

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held in the Public Hall, Station Road, Budleigh Salterton on Monday 25 April 2022 on the rising of the Planning Committee.

Meeting commenced at 7.11pm.

PRESENT

Cllr R D Sherriff (Town Mayor)
Cllr M C Hilliar (Deputy Town Mayor)
Cllr A F Chaplin
Cllr Mrs L D Evans
Cllr A J Harris
Cllr D J Hayward
Cllr A L Jones
Cllr Mrs M P Lewis
Cllr Mrs C A Sismore-Hunt
Cllr D Tate

Town Clerk: Mrs J E Vanstone

Others Present: County Cllr Mrs C Channon, District Cllr A J Dent, District Cllr T D Wright and two members of the public

21.411 Public Speaking Time

No members of the public wished to speak.

21.412 Apologies for Absence

Apologies were received and accepted from Cllr R J Doorbar (working) and District Cllr P M Jarvis.

21.413 Declarations of Interests in Items on the Agenda

- Cllr A F Chaplin declared a personal interest in Min 21.429 – he knows Mr Cardy who is a tenant of the Community Gardens

21.414 Minutes

The Minutes of the Meeting of the Town Council held on 28 March 2022 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

21.415 Reports of Committees

The Minutes of the Meeting of the Budleigh Salterton Traffic Group held on 22 March 2022 were noted.

21.416 Retiring Chairman's Report

Town Mayor, Cllr R D Sherriff reported:

- Over the past year, the Public Hall and Norman Centre were getting a reasonable amount of bookings which was a vital source of income, much missed over the last couple of years.
- The Council had donated to a wide range of local charities and voluntary organisations, and he knew that some organisations would not survive without the generosity not only of the Council but also of other local fundraising bodies.
- Alec McLaughlan was doing a grand job tidying up the leaves and weeds around the town and all were grateful for his hard work.
- He thanked the Chairmen of the Council's committees, he was very appreciative of them taking on the added areas of responsibility. It was comforting to have an effective and comprehensive Emergency Plan; it had been a long time coming so thanks to Cllr A J Harris for taking on and completing the task.
- Cllr D J Hayward had, with the Clerk's help, done a first-rate job with the Council's finances and it was particularly good to see that the Town Council's element of the Council Tax had actually gone down slightly.
- Apart from thanking all Members for their contribution and hard work over the last year, he thanked the District and County Councillors who had worked tirelessly to represent the best interests of the town throughout the year. He said that special mention must go to County Cllr Mrs C Channon who had been the town's County Council representative for nearly 30 years and on behalf of the Council and the residents of Budleigh Salterton he thanked her for everything she had done for the town, her contribution had been immense and greatly appreciated by all. He added that all at the Town Council hoped she had a very special birthday day this coming Thursday.
- He concluded with this grateful thanks to Cllr M C Hilliar and the Town Clerk for their invaluable support over the past year.

21.417 Clerk's Report

Mrs J E Vanstone reported:

- As Members will have seen, the scaffolding was being erected to enable the Hall exterior to be painted. She had informed all hirers and it was hoped the work would be finished by Gala Week.
- She had forwarded a copy of the Emergency Evacuation plan to Members; this had been sent to all hirers and staff were also aware of the emergency procedures. She asked that Members familiarise themselves with the location of all emergency exits etc.
- She had contacted South West Water regarding the work being undertaken in Little Knowle. She had been reassured that the field would be reinstated to grassland on completion of works.
- BT had confirmed that the seafront phonebox would be painted between April and September; the rusting back panel would also be replaced.
- She had been asked to obtain a cost for cleaning the Jubilee Shelter and she advised that the window cleaning company would be able to do this work at a cost of £30. She confirmed that the cleaning would be carried out every two months, which was the same frequency as the Hall window cleaning.

21.418 Reports of Council Representatives on Other Bodies

No reports were presented.

21.419 Reports of County and District Councillors

County Councillor

County Cllr Mrs C Channon started her report by thanking Cllr R D Sherriff for the invitation to his Reception at the beginning of the month. She said it had been a lovely evening.

- She thanked the Town Council for its support of the application by St Peter's Church for grant funding from Viridor. She confirmed that the application had been submitted and she understood the Grant already made. She had also applied for funding via her Locality Budget to replace the railing to the disabled door and was pleased this too had been approved. She added that the church was used for so much more than worship.
- She had been volunteering at the Information Centre and was pleased to report it was very busy, especially with visitors who had read the recent article in the Sunday Times which stated Budleigh Salterton was one of the top ten places to live in the country. She said it was great to be able to tell visitors what was going on in the town and how friendly it is. It was also an opportunity to comment on the work of the Town Council.
- She had received a complaint about the condition of Cliff Road. She confirmed there were no serious potholes but admitted the road was not in great condition and was on the list for resurfacing. However that list was very long because of the covid backlog – she said there was no point in carrying out this work until the utility work by The Feathers had been completed.

District Councillors

District Cllr T D Wright also thanked Cllr Sherriff for the invitation to his reception and thanks too from the Chairman of Otterton Parish Council. He then reported:

- Before the Electric Vehicle Charging Points can be installed in the District Car Parks, the regulations must be changed, hence the agenda item later in the Meeting.

District Cllr A J Dent reported:

- The charges in District Car Parks were increasing as from 25 April – charges in Lime Kiln and Rolle Mews Car Parks would be £2 per hour. He encouraged all residents to purchase a Car Park Permit. He added that he was unsure of the charges for Station Road as these had not been published.

21.420 Finance Inspection

- (i) Payments for the month of April 2022, in accordance with Appendix A, were approved.
- (ii) It was noted that the Chairman of the Finance Committee had carried out the internal finance inspection for March 2022.

21.421 Request for Grant Aid 2022/23: South West Museum Development

- (i) Consideration was given to making a grant to enable Fairlynch Museum to draw down enhanced services.

Resolved: A grant will be made.

- (ii) The amount of the contribution was considered.

Resolved: A grant of £800 will be made.

21.422 East Devon District Council: Use of the Seafront – 29 August 2022

An application by the Lions Club of Budleigh Salterton to use the seafront for a Bank Holiday Fayre was received and considered. It was

Resolved: No objections were raised.

21.423 East Devon District Council: Civil Enforcement Off-Street Parking Places – Amendment

The amendments to the Parking Places Order 2008 were received and considered. It was

Resolved: No objections were raised.

21.424 Council Meetings

The frequency and venue of meetings for the remainder of 2022 was discussed. It was

Resolved: Meetings will return to the Council Chambers and will be held twice a month. The windows and doors will be opened to allow for better air circulation. The Clerk will circulate the updated list of Meeting Dates to all Members.

The Town Mayor, Cllr R D Sherriff added that as the next meeting was the Annual Meeting of the Town Council he felt, and all agreed, it was best if this was held in the Public Hall.

21.425 Emergency Group

It was agreed that Cllr Mrs C A Sismore-Hunt be appointed on to the Committee.

21.426 Correspondence Received

- Lions Club of Budleigh Salterton: Thanks for sponsorship of Cycling Competition
- OVA: Spring Newsletter 2022
- Devon County Council:
 - Temporary Prohibition of Parking – Station Road/High Street/West Hill: 20-22 April 2022
 - Temporary Prohibition of Through Traffic & Parking – Salting Hill: 9-20 May 2022
 - Temporary Prohibition of Through Traffic & Parking – Salting Hill/Coastguard Hill/Marine Parade/Fore Street: 29 May 2022
 - Temporary Prohibition of Through Traffic & Parking – High Street (Cliff Road to Rolle Road): 4 June 2022
 - Temporary Prohibition of Through Traffic & Parking – Halse Hill: 13 June-29 July 2022

21.427 Any Other Business at the Chairman's Discretion

- Cllr A J Harris advised that the ford at Little Knowle was in a poor state and hoped it could be repaired soon. The Clerk will report this to Devon County Council.
- Cllr Mrs C A Sismore-Hunt reported that the lock to the toilet next to shower on the seafront was not working. The Clerk will report this to East Devon District Council.

21.428 Dates of Next Meetings

In the Public Hall

Annual Meeting of the Town Council:

16 May 2022 at 7.00pm

Planning Committee:

16 May 2022 on the rising of the Town Council

In the Council Chambers

Planning Committee:

23 May 2022 at 7.00pm (if required)

Town Council:

23 May 2022 on the rising of the Planning Committee (if required)

County Cllr Mrs C Channon, District Cllr A J Dent, District Cllr T D Wright and one member of the public left the meeting.

21.429 Co-option of One Councillor

Applications had been received from the following:

Andrew Cardy – Robert Harris

Members had previously been circulated with application forms from the two candidates and they were then interviewed.

Following a vote, it was

Resolved: Robert Harris was co-opted to fill the vacancy on Budleigh Salterton Town Council following the resignation of Sarah Ayres.

It was further agreed that the Declaration of Acceptance of Office will be signed in the presence of the Town Clerk at the earliest possible opportunity.

There being no further business, the Meeting closed at 8.14pm.

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Chairman

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Date

DRAFT