



Budleigh Salterton Town Council

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18 March 2026

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 23 March 2026 on the rising of the Planning Committee. The Agenda is set out below.

Alice Gater-Wildgust

Mrs Alice Gater-Wildgust
Town Clerk

AGENDA

1. Public Speaking Time (15 minutes max)

Members of the public are invited to address the Council.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

2. To receive any Apologies for Absence

3. Declarations of Interests in Items on the Agenda

NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature, you must leave the room.

You must also declare any gifts/hospitality you have accepted in excess of £25.

4. Minutes

To confirm the Minutes of:

- the Meeting of the Town Council held on 23 February 2026
- the Extra Ordinary Meeting of the Town Council held on 9 March 2026.

5. Report of Committee

To note the Minutes of the following meetings:

- Community Gardens 9th March 2026
- Foreshores and Footpaths 9th March 2026.

6. Chair's Report

7. Clerk's Report

8. Reports of Council Representatives on Other Bodies

9. Reports of County and District Councillors

10. Finance Inspection

- To approve payments for the months of January and February 2026 in accordance with Appendix A.
- To note that Cllr G Woodcraft has carried out the internal finance inspection for January and February 2026

11. **Request for Grant Aid 2026/27: Budleigh Information Centre (BIC)**
 - (i) To agree whether to make a donation to BIC.
 - (ii) To agree the amount of any donation.
12. **Request for Grant Aid 2026/27: Budleigh Music Festival (BMF)**
 - (i) To agree whether to make a donation to BMF.
 - (ii) To agree the amount of any donation.
13. **Request for Grant Aid 2026/27: Exmouth and District Community Transport**
 - (i) To agree whether to make a donation to EDCT
 - (ii) To agree the amount of any donation.
14. **Request for Grant Aid 2026/27: Shop Budleigh**
 - (i) To agree whether to make a donation to Shop Budleigh
 - (ii) To agree the amount of any donation.
15. **Local Government Reorganisation**

To agree any response that BSTC will contribute.
16. **Christmas Lights**

To receive a report from the Christmas Lights group and to consider the following:

 - i. **Support in Principle**

To consider whether BSTC supports the requirement for the provision of annual Christmas lights within the town.
 - ii. **Financial Commitment**

Subject to agreement of the above, to consider whether BSTC will commit to an annual donation or grant of approximately £6,000 plus VAT for a period of five (5) years to support the delivery of Christmas lights.
 - iii **Establishment of a Christmas Lights Group**

To consider supporting the formation of a Christmas Lights Group
 - iv **To consider** what role BSTC will have in developing the Terms of Reference for this group. See supporting papers
17. **Finance**
 - (i) To agree that Complete Cleaning Services will be paid by direct debit rather than BACS. This is an existing contract with a bimonthly invoice of £234.00.
 - (ii) To receive and agree budget amendments. See supporting papers.
18. **CCLA**

To appoint one additional member to become the third signatory on the two CCLA investments held by BSTC.
19. **Community Gardens Plot Edging**

To receive and consider the recommendation of the CG Committee regarding the provision of replacement wooden plot edging (wood surrounds) within Greenway Gardens. See supporting papers.
20. **Town Council Responses to Consultations**

To note the following responses submitted by Budleigh Salterton Town Council:

 - i. **DCC – Waiting Restrictions Amendment Order – [DPS:NL:DEV001/1509:B] (South Farm Road.)**
 - ii. **EDDC Play Park and Open Space Strategy (PPOSS) Consultation**

See supporting papers
21. **Correspondence Received**

Exmouth Town Council – Save the Date – Civic Service 2026: 12 September 2026, 11.00am, Holy Trinity Church, Exmouth

 - Devon County Council: [Full details](#)
 - Temporary Prohibition of Through Traffic – Station Road: 25 March to 1 April 2026 (resurfacing). TTRO2668022.

- Temporary Prohibition of Through Traffic & Parking – Boucher Road and Boucher Way – 20 April – 3 June 2026 – (Gas Mains replacement). TTRO2668535.
- Temporary Prohibition of Through Traffic & Parking – Granary Lane, Salting Hill, Marine Parade – 24 May 2026 – (Budleigh Runners Fun Run). TTRO2668217.

22. Any Other Business at the Chair’s Discretion

NB!! No decisions may lawfully be made under this Agenda item.

23. Dates of Next Town Council and Committee Meetings

13 April 2026	Planning Finance
27 April 2026	Planning Committee Town Council
11 May 2026	Annual Meeting of the Town Council Election of Chair and Deputy.