

## **BUDLEIGH SALTERTON TOWN COUNCIL**

**MINUTES** of the Meeting of the Community Gardens Committee held in the Council Offices, Station Road, Budleigh Salterton on Monday 12 February 2024 on the rising of the Planning Committee.

Meeting commenced at 7.07pm.

### **PRESENT**

Cllr A F Chaplin (Chairman)  
Cllr Mrs C A Sismore-Hunt (Deputy Town Mayor)  
Cllr M C Hilliar  
Cllr D Walsh

**In Attendance:** Cllr Mrs C M Cunningham, Cllr R J Doorbar, Cllr Mrs L D Evans, Cllr W K Wood, Cllr Ms G Woodcraft and Mrs J E Vanstone (Town Clerk)

### **23.399 Public Speaking Time**

No Members of the public were present.

### **23.400 Apologies for Absence**

Apologies were received and accepted from the Town Mayor, Cllr D J Hayward.

### **23.401 Declarations of Interests in Items on the Agenda**

No interests were declared.

### **23.402 Minutes**

The Minutes of the Meeting of the Community Gardens Committee held on 13 November 2023 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

### **23.403 Chairman's Report**

The Chairman, Cllr A F Chaplin did not have a lot to report; the ground was still very wet so not much was being done at present!

### **23.404 Permissions Granted**

The Clerk advised of the following permissions:

- Edging Plots 38 and 84
- Greenhouse Plot 83

### **23.405 Waiting List**

The Clerk advised that there were currently 29 names on the waiting list. Six plots had been relinquished following the issue of the annual rental invoices in January 2024. Of these, one plot had just been re-let and she was waiting for a response from a further one. The remaining four were still to be re-let; her assistant would be dealing with this shortly. Once these plots were re-let, there would be 24 names on the list.

### **23.406 Plot Rents**

The Clerk advised that the majority of rental invoices had been paid with just eleven outstanding. She would be sending reminders this week as tenants had until the end of February to pay or the Notice to Quit, issued at the same time as the rental invoices, would come into effect.

**23.407 Any Other Business at the Chairman's Discretion**

- The Clerk advised that the Otter Valley Association were supplying bat and bird boxes and had asked if the Town Council had any areas where these could be sited. The Chairman said he was happy to meet with someone from the OVA to find a suitable location.
- The Clerk advised that she would soon be sending out a newsletter to all tenants and asked that any items for inclusion be sent to her as soon as possible.

There being no further business, the Meeting closed at 7.14pm.

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Chairman

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Date

DRAFT