

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held in the Council Offices on Monday 26 February 2018, on the rising of the Meeting of the Planning Committee.

Meeting commenced at 7.10pm.

PRESENT

Cllr A J Dent (Town Mayor)
Cllr T D Wright (Deputy Town Mayor)
Cllr Mrs L D Evans
Cllr A N Gooding
Cllr S V Hall
Cllr M C Hilliar
Cllr A L Jones
Cllr Mrs M L Kenneally-Stone
Cllr C Richards
Cllr Mrs C A Sismore-Hunt

Clerk: Mrs J E Vanstone

Others Present: Four members of the public and one representative of the press

PART A

17.418 Public Speaking Time

Ms J Cordy, Supervisor at Budleigh Salterton Library, spoke about the work which was due to be carried out at the library. She said the library will be closed from Monday 12 March to Wednesday 4 April to enable window replacement and interior and exterior decoration to take place. She explained that a mobile library service would be available on Mondays and Thursdays and she asked if it would be possible for some of the books currently housed at the library to be stored in the Norman Centre. She also asked if her staff could use the Norman Centre for making drinks and storing coats etc whilst the mobile library was in the town. She also wondered if it would be possible to use the rooms for the very popular Bounce and Rhyme Sessions which are held weekly.

17.419 Apologies for Absence

Apologies were received from Cllr C A Kitson (holiday) and County Cllr Mrs C Channon.

17.420 Declarations of Interests in Items on the Agenda

Cllr Mrs L D Evans declared a personal interest in Min 17.429 – she is a Budleigh in Bloom Committee member.

She also declared a personal interest in Min 17.430 – she is the Deputy Chairman of the Group.

Cllr A L Jones declared a personal interest in Min 17.431 – he is a member of the Club's Executive Committee.

The Deputy Town Mayor, Cllr T D Wright also declared a personal interest in Min 17.431 – he is a member of the Football Club.

The Town Mayor, Cllr A J Dent declared a personal interest in Min 17.430 – he is the Town Council's representative on the Group.

Cllr Mrs C A Sismore-Hunt personal interest in Min 17.433 – she is the Town Council's representative on the Library Group.

17.421 Minutes

The Minutes of the Meeting of the Town Council held on 29 January 2018 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.



17.422 Report of Committee

The Minutes of the Meeting of the Community Gardens Committee held on 12 February 2018 were noted.

17.423 Police Report

No report had been received.

17.424 Chairman's Report

The Town Mayor, Cllr A J Dent started his report by thanking The Deputy Town Mayor, Cllr T D Wright for standing in for him during his recent holiday.

He then reported:

- The CCTV project was in hand – the clerk was waiting for a third quotation. He said there was a lot to think about with different ideas coming each company.
- Following a meeting to discuss the Emergency Plan, the Clerk had written to various establishments which could possibly provide assistance in an Emergency. So far only two responses had been received so there was some work to do here!
- He was happy to advise that Mr John Shiel had confirmed he was happy to continue as the town's Snow Warden.
- He was sorry that Harry Harrison had decided to stand down from the Council. This meant that a replacement person was needed to check the defibrillators when Mrs Ross was not available. He had asked Cllr Gooding if he would carry out the job and was pleased to advise that he had agreed. The Clerk will pass on Mrs Ross's contact details to Cllr Gooding.
- He had attended a recent Cyber Crime and Crime Awareness seminar and had come away with two messages: remember to do your computer back-ups and make sure you have strong and different password for each account.

17.425 Clerk's Report

Mrs J E Vanstone reported that the work to replace the motors in the clocks had been carried out and all were now working well.

17.426 Reports of Council Representatives on Other Bodies

Devon Association of Local Councils

Cllr A L Jones reported he had attended a recent meeting of the Larger Councils Sub-Committee. He had nothing of significance to report adding that the Minutes would be received by the Clerk in due course.

17.427 Reports of County and District Councillors

County Councillor

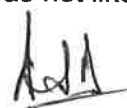
The Town Mayor, Cllr A J Dent reported on behalf of County Cllr Mrs C Channon:

- There was funding to repair the numerous potholes throughout the ward and it had been hoped this would be done before the end of the financial year. However the contractors, Skanska, were behind schedule because of teething problems since they had been awarded the contract. She hoped they would get back on schedule soon.
- She had discussed various dates for the Civic Service with the Deputy Town Mayor, Cllr T D Wright and had pencilled in a couple of dates in July.

District Councillors

Cllr A J Dent reported he had met with planning officers regarding the shed built in the garden of 24 Station Road but having presented a good case for refusal, the officers had decided to approve the retrospective application.

Cllr C Richards said an awful lot of work had been done in creating the Budleigh Salterton Neighbourhood Plan and if the Planning Inspector was not likely to take any notice of it, that work had been pointless.



Cllr T D Wright reported he had attended a meeting of the Police & Crime Panel on 2 February and the £12 increase on the precept had been approved; this extra funding would pay for additional officers. At the meeting, the Chief Constable had been made aware of the high regard in which PCSOs are held in the rural parts of the Constabulary area. Cllr Wright added that compared with other forces in the south West, Devon and Cornwall had the lowest Precept amount.

Cllr S V Hall reported he would be attending a meeting between the Head of Legal and the Licensing Department to discuss the Street Trading Policy. He said a lot needed thrashing out with some possible tweaks to the policy. Some organisations had not taken on board the changes which was leading to a lot of unnecessary questions being asked of officers. He explained that if an event was a charitable one, there would be a one-off charge of £30 and if a community event was backed by the town/parish council, a discount could be applied.

17.428 Finance Inspection

- (i) Payment of cheques for the month of February 2018, in accordance with Appendix A, was approved.
- (ii) It was noted that the Chairman of the Finance Committee has carried out the internal finance inspection for February 2018.

17.429 Request for Grant Aid 2018/19: Budleigh in Bloom – Watering

- (i) Consideration was given as to whether to make a donation towards the watering.
Resolved: A grant will be made.
- (ii) Consideration was given to the amount of the donation.
Resolved: After some discussion it was agreed that a grant of £2500 will be made.

17.430 Request for Grant Aid 2018/19: Exmouth & District Community Transport Group

- (i) Consideration was given as to whether to make a donation to the Group.
Resolved: A grant will be made.
- (ii) Consideration was given to the amount of the donation.
Resolved: A grant of £1500 will be made, split between the Community Bus and Ring & Ride.

17.431 Request for Grant Aid 2018/19: Budleigh Salterton Football Club – Lighting

- (i) Consideration was given as to whether to make a donation towards the cost of additional lighting.
Resolved: A grant will be made.
- (ii) Consideration was given to the amount of the donation.
Resolved: A grant of £500 will be made.

The Town Mayor reminded Members that the Club Secretary had indicated that the accounts were confidential, and he asked that all papers were passed to the Clerk after meeting.

17.432 Town Council Website

Consideration was given to upgrading the Town Council website to a fully responsive version.

Resolved: It was agreed that the website be upgraded.

Cllr Mrs M L Kenneally-Stone asked if there would be a facility for councillors to have their own dedicated page. The Clerk said she would see if this was possible.



17.433 Norman Centre

Consideration was given to the request for the Library staff to use the Norman Centre whilst repairs are carried out at the Library.

Resolved: Members wholeheartedly agreed that Library staff can use the Norman Centre during the three week closure and no charge would be levied.

17.434 Correspondence Received

Devon County Council: (1) Temporary Prohibition of Through Traffic & Parking – B3178 Knowle Village 12 to 14 Feb 2018 (2) Temporary Prohibition of Through Traffic & Parking – Cliff Road 5 to 9 March 2018

Healthwatch Voices: Winter 2018

Allotment & Leisure Gardener: Issue 1 2018

17.435 Any Other Business at the Chairman's Discretion

- Cllr Mrs C A Sismore-Hunt advised that there was no means of drying her hands at the Brook Road toilets when she had used them recently.

The Clerk asked Members that these sorts of comments/complaints be reported to East Devon District Council (EDDC) immediately either via the EDDC App or by using the main switchboard number.

17.436 Dates of Next Meetings

Planning Committee:	12 March 2018 at 7.00pm
Foreshore & Footpaths Committee:	12 March 2018 on the rising of the Planning Committee
Planning Committee:	26 March 2018 at 7.00pm
Town Council:	26 March 2018 on the rising of the Planning Committee

17.437 The Deputy Town Mayor Moved that:

Under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the Meeting as exempt information was likely to be discussed.

PART B

17.438 Norman Centre

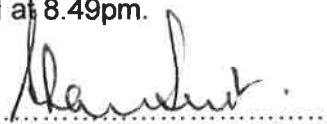
A discussion took place on the future use of the Norman Centre and it was

Resolved: The Town Council will run the Centre as additional meeting rooms.

A very lengthy discussion then took place as to the amount of work which would have to be carried out to refurbish the premises to a suitable letting standard. The Clerk advised that there were a number of options dependent on budget, ranging from a basic clean and repairs to the kitchen and toilets, up to full refurbishment which would include a replacement boiler and radiators, new lighting, flooring, kitchen and toilets, redecoration and the addition of a shower room. It was

Resolved: A maximum budget of £40000 was set, which is to include everything needed to get the Centre up and running as lettable meeting rooms. A grant application will be made to the Norman Family Charitable Trust for funding towards fixtures and fittings. It was also agreed that the Public Hall Committee will take on the project.

There being no further business, the Meeting closed at 8.49pm.



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Chairman

26.03.2018

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Date