



Budleigh Salterton Town Council

Town Clerk: Mrs Alice Gater-Wildgust
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11 February 2026

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 23 February 2026 on the rising of the Planning Committee. The Agenda is set out below.

Mrs Alice Gater-Wildgust
Town Clerk

AGENDA

- 1. Public Speaking Time (15 minutes max)**
Members of the public are invited to address the Council.
 - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
 - Any questions put to the Council must be put through the Chairman.
 - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
- 2. To receive any Apologies for Absence**
- 3. Declarations of Interests in Items on the Agenda**
NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.
- 4. Minutes**
To confirm the Minutes of the Meeting of the Town Council held on 26 January 2026.
- 5. Report of Committee**
To note that the following meeting have taken place and minutes are pending:
 - 9 February 2026: CIL Committee, Public Hall Committee, CEC Committee.
 - 10 February 2026: Traffic and Transport Group (TTG)
- 6. Chair's Report**
- 7. Clerk's Report**
- 8. Reports of Council Representatives on Other Bodies**
- 9. Reports of County and District Councillors**
- 10. Finance Inspection**
 - (i) To approve payments for the months of January 2026, in accordance with Appendix A.
 - (ii) To note that Cllr G Woodcraft has carried out the internal finance inspection for January 2026

- 11. Grant Allocations**
To receive details and agree on the frequency with which grant applications should be considered throughout the financial year.
- 12. Data protection**
To agree that in accordance with data protection and safeguarding guidance, councillors' home addresses shall no longer be published on the Council's website or in publicly available documents, and that official contact shall be via council managed communication channels.
- 13. Adoption of Personal Equipment Charging Policy**
To consider, review, and formally adopt the proposed *Personal Equipment Charging Policy for the Public Hall* in accordance with the recommendations contained within the most recent Fire Risk Assessment. See supporting paper.
- 14. Playing Pitch and Outdoor Sports Strategy (PPOSS).**
To consider the above strategy and to determine what, if any Response is required. Closing date: 27.2.26. See supporting papers
- 15. Local Government Reorganisation**
To note that the above consultation is now open:
[Local government reorganisation in Devon, Plymouth and Torbay - GOV.UK](#)
Information: [Timeline of LGR](#)
- 16. Climate Change and the Environment**
- i. To receive and agree details of the recommendation of the CCE Committee to hold a community event in Gala week
 - ii. To receive details of the '[20 is plenty for us](#)' campaign and to accept a recommendation from the CEC that BSTC adopt and promote it within the town.
- 17. East Devon District Council:**
- Event Notification**
To note that no objections were raised to the following event:
- Budleigh Salterton Literary Festival 2026 – 23-27 Sept 2026
- Licence Application**
To note that no objections were raised to the following new premises alcohol licence:
- Staddons Garage
- 18. Correspondence Received**
- Devon County Council:
 - Temporary Prohibition of Through Traffic – Station Road: 25 March to 1 April 2026 (Resurfacing) – 7.00pm – 6.00am - TTRO2668022
 - Temporary Prohibition of Through Traffic – High Street: 5 Feb 2026: To note, date has passed). To note that this order was not adhered to. Devon Co County Council Highways Enforcement Officer visited the site and applied a fine to the contractor for setting up works during the day time)
- 19. Any Other Business at the Chairman's Discretion**
NB!! No decisions may lawfully be made under this Agenda item.
- 20. Dates of Next Meetings**
- | | |
|---------------|---|
| 9 March 2026 | Planning Committee
Community Gardens Committee
Foreshores and Footpaths Committee |
| 12 March 2026 | Annual Parish Meeting – Public Hall |
| 23 March 2026 | Planning Committee
Town Council |
| 11 May 2026 | Annual Meeting of the Town Council |

The Chair to Move that:

Under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the Meeting as exempt information is likely to be discussed.

PART B

21. Staffing

To receive details of a number of staffing matters and agree an appropriate course of action.