

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Public Hall Committee held in the Council Chamber on Monday 12 June 2017, on the rising of the Planning Committee.

Meeting commenced at 7.52pm.

PRESENT

Cllr A J Dent (Town Mayor)
Cllr T D Wright (Deputy Town Mayor)
Cllr A L Jones
Cllr C A Kitson
Cllr C Richards
Cllr Mrs C A Sismore-Hunt

Clerk: Mrs J E Vanstone

Others Present: Cllr A N Gooding, Cllr D J Harrison and Cllr Mrs M L Kenneally-Stone

17.066 Election of Chairman

Only one nomination had been received, that of Cllr Mrs L D Evans, proposed by Cllr Mrs C A Sismore-Hunt and seconded by Cllr C A Kitson.

The Town Mayor, Cllr A J Dent declared that Cllr Mrs Evans be appointed as Chairman.

In the absence of Cllr Mrs Evans, Cllr Dent took the Chair.

17.067 Public Speaking Time

No members of the public were present.

17.068 Apologies for Absence

Apologies were received from Cllr Mrs L D Evans (family commitments).

17.069 Minutes

The Minutes of the Meeting of the Public Hall Committee held on 10 October 2016 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

17.070 Chairman's Comments

As the Chairman was not present, no report was made.

The Clerk updated Members on the progress following the break-in. She advised the insurance claim had been settled and the repairs to the doors had been carried out. Quotations for CCTV systems were coming in and she would discuss the options with Cllrs Dent, Wright, Evans and Richards.

17.071 Clerk's Report

Mrs J E Vanstone reported:

1. The supplier of the lapel microphones had checked on the current system and was happy that any additions to the system would work. Three lapel microphones had been ordered and she would inform members once installed.
2. She was waiting for quotations for replacement vinyl and carpet tiles in the foyer and once received would place on a future agenda.
3. She was also waiting for a quotation for replacement leading on some of the Hall windows. It was hoped that the work could be carried out in situ rather than having to purchase new units.
4. One of the lights in the foyer had broken and so whilst that was being replaced the electrician had replaced both lights plus the light in the inner foyer with LED versions as per an earlier quotation.

5. Some damage to the Hall walls had occurred during Gala Week and the Lions had been notified about this. The caretaker had carried out the repairs and the Lions had promise to cover this issue when organising future Gala Week events.
6. It had come to her attention that the Hall did not have an Asbestos Register. As this was a specialist area she would not be getting quotations and had therefore agreed for one company to come and carry out the necessary Survey.
7. She and the Chairman had prepared an advertising leaflet for the Hall and copies had been forwarded to all Committee Members.
8. The Chairman had informed her of two other issues that she wanted to comment on but these could wait for a future meeting. They were discussion on the replacement of the stage black outs and the possibility of making alterations to the Hall windows so they all open.

17.072 Ladies Toilets

A quotation from Bagwells, to address the damp problem in the ladies' toilets, was received. The quotation mentioned a specification and sketch which was not included and it was agreed that this issue should only be discussed once that information was to hand.

The Clerk would request the information from Bagwells and include on a future agenda.

17.073 Any Other Business at the Chairman's Discretion

Cllr Mrs C A Sismore-Hunt advised that the plaster was peeling on the Hall ceiling. The Clerk thought it was paint which was peeling away and would ask the Caretaker to see if he could sort out the problem.

There being no further business, the Meeting closed at 8.01pm.

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Chairman

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Date