



Buddleigh Salterton Town Council

Town Clerk: Mrs A Gater-Wildgust
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31 October 2025

You are hereby summoned to attend a Meeting of the Finance Committee which will be held in the Council Offices, Station Road, Buddleigh Salterton on Monday 10 November 2025 on the rising of the Planning Committee. The Agenda is set out below.

Mrs A Gater-Wildgust
Town Clerk

AGENDA

1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes. Questions to be submitted by noon on the Friday prior to the meeting.
- Any questions put to the Council must be put through the Chair.
- The Chair has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

2. To receive any Apologies for Absence

3. Minutes

To confirm the Minutes of the Meeting of the Finance Committee held on 8 September 2025.

4. Chair's Report

5. Internal Controls

To review the Council's Internal Finance Controls. See supporting papers.

6. Payments

To agree that, for the next twelve months, the Clerk can continue to make payments via Internet Banking.

7. Direct Debit Payments

To agree that, for the next twelve months, the following expenditure items can be paid via direct debit:

- East Devon District Council – Car Park Rates
- East Devon District Council – Public Hall Rates
- East Devon District Council – Norman Centre Rates
- British Gas – Public Hall Gas
- British Gas – Public Hall Electricity
- British Gas – Norman Centre Gas
- British Gas – Norman Centre Electricity
- British Gas – Station Road Toilets Electricity

- Biffa – Refuse collection
- South West Water – Public Hall Water and Sewerage
- South West Water – Community Gardens Water
- Zen Internet – telephone and fibre
- Rentokil Initial – Hygiene Services
- Cleaning South West – Station Road Toilets Cleaning Contract

8. Precept 2026/76

- (i) To receive estimated figures for 2025/2026
 - (ii) To agree the changes to the Public Hall and Norman Centre Precept requirement for 2026/27 as recommended by the Public Hall Committee [Min 25.263]
 - (iii) To ascertain the Precept requirement for financial year 2026/27.
- See supporting papers

9. Model Financial Regulation (MFR)

- (i) To receive details of the new MFR
 - (ii) To accept the model financial regulation and to recommendation to the Town Council to adopt these regulations
- See supporting papers

10. Any Other Business at the Chair's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

Gina Woodcraft (Chair)

Alan Chaplin

Steve Cook

Penny Lewis

Lesley Miszewska