



Budleigh Salterton Town Council

Town Clerk: Mrs Alice Gater-Wildgust
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22 July 2026

You are hereby summoned to attend a Meeting of the Town Council which will be held in the Council Offices, Station Road, Budleigh Salterton on Monday 27 July 2026 on the rising of the Planning Committee.

Alice Gater-Wildgust

Mrs Alice Gater-Wildgust
Town Clerk

AGENDA

1. Public Speaking Time (15 minutes max)

- Members of the public are invited to address the Council.
- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Council must be put through the Chair.
- The Chair has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

2. Apologies for absence

3. Declarations of Interest and Dispensations

Members are required to declare any interests they may have in relation to items on the agenda and to agree any necessary dispensations in order to remain and participate. Guidance for councillors on making declarations of interest is available online via the BSTC [Code of Conduct](#). You must also declare any gifts/hospitality you have accepted in excess of £25.

4. Minutes

To confirm the minutes of the meeting of the Town Council held on 22 June 2026.

5. Report of Committee

To note the minutes of the following meetings:
8 June 2026 Public Hall Committee & Foreshores and Footpaths Committee
13 July 2026 Climate and the Environment Committee

6. Chair's Report

7. Clerk's Report

8. Reports of Council Representatives on Outside Bodies

9. Reports of County and District Councillors

10. Finance Inspection

- (i) To approve payments for the months of May & June 2026 (Appendix A).
- (ii) To note that Cllr P Lewis has conducted the internal finance inspection for May and June 2026
- (iii) To note year-to-date (YTD) income and expenditure against budget.

11. Grant Aid 2026

To note that a total of £9100.00 has been approved to date and allocated from budget heading 'Grants', as follows:

Total Grant Budget	20000.00
Budleigh Music Festival	1700.00. Paid
Shop Budleigh, Christmas Lights	6000.00 (plus settlement of electricity costs). To be Paid
Lions Club, Gala Week	1400.00.

- 12. Request for Grant Aid 2026/27: Q2 2026/2027** *(See agenda pack.)*
- 12a. Launched / Budleigh Salterton Community Larder**
(i) To agree whether to make a donation.
(ii) To agree the amount of any donation, if approved.
- 12b. Budleigh Salterton Carnival**
(i) To agree whether to make a donation.
(ii) To agree the amount of any donation, if approved
- 12c. Budleigh in Bloom**
(i) To agree whether to make a donation.
(ii) To agree the amount of any donation, if approved
- 12d. Otter Valley Association**
(i) To agree whether to make a donation.
(ii) To agree the amount of any donation, if approved
- 12e. The Peter Hall, St Peter's Church**
(i) To agree whether to make a donation.
(ii) To agree the amount of any donation, if approved
- 12f. Budleigh Salterton Cricket Club**
(i) To agree whether to make a donation.
(ii) To agree the amount of any donation, if approved
- 13. Internal Auditor**
To note the appointment of Stuart Carrington of Westcotts as the Council's Independent Internal Auditor for the 2026/2027 financial year. The Internal Auditor is independent of the Council and is appointed to conduct the annual internal audit in accordance with the Council's statutory requirements.
- 14. Licensing – Market Street Service Station, High Street: Premises Licence Extension**
To receive details of the response submitted, following consultation with members, in relation to the application to extend the premises licence (Premises Licence No. PLWA1084). *(See agenda pack.)*
- 15. Town Councillor Representatives**
To appoint a TC rep to Plastic Free Budleigh. *(See agenda pack.)*
- 16. Town Council Community Engagement Events** *(See agenda pack.)*
To consider and agree the Town Council's participation in the following community events:
(i) **Lions Bank Holiday Monday Fair** – Monday, 31 August 2026.
(ii) **Budleigh Salterton Gala Week 2027.**
Members are requested to consider the Council's involvement in each event and agree any appropriate arrangements.
- 17. Expenses**
To receive and approve the Expenses and Mileage Reimbursement Procedure (formalising existing arrangements and developed in consultation with BSTC's Internal Auditor). *(See agenda pack.)*
- 18. Local Government Reorganisation (LGR)**
To note that a decision has been made regarding the above matter. Under the agreed Local Government Reorganisation arrangements, all eleven existing authorities will cease to exist and be replaced by four new unitary authorities. At present the role of Parish and Town Councils will not change. However, from April 2028, Budleigh Salterton will receive all principal council services currently provided by Devon Co Council and EDDC from the newly established Exeter Unitary Council area. *(See agenda pack.)*

19. Correspondence Received

Devon County Council:

Temporary Prohibition of Traffic

- 13-14 August 2026 – Little Knowle (Wales & West) TTRO2670082
- 2-3 September 2026 – Knowle Village TTRO2671378 (permanent reinstatement of surface)

Temporary Prohibition of Traffic & Parking

- 27 July – 28 August 2026 – Moor Lane (Wales & West) TTRO2670423

Temporary Prohibition of Traffic & Parking, Suspension of one way order

- 14 September – 16 October 2026 – East Terrace & Fore Street Hill (Wales & West) TTRO2671190

Temporary Prohibition of Parking

17 – 28 September 2026

- Clarence Road (from Greenway Lane to No 39), (Wales & West) TTRO2670535
- Greenway Lane, Copp Hill Lane, Leas Road, (Wales & West) TTRO2670572

Temporary Prohibition of Pedestrians & Cyclists

- 27 July – 7 Sept 2026 – Budleigh Salterton Footpath 53 (Wales & West) TTRO2670424 (The Green, adj Station Road)

East Devon District Council

Tree Preservation Order – (NO. 26/0026/TPO)

Land NE of Deepways and SE of Evans Field, Budleigh Salterton

20. Any Other Business at the Chair's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

21. Dates of Next Meetings

24th August 2026

14th September 2026

28th September 2026

Planning Committee

Planning Committee

Community Infrastructure Levy

Finance Committee

Planning Committee

Town Council