BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Community Infrastructure Levy (CIL) Committee held in the Council Offices, Station Road, Budleigh Salterton on Monday 9 February 2026.

The meeting commenced at 7.08pm

PRESENT
Cllr Steve Cook
Cllr Richard Doorbar
Cllr Penny Lewis
Cllr Phil Jones
Cllr Peter Manfield

In Attendance: Mrs A Gater-Wildgust (Town Clerk).

25.406 Election of a Chair

Cllr Cook nominated Cllr Doorbar for the position. Cllr Lewis seconded the nomination. There were no further nominations. Members voted in favour of the nomination. Cllr R J Doorbar accepted the position.

25.407 Public Speaking Time

There were no public speakers.

25.408 Apologies for Absence

Apologies were received and accepted from Cllr G Woodcraft.

25.409Declarations of Interests

There were no interests declared.

25.410 Minutes

The Minutes of the Meeting of the CIL Committee held on 29 September 2025 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

25.411 CIL Receipts

It was noted that:

i. The balance of CIL monies currently available is £53,983.12.
ii. CIL funds have an associated 'use by' date. Members were advised to consider projects that could be approved and completed within the relevant timeframe, as any funds not used within the specified period may be subject to being reclaimed by EDDC or the Unitary Authority.

The current spending deadlines are:
£22,926.88 to be spent by 14 February 2028
£34,815.74 to be spent by 13 November 2028

The Clerk confirmed that CIL receipts passed to the Town Council must be used to support the development of the parish area by funding the provision, improvement, replacement, operation, or maintenance of infrastructure, or anything else concerned with addressing the demands that development places on the area. (Further details: **Community Infrastructure Levy - GOV.UK).**

7.20pm Cllr S Cook left the meeting.

Approved

25.412 CIL Delivery Plan

Members reviewed the Plan and considered whether any amendments were required. The following suggestions were made:

- Additional bike racks, including covered facilities
- A bus shelter near Granary Lane, close to the cricket club, and another at Pretty Corner
- Speed Watch signs displaying smile/frown indicators
- Improved kitchen equipment in the Public Hall
- Road safety improvements, including the possibility of a zebra crossing or other safety measures at the Bear Lane / Bedlands Lane cycle crossing
- Town signposts
- Ongoing maintenance of existing infrastructure

It was:

Resolved:

i. That the CIL Committee develop a draft plan, in consultation with members, with a view to bringing recommendations to a future meeting of the Full Town Council.

ii. That the Clerk make initial enquiries regarding the provision of a bus shelter.

iii. That the forthcoming Annual Parish Meeting be used to seek residents' views and identify priorities that are important to the community.

25.413 Any Other Business at the Chair's Discretion

No other business was raised

There being no further business, the Meeting closed at 7.35pm.

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Chair

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Approved