

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Public Hall Committee held in the Council Offices, Station Road, Budleigh Salterton on Monday 12 February 2024 on the rising of the Community Gardens Committee.

Meeting commenced at 7.15pm.

PRESENT

Cllr Mrs L D Evans (Chairman)
Cllr Mrs C A Sismore-Hunt (Deputy Town Mayor)
Cllr Mrs C M Cunningham
Cllr R J Doorbar
Cllr M C Hilliar

In Attendance: Cllr A F Chaplin, Cllr D Walsh, Cllr W K Wood, Cllr Ms G Woodcraft and Mrs J E Vanstone (Town Clerk)

23.408 Public Speaking Time

No Members of the public were present.

23.409 Apologies for Absence

Apologies were received and accepted from the Town Mayor, Cllr D J Hayward and Cllr Mrs M P Lewis.

23.410 Declarations of Interests in Items on the Agenda

No interests were declared.

23.411 Minutes

The Minutes of the Meeting of the Public Hall Committee held on 9 October 2023 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

23.412 Chairman's Report

The Chairman, Cllr Mrs L D Evans reported that everything had been running smoothly.

- One or two issues had been highlighted following the servicing of the kitchen equipment and repairs had been carried out on the oven and griddle.
- The Clerk would be ordering a new microwave and fly killer which had failed tests.
- She added that the Caretaker had informed the Clerk of a damaged table and therefore replacements would be ordered.
- She was pleased that the repairs to the roof were completed. She said the chamber ceiling would need repairing and wondered if the chamber could be redecorated.
- She was pleased to see the Hall was soon to be used by local businesses for two separate events and she wished them much success.
- The Clerk would be reporting on the sound and lighting and whilst this was not a necessity she felt it would be an important update to the Hall equipment.

23.413 Clerk's Report

Mrs J E Vanstone reported:

- After last year's Literary Festival she had been approached by the Festival chairman and chairman of the Film Society to discuss the stage lighting and hall sound system. Both organisations had encountered issues with the lighting and acoustics in the hall and had wondered if the equipment could be upgraded. She had advised that the changeover to LED was on the Council's "to do" list and that she was aware of problems hirers had encountered with the microphone system. It had been suggested that the company which provided sound/lighting for the Literary Festival carried out a survey. This had been done before Christmas and she was in the process of obtaining further quotations for replacement equipment which would hopefully be much easier for all to use.
- As far as the acoustics were concerned, with the agreement of Chairman, she had contacted a company to undertake a survey and this was carried out in January. A quotation for acoustic clouds had now been received and would be presented to the Committee when all the other quotations were to hand.
- She had also been informed that Safe Working Load tests should be carried out on the bars holding the Front of House lighting, the large ladder should also be safety tested and the caretaker was to undertake suitable working at height training. The ladder cannot be used by outside parties without suitable certification. She was in the process of sourcing suitable companies who can carry out these tests.
- Unfortunately the roof was still leaking into the office and she had contacted the roofing company to return and carry out further repairs.
- She was pleased to report that at long last the free portrait of King Charles III was available and an order had been placed! Once received it will go up in the main hall along with the portrait of Queen Elizabeth II.
- Lastly, she had received information on Village Halls Week which this year would be focusing on greener halls. She wondered if the Council could put on a suitable event.

23.414 Water Fountain

Consideration was given to installing a water fountain outside the Hall (in the vicinity of the bus shelter). It was

Resolved: A fountain, similar to that at the Jubilee Shelter, should be ordered and installed.

Cllr Ms G Woodcraft reported that Oxfam, Seachange and the Information Centre had all signed up to the Refill scheme. The Clerk added that the Shop Budleigh team were currently promoting this idea, which was raised at a recent Climate Change meeting.

23.415 Any Other Business at the Chairman's Discretion

No other business was raised.

There being no further business, the Meeting closed at 7.35pm.

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Chairman

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Date