning Committee

**Monday 8<sup>th</sup> September 2025**

Planning Committee

7.00pm

Town Council

on the rising of the Planning Committee

Finance Committee

on the rising of the Town Council

CIL Committee

on the rising of the Finance Committee

**Tuesday 9<sup>th</sup> September 2025**

Traffic Group

2.00pm

DRAFT