

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held in the Public Hall, Station Road, Budleigh Salterton on Monday 24 May 2021 on the rising of the Planning Committee.

Meeting commenced at 7.07pm.

PRESENT

Cllr R D Sherriff (Town Mayor)
Cllr M C Hilliar (Deputy Town Mayor)
Cllr A F Chaplin
Cllr Mrs L D Evans
Cllr A J Harris
Cllr D J Hayward
Cllr A L Jones
Cllr Mrs M P Lewis
Cllr Mrs C A Sismore-Hunt

Town Clerk: Mrs J E Vanstone

Others Present: District Cllr A J Dent, District Cllr T D Wright and two members of the public

21.040 Public Speaking Time

No Members of the public wished to speak.

21.041 Apologies for Absence

Apologies were received and accepted from County Cllr Mrs C Channon and District Cllr P M Jarvis.

21.042 Declarations of Interests in Items on the Agenda

No interests were declared.

21.043 Minutes

The Minutes of the Annual Meeting of the Town Council held on 4 May 2021 and the Meeting of the Town Council held on 4 May 2021 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

21.044 Chairman's Report

Town Mayor, Cllr R D Sherriff reported

- The Community Engagement Day held in the Public Hall the previous Friday had gone well and he was pleased to see the Hall open and used again. He said the event had been well organised and had been well received.
- He had also visited the Community Workshop in the former Fire Station and was interested to see what the Trustees had been up to. He understood it would not be long before the Workshop would be opening its doors.

21.045 Clerk's Report

Mrs J E Vanstone had nothing to report.

21.046 Reports of Council Representatives on Other Bodies

Budleigh in Bloom

Cllr Mrs L D Evans reported that the beds and planters around the town would be planted up on 11 June.

Exmouth & District Community Transport Group

The Group had taken delivery of its new bus and were able to take a maximum of four passengers. They were pleased to have restarted the shopping trips and hoped to be restarting the lunch trips soon.

21.047 Reports of County and District Councillors

District Councillors

Cllr A J Dent reported that he and his fellow Ward Members had been tied up with the recent elections and had nothing to report.

The Annual Council meeting was to be held on 25 May at Westpoint.

21.048 Finance Inspection

- (i) Payments for the month of May 2021, in accordance with Appendix A, were approved.
- (ii) It was noted that the Chairman of the Finance Committee had carried out the internal finance inspection for April 2021.

21.049 Audit 2020/21

- (i) It was agreed that the Annual Governance Statement, which forms part of the Annual Return, be completed.

Cllr A L Jones queried the comments made by Thomas Westcott regarding the Internal Finance Checks. The Clerk advised that she had to provide an additional statement to the External Auditor explaining the lapse and what changes would be made if this were to happen in the future.

- (ii) The Accounts (plus Supporting Notes and Risk Assessment) for Financial Year 1 April 2020 to 31 March 2021, all of which have been the subject of Internal Audit, were received.

- (iii) The matters the Internal Auditor wished to bring to the attention of the Council were noted.

The Clerk confirmed that if the Chairman of the Finance Committee was unable to carry out the monthly Internal Finance Checks she would ask the Chairman of the Council to undertake this task.

- (iv) It was agreed that the Accounting Statement 2020/21 which forms part of the Annual Return, be completed.

21.050 Tree Planting

Consideration was given to asking East Devon District Council for permission to plant three commemorative trees on The Green (or a suitable alternative location).

The Town Mayor, Cllr R D Sherriff advised that he had asked Cllr A F Chaplin to progress this project and was happy to confirm Cllr Chaplin had agreed.

It was

Resolved: East Devon District Council should be approached to approve a suitable location for the trees and possibly provide the trees. It was also agreed the species should be mature specimens and best for carbon capture.

21.051 East Devon District Council: Licence Application – Tank Field, South Farm, Budleigh Salterton (*adjoining parish*)

An application from Dreamfields Glamping for a Time Limited Premises Licence was received and it was

Resolved: No objections were raised.

21.052 Any Other Business at the Chairman's Discretion

No other business was raised.

21.053 Correspondence Received

- Fairlynch Museum: Letter of thanks for donation
- The Clerk: May 2021
- Clerks & Councils Direct: May 2021
- Allotment & Leisure Gardener: Issue 2 2021

21.054 Dates of Next Meetings

All Meetings will be held in the Public Hall until further notice:

Planning Committee:	28 June 2021 at 7.00pm
Town Council:	28 June 2021 on the rising of the Planning Committee

The Town Mayor, Cllr R D Sherriff advised that he had provisionally pencilled in 19 July but this of course was dependent on the Government's Roadmap out of Lockdown.

Cllr Mrs M P Lewis added that the local situation should be taken into account as well as the national.

There being no further business, the Meeting closed at 7.26pm.

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Chairman

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Date

Approved