

## BUDLEIGH SALTERTON TOWN COUNCIL

**MINUTES** of the Meeting of the Public Hall Committee held in the Council Chamber on Monday 8 October 2018.

Meeting commenced at 7.04pm.

### **PRESENT**

Cllr Mrs L D Evans (Chairman)  
Cllr T D Wright (Town Mayor)  
Cllr S V Hall (Deputy Town Mayor)  
Cllr A J Dent  
Cllr A L Jones  
Cllr C A Kitson

**Clerk:** Mrs J E Vanstone

**Others Present:** Cllr A J Dent, Cllr A N Gooding, Cllr M C Hilliar, Cllr R D Sherriff and three members of the public

### **18.219 Public Speaking Time**

No members of the public wished to speak.

### **18.220 Apologies for Absence**

Apologies were received from Cllr C Richards (holiday) and Cllr Mrs C A Sismore-Hunt (unwell).

### **18.221 Minutes**

The Minutes of the Meeting of the Public Hall Committee held on 11 June 2018 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

### **18.222 Chairman's Report**

The Chairman, Cllr Mrs L D Evans started by thanking everyone for their help and hard work looking after the planters while she had been out of action. She then reported:

- The Hall had been busy over the past few months and having work men in the ladies' toilets, it had been a juggling act to keep everyone happy!
- There was currently an issue with the front door lock but the Clerk was dealing with it.
- Work on the replacement boilers would be starting on 15 October. The Clerk was working with hirers to ensure everything ran smoothly.
- At the last Town Council meeting, Cllr C A Kitson had asked about a notice board for the Norman Centre. After discussions with the Clerk and Chairman of the Finance Committee it had been agreed to replace the board before the end of the financial year.
- She had asked Cllr Kitson to investigate ways of marketing the Norman Centre.

Cllr A J Dent said that the new sign at the Norman Centre looked good.

Cllr Kitson thought it would be good to have a flyer for the Norman Centre promoting its plus points.

- The path and road outside the Hall were in a very poor state and she wondered if something could be done about it before someone tripped up.

The Deputy Town Mayor, Cllr S V Hall said that the Budleigh Salterton Traffic Group had looked at this issue and neither East Devon District Council (EDDC) nor Devon County Council (DCC) were willing to take responsibility for it.

Cllr A J Dent suggested that a quotation to resurface the whole path be obtained.

- There were a number of cars parked outside the Norman Centre and while she had been there earlier in the day, the Fire Engine had had difficulty getting back to the station because of them. She wondered if Double Yellow Lines could be added to that section of road.

The Town Mayor, Cllr T D Wright suggested the Clerk contacted Andrew Ennis at EDDC as he thought this section of road was part of the Lower Station Road Car Park.

**18.223 Clerk's Report**

Mrs J E Vanstone reported:

- The issue with the front door was being dealt with. She explained that the door handle needed replacing and the contractor had advised that it would take seven to ten days to be delivered which was unacceptable. She would keep the Chairman up to speed with progress.
- Other than that, the Hall was in a good state of repair and bookings were good.

**18.224 Hire Charges**

Discussion took place regarding a possible increase in the Hire Charges and it was

**Resolved:** No increase will be made to the Hire Charges.

Cllr C A Kitson asked about charges for the Norman Centre.

The Chairman advised that the current charge was £7.50 per hour and it was

**Resolved:** The Hire Charge will remain at £7.50 per hour until after the remaining renovation work had taken place, at which time the charges would be reviewed.

**18.225 Precept Requirements 2019/20**

The figures prepared by the Clerk and the Chairman of the Finance Committee, Cllr C Richards, had been circulated prior to the Meeting and it was

**Resolved:** The Public Hall Precept Requirement for 2019/20 would be £16450 and it was further

**Resolved:** The Norman Centre Precept Requirement for 2019/20 would be £30800

**18.226 Any Other Business at the Chairman's Discretion**

No other business was raised.

There being no further business, the Meeting closed at 7.20pm.

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Chairman

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Date