

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held online via Zoom on Monday 28 September 2020 at 7.00pm.

PRESENT

Cllr M C Hilliar (Town Mayor)
Cllr R D Sherriff (Deputy Town Mayor)
Cllr A F Chaplin
Cllr Mrs L D Evans
Cllr D J Hayward
Cllr A L Jones
Cllr Mrs M P Lewis
Cllr H L Riddell
Cllr G Turner

Town Clerk: Mrs J E Vanstone

Others Present: District Cllr A J Dent, District Cllr T D Wright and three members of the public

20.054 Public Speaking Time

No members of the public wished to speak.

20.055 Apologies for Absence

Apologies were received from Cllr Mrs C A Sismore-Hunt (family issues), County Cllr Mrs C Channon and District Cllr P M Jarvis.

20.056 Declarations of Interests in Items on the Agenda

- Cllr H L Riddell declared a personal interest in Min 20.058 (20/1856/FUL) – his aunt owns the house

20.057 Minutes

The Minutes of the Meeting of the Town Council held via Zoom on 14 September 2020 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record at the next physical meeting.

20.058 Planning Applications

Application No: 20/1967/FUL
Location: 12a Northview Road, EX9 6DE
Proposal: Construction of single storey rear/side extension, decking, first floor extension above the existing garage including balcony and roof terrace
Letters Received: None at the time the observations were made
Observations: This Council supports the application. The house and site are large and can accommodate the proposal

Application No: 20/1856/FUL
Location: 8 Shortwood Close, EX9 6QW
Proposal: Proposed single storey front and rear and two storey side extensions including rear facing first floor balcony
Letters Received: None at the time the observations were made
Observations: This Council supports the application which is similar to other applications in this road

Application No: 20/1935/FUL
Location: Braywick, 5 East Budleigh Road, EX9 6HF
Proposal: Construction of single storey rear extension and replacement detached garage
Letters Received: None at the time the observations were made
Observations: This Council supports the application. This is a large site and Members feel the proposal will fit in well.

20.059 East Devon District Council: Planning Decisions – Approvals

Application No: 20/1179/FUL
Location: 1 Bridge Road, EX9 6EA
Proposal: Construction of first floor rear/side extension, replacement balcony balustrade and alterations to first floor window

Application No: 20/1605/PDP
Location: Land and buildings at Bushy House, Knowle Hill, EX9 7AL
Proposal: Prior approval for change of use of workshops (use Class B1(c)) to a dwelling (use Class C3)

Application No: 20/1643/TCA
Location: Nickleby House, 1-2 East Terrace, EX9 6PQ
Proposal: R1 – Leyland Hedge: Fell and remove stumps

20.060 East Devon District Council: Planning Decision – Refusal

Application No: 20/0846/FUL
Location: Lloyds TSB Bank plc, 8 Fore Street, EX9 6NQ
Proposal: Construction of 1 bed cottage

20.061 Reports

Chairman

Town Mayor, Cllr M C Hilliar said he was happy to report that he had recently attended Budleigh Library and had presented two Book Track Awards to children who had read 100 books; one of the children had increased his total to 111 books and was aiming for 200! He had also presented a cheque to a lady who had won a writing competition. He said this had made a refreshing change to dealing with COVID-19 issues.

Town Clerk

Mrs J E Vanstone reported:

- She had had to cancel some hires following the Prime Minister's recent announcement on COVID-19 restrictions. She explained that dance lessons and exercise classes were continuing and she was pleased to report that three classes were temporarily transferring from The Hub to make use of the additional space the Public Hall offered.
- She and her assistant, Kate Harrison, would continue to monitor advice from the government and ACRE and would keep Members updated on changes.

Cllr Mrs L D Evans asked if the Farmers' Market and Lions Club Table Top Sale would be going ahead.

Mrs Vanstone explained that the Lions were quite aware of the rules in place in the Hall and the only thing which could stop the Sale going ahead would be low take up for stall holders. Mrs Vanstone then explained that she had not spoken to the gentlemen who runs the Farmers' Market and was unsure if the Market would go ahead at the end of October.

Council Representatives on Other Bodies

- Cllr A L Jones reported on the recent Meeting of the Budleigh Salterton Traffic Group. He wanted to clarify that the Group was an advisory group only and did not make decisions. The objective was to take advice from professional advisors (Devon County Council etc) and then report back to the Town Council. The recent meeting had been quite long and many questions had been asked of the DCC Neighbourhood Highways Officer who would bring back the relevant information as soon as she was able. He then explained that the most pressing issue was the state of West Hill. He said it was due to be resurfaced in early 2021 but some repairs would have to be carried out prior to that because of safety issues.
- Cllr Mrs M P Lewis reported on the latest meeting of the Budleigh Salterton COVID-19 Support Group:
 - The Group's finances were still healthy and 15 families were being supported.
 - Medical Centre representatives had advised that the number of confirmed cases in the town was still low. Medical Centre staff continued to keep the building COVID-safe and would carry on controlling those who entered the building. They were encouraging use of the NHS App and were currently carrying out 'flu vaccinations. They were also advising that the main symptoms to be aware of were a temperature, persistent cough and loss of taste and smell.
 - The Hub was continuing with its support work although referrals had gone down. It was encouraging to know that assistance could be increased if needed.
 - There was a lot of anxiety in the town, especially with Christmas getting closer and the inability to hold social lunches.
 - The Group will continue to meet fortnightly but could return to weekly meetings if necessary.

County and District Councillors

- Mrs J E Vanstone reported on behalf of County Cllr Mrs C Channon. She said that the main item to report was that there was an unhitched jet-ski illegally parked in Greenway Lane which needed removing. Cllr Mrs Channon had reported this but thought it would help if the Town Council also asked for it to be removed. Cllr Mrs Channon was also trying to get a date on which the temporary repairs to the potholes in West Hill would be carried out – she felt it could not wait until January when the main work was scheduled.
- District Cllr A J Dent advised he had nothing to report – Cabinet was meeting on Wednesday. He added that he had enjoyed the Budleigh Salterton Traffic Group meeting and thought it had been well run considering the amount of items on the agenda!
- District Cllr T D Wright reported on the recent meeting of the Lower Otter Restoration Project Stakeholders – he had sent the report to the Clerk. He said the Group would shortly be wound up as the project was moving on to the planning stage. The Town Council would have the opportunity to comment on the project when the application had been submitted. He added that one of the benefits of the scheme to Budleigh Salterton was a new sewerage outfall pipe, which he felt was ironic as all the work was being carried out in neighbouring parishes!

20.062 Finance Inspection

- (i) Payments for the months of August and September 2020, in accordance with Appendix A, were approved.
- (ii) It was noted that the Chairman of the Finance Committee had carried out the internal finance inspection for August 2020.

20.063 Request for Grant Aid 2020/21: South West Museum Development

(i) Consideration was given to making a contribution to enable Fairlynch Museum to draw down enhanced services.

Resolved: A contribution will be made.

(ii) Consideration was given to the amount of the contribution.

Resolved: A contribution of £800 will be made.

20.064 Request for Grant Aid 2020/21: Budleigh Salterton & District Chamber of Commerce

(i) Consideration was given to making a donation to the Chamber for the installation etc of the town's Christmas lights.

Resolved: A donation will be made. The Clerk confirmed there was only £3900 left in the Donations budget. This did not take into account the donation of £25000 which had been pledged to the Budleigh Community Workshop Trust.

(ii) Consideration was then given to the amount of the donation and after some deliberation it was

Resolved: A donation of £900 will be made. It was suggested that the Chamber could Crowdfund for the additional monies needed to replace corroded lights.

20.065 East Devon District Council: Statement of Licensing Policy 2021-26

The consultation document had been circulated prior to the Meeting.

The Clerk confirmed that no comments had been received from Members and it was agreed that no response will be made.

20.066 Devon County Council: Updated Local Flood Risk Management Strategy for Devon 2021-27

The consultation document had been circulated prior to the Meeting.

The Clerk confirmed that no comments had been received from Members and it was agreed that no response will be made.

20.067 Devon Association of Local Councils: AGM – 7 October 2020

It was agreed that the Town Clerk should attend and vote at the AGM (which is to be held at 10am on 7 October).

Mrs J E Vanstone said the AGM would be electing a Board of Directors for the newly-formed company and asked that instructions as to which candidates she was to vote for be with her by Thursday 1 October.

20.068 Emergency Plan

Consideration was given to which Councillors should take the Plan forward, following initial work undertaken in 2017 and 2018 by former members of the Town Council together with the Town Clerk. It was

Resolved: The following Councillors agreed to carry on with the work:

- Cllr Mrs L D Evans
- Cllr Mrs M P Lewis
- Cllr H L Riddell
- Cllr R D Sherriff

Mrs J E Vanstone explained that the Emergency Plan was near completion, but the information was being held by the Environment Agency and the officer who had been assisting with the Plan had not responded to any communications.

20.069 Any Other Business at the Chairman's Discretion

No other business was raised.

20.070 Dates of Next Meetings

All Meetings will be held via Zoom until further notice:

Planning Committee:	12 October 2020 at 7.00pm
Public Hall Committee:	12 October 2020 on the rising of the Planning Committee
Community Gardens Committee:	12 October 2020 on the rising of the Public Hall Committee
Planning Committee:	26 October 2020 at 7.00pm
Town Council:	26 October 2020 on the rising of the Planning Committee

The Deputy Town Mayor, Cllr R D Sherriff asked the Clerk to add a provisional Meeting of the Foreshore & Footpaths Committee on 26 October 2020, in the hope that a Foreshore Walk could be arranged before that date.

There being no further business, the Meeting closed at 7.58pm.

.....
Chairman

.....
Date

Approved