



Budleigh Salterton Town Council

Town Clerk: Mrs A Gater-Wildgust
Council Offices, Station Road
Budleigh Salterton
Devon, EX9 6RJ
T: 01395 442245
E: office@budleighsaltertontowncouncil.gov.uk

10 December 2025

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 15 December 2025 on the rising of the Planning Committee. The Agenda is set out below.

Alice Gater-Wildgust

Mrs A Gater-Wildgust
Town Clerk

AGENDA

1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

2. To receive any Apologies for Absence

3. Declarations of Interests in Items on the Agenda

NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.

4. Minutes

To confirm the Minutes of the Meeting of the Town Council held on 24 November 2025.

5. Reports of Committees

To note the Minutes of the following Meetings:

- Foreshores and Footpaths Committee held on 10 November 2025
- Traffic and Transport Group held on 18 November 2025

6. Chairman's Report

7. Clerk's Report

8. Reports of Council Representatives on Other Bodies

9. Reports of County and District Councillors

10. Finance Inspection

- (i) To approve payments for the month of November (from 13/11), in accordance with Appendix A.
- (ii) To note that Cllr G Woodcraft has carried out the internal finance inspection for November 2025.

11. Agenda Item: NALC Pay Award – To Note

To note that the latest National Association of Local Councils (NALC) pay award has been received and the necessary actions have been implemented accordingly.

12. Model Financial Regulation (MFR)

To receive and consider details of the Model Financial Regulation and to agree to its adoption in accordance with the recommendation of the Finance Committee [Min 25.286].

13. Precept 2026/27 & Community Asset Transfer (CAT)

- (i) To note that the Council Tax base for 2026/27 has been received – 2998.34 and EDDC require confirmation of BSTC's precept request by 14 Jan 2026. Based on the agreed 19% increase [25.316] this equates to a Precept request of £235953.47, not including any budget to account to for CAT (see agenda item 13 ii below)
- (ii) To agree what, if any, budgetary allocation is required to support the management, maintenance, or operation of any assets that may be transferred to the community.

Members are asked to consider the possible financial implications, including ongoing costs and any initial investment that may be necessary, and to determine an appropriate level of provision within the Council's budget.

14. Internal Controls – To Note

To note that the Finance Committee [Min 25.282] reviewed the internal Financial controls.

15. Gala Week 2026

Members are requested to consider the arrangements granted under the 2021 agreement [Minute 21.362], together with the current request from the Lions Club of Budleigh Salterton, and to determine one of the following:

- That the original terms shall continue without amendment;
- That the terms shall continue with specified amendments; or
- That new conditions shall be introduced to.

16. Community Gardens (CG)

To receive and agree the recommendation of the CG Committee regarding an increase in plot rents from 1 Jan 2027.

17. Tree Champion Scheme

To note that East Devon District Council has revised its terminology and is now promoting the use of the term 'Tree Champions'. Three members of the community have come forward to act in this capacity, and East Devon District Council will provide them with further information and guidance in due course.

18. Libraries Unlimited – Public Consultation

To receive details of the current public consultation being undertaken by Libraries Unlimited and to discuss any submission that BSTC would like to make.

19. New premises licence application received - Budleigh Mini Supermarket

To note that a response was sent to EDDC

20. Councillor Surgery

To consider the establishment of a regular Councillor Surgery to provide residents with direct access to Councillors for one-to-one discussions.

21. East Devon Local Plan – Second Regulation 19 Consultation

- (i) To note that the second consultation of the Local Plan is open until 26 January 2025.
- (ii) To receive details of the sections of the plan that relate specifically to Budleigh Salterton.
- (iii) To agree on any response to be submitted as part of the consultation.

22. Water Quality / Blue Flag

To note the recent communication that the latest water rating for Budleigh Salterton is 'good' and to further note that BSTC has been in correspondence with EDDC regarding this. See supporting papers.

23. Town of Culture

- (i) To receive an update and details on the Town of Culture initiative.
- (ii) To consider and determine the level and nature of Budleigh Salterton Town Council's (BSTC) involvement, if any, in the initiative.

24. Correspondence Received

▪ **Devon County Council:**

- Temporary Prohibition of Through Traffic – Station Road, Budleigh Salterton: Resurfacing. 16-20 February 2026
- Temporary Prohibition of Pedestrians – Footpath 12 & 3: exploratory works
- To note: Road Works and Temporary Traffic Lights on Station Road are in force until 23.12.25

▪ **Devon County Council – Highways and Infrastructure Development –** response to concern regarding communication to the community of path closures following cliff falls

▪ **SLCC:** letter regarding membership benefits

▪ **Budleigh Salterton Ladies Choir,** Invitation to Cllr Lewis, Christmas Concert, 10.12.25

▪ **South West Coast Path Assoc:** Dec 2025 Newsletter

▪ **St Peters Mini Mag:** Dec 2025

▪ **Invitation:** Cllr Charlotte Fitzgerald: 23 Jan 2026: Library Workshop, Public Hall

▪ **B.S. Music Festival:** letter of thanks for their event support and planning

▪ **Devon Communities Together:** Newsletter April – Sept 2025

25. Any Other Business at the Chairman's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

26. Dates of Next Meetings

12 Jan 2026

- Town Councillor Interviews (6.00pm)
- Planning Committee: (PC)

26 Jan 2026

- Planning Committee
- Town Council

9 Feb 2026

- Planning Committee
- Public Hall Committee
- Climate Change & the Environment Committee
- Community Infrastructure Levy (CIL)