

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held in the Council Offices on Monday 24 September 2018, on the rising of the Meeting of the Planning Committee.

Meeting commenced at 7.08pm.

PRESENT

Cllr T D Wright (Town Mayor)
Cllr S V Hall (Deputy Town Mayor)
Cllr A J Dent
Cllr Mrs L D Evans
Cllr A N Gooding
Cllr M C Hilliar
Cllr A L Jones
Cllr Mrs M L Kenneally-Stone
Cllr C A Kitson
Cllr C Richards
Cllr R D Sherriff
Cllr Mrs C A Sismore-Hunt

Clerk: Mrs J E Vanstone

Others Present: District Cllr M C Howe, one member of the public and one representative of the press

18.193 Public Speaking Time

No members of the public wished to speak.

18.194 Apologies for Absence

Apologies were received from County Cllr Mrs C Channon.

18.195 Declarations of Interests in Items on the Agenda

No interests were declared.

18.196 Minutes

The Minutes of the Meeting of the Town Council held on 23 July 2018 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

18.197 19Report of Committee

The Minutes of the Meeting of the Traffic Group held on 31 July 2018 were noted.

18.198 Police Report

Mrs J E Vanstone advised that no Police Report had been received.

She reported that the local PCSO would be attending a Crime & Safety Roadshow being held at the Public Hall on Friday 28 September from 1000hrs to 1600hrs.

The Town Mayor, Cllr T D Wright added that he would raise this issue with the Police & Crime Commissioner when he attends a Panel meeting on 27 September.

18.199 Chairman's Report

The Town Mayor, Cllr T D Wright said that since the last meeting he had attended a lot of functions representing the Town Council:

- On 25 July it had been a great pleasure to assist in the end of term presentation ceremony for St Peter's School in St Peter's Church. It was wonderful to help celebrate the achievement of the pupils in a wide range of activities. He said we were very lucky to have such a lively and successful school for the children of Budleigh to attend.

- On 26 July, he and his wife had attended the Imperial College performance of 'My Fair Lady'. He thought it was amazing how, in such a short time, the enthusiastic cast of players and their support staff transformed the Public Hall into a theatre with high quality performances.
- On 17 August he and his wife had attended the opening of the Budleigh Salterton Art Club annual exhibition. He said he was never failed to be impressed by the range of talent there is in our town.
- On 18 August he and his wife had attended the East Devon District Council (EDDC) Chairman's garden party which would be the last one to be held in the lovely surroundings of Knowle.
- On 19 August he and his wife had attended the reception for the Friends of Budleigh Salterton Literary Festival.
- During the summer school holidays, Budleigh library had run a scheme to encourage children to read at least 6 books. On 8 September, the Friends of the Library held a presentation party to mark the achievement of about 80 children who had risen to the challenge; Valerie Lister, the owner of Bicton Gardens, had very generously allowed free access to the children and their parents to the gardens and the event was held in the garden room, complete with conjuror! He had been very pleased to help present the awards.
- On 18 September he and his wife had attended the 10th anniversary party of the Literary Festival. It was particularly pleasing as he had been a part of the committee that had organised the first festival and he had remained on the committee until the 2012 event. It was testament to the hard work and commitment of the committee, the Friends and the volunteers that the festival had gone from strength to strength and catered for all tastes in literature, especially the young. It really did put the town on the map.
- Following the success of last year's Christmas party, he intended to hold a similar event on 10 December and asked Members if they were happy with that suggestion. If they were, he would make the necessary arrangements and advise Members of the cost etc in due course.

18.200 Clerk's Report

Mrs J E Vanstone reported:

- She had received an update from EDDC Environmental Health Department regarding Budleigh Village. Officers had issued six notices and to date had not had any communication with the owners. The premises were closed for a refit and if the owners decided to open without complying with the notices, they would still be in force and officers would take appropriate action. Mrs Vanstone understood the planning matter regarding change of use was still outstanding. The premises were currently A1 and needed A3 to run as a café.

Cllr C A Kitson advised that he had heard from the EDDC Planning Enforcement Officer and the change was covered by Permitted Development Rights.

- She was waiting for quotations for the remaining refurbishment of the Norman Centre. As soon as this information was received it would be included in the Precept calculations
- The new sign for the Norman Centre had been fitted.
- The notice board outside the Centre was missing a door so she would be arranging for a notice to go in the main Town Council notice board regarding hire charges etc.
- The new Council website was just about ready to go live. The photographs had been provided by Budleigh Photography and could be used in perpetuity. Members' photographs on the current website would be re-used and new photographs would be arranged after the elections in May 2019.
- The Chairman of Budleigh in Bloom had advised that four volunteers had come forward to look after the bed on The Green (adjacent to Elmside) and so this would not be grassed over, as previously reported.

18.201 Reports of Council Representatives on Other Bodies

Budleigh Salterton Nursing Association

Cllr A L Jones advised that the Association did not have a huge amount of money but during the last year had helped residents by funding, amongst other things, the supply of stairlifts, walking aids and a braille typewriter.

Budleigh Salterton Voluntary Car Service

Cllr Mrs L D Evans reported that the current chairman was retiring at the end of the year and the committee was actively looking for a replacement. The Group's finances were in good shape but the number of residents using the service was dropping. As always, the Group was in need of volunteer drivers.

Budleigh in Bloom

Cllr Mrs Evans reported that the bed on The Green (near Elmside) was going to be composted during the autumn and would be planted with spring bulbs.

Exmouth & District Community Transport Group

Cllr Mrs Evans reported that two new buses had been purchased, replacing the Whizzabout bus. The new timetable was now up and running. She said this service was invaluable.

Budleigh Salterton Carnival

Cllr M C Hilliar reported that the Carnival was taking place on Saturday 29 September. The procession would start at 7.30pm and he hoped to see everyone there!

18.202 Reports of County and District Councillors

County Councillor

Mrs J E Vanstone advised County Cllr Mrs C Channon had been in contact and had three issues to raise:

- She was concerned about the coaches parking in Cricket Field Lane by the Games Club. Developers had commenced construction on the ex-South West Water site and the coaches were causing problems for residents.
- She was concerned about bird watchers trying to access the footpath by the river where the sea had breached the bank. She thought they were risking their lives to view birds!
- She had reported the blocked drain in Upper Stoneborough Lane which was causing a lot of water to escape down the road.

District Councillors

Cllr T D Wright reported:

- On 10 August he had attended a special meeting of the Police & Crime Panel called to study the proposals for the merger of Devon and Cornwall with Dorset Police. He had circulated the notes of that meeting to all Members. He said it had been 'a bit of a non-event' as, other than general assurances that there would be significant savings that could result in an extra 100 officers, the business case had not been completed. There was to be another meeting on 5 October. The case would have to be made to the Home Secretary so that if a merger was to go ahead it would have to be completed by May 2020, which is when the next Police Commissioner Elections will be held. He would report to Members following that meeting.
- On 4 September he was very pleased to be at the release of over 200 water voles on the EDDC Nature Reserve at Seaton Wetlands. He said this was a wonderful site where the EDDC Countryside team and a team of dedicated volunteers had created a great nature reserve where it was anticipated these iconic creatures will thrive.



- On 5 September Cabinet had discussed the changes to the car park charge scheme and the decisions made were very good news. The town permit system would change and be cheaper. A single town permit would now cost £100 per year but for an additional £20 per town residents would be able to add extra towns. This meant that a permit for Budleigh Salterton and Exmouth now costing £100 will be £120 and for £20 more any other towns could be added. A district wide permit would cost £200. The costs of short and long stay car parks would remain unchanged. There would be some changes to smaller car parks but the proposals for Sidford car park and the car park in Phear Park were to be reconsidered. He added that Cabinet had taken into account representations of those who would be most affected by those changes.
- The latest recycling figures were 61% and he was pleased to advise there were just under 9000 subscribers to the green waste service. The new facility at Greendale enabled better sorting of materials meaning around £1000 was received per ton of recycled aluminium.
- The East Devon AONB held its AGM in Honiton on 20 September. The Otter Valley Association had been highly commended and runners-up for the Acland Award given for promoting activities that promote health and well-being. The award was in recognition of the free-to-participate walks organised by the OVA to encourage people to get out into and enjoy the wonderful East Devon countryside. He was pleased that the OVA Chairman, Mr R Wiltshire, had been present to receive the award.
- He updated members on the issue of caterpillars on the seafront. EDDC StreetScene officers had been keeping an eye on the area and later in the season intended to cut back the vegetation that the caterpillars had been living in – this would allow greater access to the nests. Officers were looking into the use of gas weed burners to burn them in situ which would mean pesticides would not be used. Despite being asked by a member of the public, it would not be cost effective or efficient to individually pick up the caterpillars and place them elsewhere!
- Regarding the path collapse at the River Otter, he said it was very lucky there had not been a serious accident as a workman had been strimming the banks at the time of the collapse. He had noticed the problem and stopped someone walking up the path. The repair would be a big engineering job and the path would be out of use until the repairs had been completed. He added that there might be something wrong with the flap on the culvert and this would be investigated.

Cllr C A Kitson asked if an alternative path could be created but Cllr Wright thought this would be too dangerous.

Cllr S V Hall reported:

- At a recent Foreshore & Footpaths Committee Meeting, a request had been put forward for an additional bench at Donkeys Turn. EDDC StreetScene Officer, Mr R Martin, had contacted Natural England about this and was told an additional bench was not appropriate and the existing bench and lifebelt should be removed! Mr Martin had explained both had been in situ a long time and he would not be removing them. Cllr Hall said the old saying “be careful what you wish for” had come true with this request!
- A hearing had been held to discuss the Alcohol Licence application from Budleigh Salterton Cricket Club. Some of the objectors had attended and were happy with the outcome which was to allow the Club to make slight changes to allow the sale of alcohol to non-members.
- He had previously reported about a Hackney Carriage Licence which had been revoked. The applicant had been taken to court, at which time it came to light that he had applied for a similar licence from North Somerset Council and had failed the local knowledge test twice and on the third occasion had been found to be cheating! The applicant had been fined £5000.

- New restrictions were being applied to Street Trading Licences preventing the use of polystyrene and single use plastics.

Cllr A J Dent reported:

- He had attended a recent Strata Scrutiny Meeting and the contract with East Devon, Exeter City and Teignbridge District Councils was working well. He explained that all three councils had different IT equipment and operating systems and it had been a huge task to get everything working! He said that work to reduce costs and risk from cyber threats and to increase capability for changes in the future was going well. He said there was a complete lack of IT knowledge with officers and members alike and a lot of members felt they did not need any additional IT training! He concluded by reporting that good savings were going to be made during the current and future years.

18.203 Finance Inspection

- (i) Payment of cheques for the months of August and September 2018, in accordance with Appendix A, was approved.
- (ii) It was noted that the Chairman of the Finance Committee had not carried out the internal finance inspection for August and September 2018 but intended to do so shortly.

18.204 Audit of Accounts: Year Ended 31 March 2018

It was noted that the Audit had been successfully completed.

18.205 Police & Crime Commissioner

The possible merger between Devon & Cornwall Police and Dorset Police was discussed.

Cllr A L Jones said he had asked for this item to be included on the agenda as he did not think the merger was a good idea and felt it would not work.

The Town Mayor, Cllr T D Wright assured members that he would report to the Town Council after the next Police & Crime Panel meeting (to be held on 5 October). He explained that it was up to the Chief Constable and Police Commissioner from each force to come up with a firm business case which would then be put before the Home Secretary for a final decision.

18.206 WWI Commemoration

Quotations for a Plaque to commemorate the end of World War One were considered and after some discussion it was

Resolved: A commemorative plaque will be commissioned and the quotation from Orchard should be accepted. The plaque will be situated in the ground in front of the War Memorial.

Consideration was then given to the purchase and installation of a Royal British Legion "Thank You Silhouette" and it was

Resolved: Thank You Silhouettes had been seen around the area, but Members felt it would not be a lasting tribute and could not agree to the purchase.

Consideration was then given to the request to mark the occasion with a bonfire and it was

Resolved: Members felt that beacons were usually burnt as a celebration and it would therefore not be suitable to mark the Centenary of the end of the War with a beacon/bonfire.

18.207 Correspondence Received

Budleigh Salterton & District Chamber of Commerce: Letter of thanks for donation

Otter Valley Association: Letter of thanks for donation

Budleigh Salterton & District Hospiscare: Letter of thanks for proceeds of Civic Service Collection

Budleigh Film Society: Portable Appliance Test certificate for Society Equipment

Damp Proof & Timber Preservation: Timber & Dame Guarantee E1809BUD

Devon County Council:

- Temporary Prohibition of Traffic – Emergency Path Closure, various footpaths along the River Otter; 14.09.18 – 04.10.18
- Temporary Prohibition of Through Traffic – Various Roads throughout town for Budleigh Salterton Carnival on 29 September 2018
- Temporary Rolling Road Closure – Remembrance Parade; 11 November 2018
- Control of Waiting - Amended Traffic Order 2018

The Primrose: Summer 2018

Lloyds Bank: Branch Closure information

Devon Association of Local Councils: (1) Annual Report 2017/18 (2) Devon Remembers – Commemorative Booklet

Allotment & Leisure Gardener: Issue 3 2018

Budleigh in Bloom: Letter with update that new volunteers have been found for the rectangle flower bed on The Green.

The Clerk: September 2018

Clerks & Councils Direct: September 2018

St Peter's Mini-mag: September 2018

Skinner Construction: Electrical Certificates for works completed at The Norman Centre

18.208 Any Other Business at the Chairman's Discretion

- Cllr A L Jones said he had passed the Norman Centre recently and the door had been open. He had wondered if the door had been left open by accident but on checking the rooms were being hired. He thought all Public Hall Committee Members should know who was using the Hall and asked the Clerk to supply a list.

Mrs J E Vanstone said this was not practical but would continue to advise if the Hall and Norman Centre were being used overnight.

Cllr A J Dent added that if someone had a key, the Clerk would surely know who they were!

- Cllr Mrs L D Evans asked if all was on course for replacement boiler work in October.

Mrs J E Vanstone said she would check with the plumber and let Members know the start date.

Cllr C A Kitson added that if the Clerk, as Public Hall Manager, had any problems or queries she would speak to the Chairman of the Public Hall Committee.

- Cllr Kitson then asked if there was any news on the Emergency Plan.

Mrs J E Vanstone said she had been in touch with her contact at the Environment Agency but due to annual leave etc no progress had been made. She would make contact again this week.

Mrs Vanstone added that she had ordered another 200 sandbags and Mr and Mrs Prew at the Card Shop Too had very kindly agreed to keep a supply at that shop. She said that a decision needed to be made as to who would be the out of hours contact.

- Cllr R D Sherriff said that local artist Ken Walker had died. Mr Walker had painted a lot of vistas around the town and had created a historic record of the town. Cllr Sherriff wondered if Mrs Walker should be approached with a view to passing some of the artwork over to the Town Council as it would be a shame if his work were to disappear.


Cllr Mrs C A Sismore-Hunt suggested the museum could house some paintings.

- Cllr Mrs Sismore-Hunt asked if she could have another supply of emergency leaflets.
- Cllr C Richards commented on the number of cars parking on The Green during the recent Literary Festival. He asked that this did not happen during next year's Festival. Mrs J E Vanstone said she would pass this comment on to the organisers.

18.209 Dates of Next Meetings

Planning Committee:	8 October 2018 at 7.00pm
Public Hall Committee:	8 October 2018 on the rising of the Planning Committee
Community Gardens Committee:	8 October 2018 on the rising of the Public Hall Committee
Planning Committee:	29 October 2018 at 7.00pm
Town Council:	29 October 2018 on the rising of the Planning Committee

There being no further business, the Meeting closed at 8.08pm.



 Chairman

 29 October 2018

 Date

BUDLEIGH SALTERTON TOWN COUNCIL

APPENDIX A August 2018

Date of Invoice	Payee	Description	VAT Paid	Amount	Cheque Number	Voucher Number
01.08.18	East Devon District Council	10% Public Hall Rates		312.00	D/D	4697
01.08.18	East Devon District Council	10% Car Park Rates		418.00	D/D	4698
15.08.18	British Gas Business	Boiler Maintenance	7.67	46.01	D/D	4699
10.08.18	Gazprom	Gas	0.62	12.95	D/D	4700
27.07.18	Biffa	Refuse Collection	31.42	188.50	D/D	4701
	Cancelled Cheque	Stationery	-17.43	-104.59	5190	4702
	Cancelled Cheque	Toilet Rolls	-14.00	-84.00	5180	4703
01.08.18	ACS Solutions Ltd	Telephone/Internet	19.55	117.27	5212	4704
21.07.18	Beaver Flooring SW Ltd	NC and Public Hall - Flooring	443.20	2659.20	5213	4705
26.07.18	East Devon District Council	Staff Costs July '18	5.47	4050.60	5214	4706
07.08.18	The Oven Valet Company Ltd	Oven/ grill Clean	60.00	360.00	5215	4707
30.07.18	Tartan Bunting (J Vanstone)	Bunting	11.40	68.40	5216	4708
31.07.18	Bartlett	Repair to extractor fan Public Hall Kitchen	25.10	150.60	5217	4709
29.08.18	DCS	Stationery	20.62	123.71	5218	4710
28.07.18	J Meredith	Cleaning June & July'18		324.00	5219	4711
08.08.18	Optima Graphics	OVA Leaflet [Min 18.152]		227.00	5220	4712
13.08.18	C Sampson	C. Gardens reimbursement Wood for plot edging		38.76	5221	4713
01.08.18	Vision ICT Ltd	Fee for "gov.uk"	11.00	66.00	5222	4714
13.08.18	T D Wright	Civic Service Wine		137.48	5223	4715
13.08.18	Cash	Petty cash		100.00	5224	4716
24.08.18	East Devon District Council	Staff Costs Aug'18	5.47	4289.08	5225	4717
21.08.18	Gentworks Ltd	Water Fountain	98.00	588.00	5226	4718
29.08.18	South West Water	Water/Sewerage - Public Hall Water - Comm. Gardens		1004.78	5227	4719
29.08.19	Mrs J E Vanstone	Steam cleaner, Microwave Fridge		333.96	5228	4720
				<u>708.09</u>	<u>15427.71</u>	

BUDLEIGH SALTERTON TOWN COUNCIL

APPENDIX A September 2018

Date of Invoice	Payee	Description	VAT Paid	Amount	Cheque Number	Voucher Number
01.09.18	East Devon District Council	10% Public Hall Rates		312.00	D/D	4721
01.08.18	East Devon District Council	10% Car Park Rates		418.00	D/D	4722
15.09.18	British Gas Business	Boiler Maintenance	7.67	46.01	D/D	4723
10.08.18	Gazprom	Gas	0.60	12.60	D/D	4724
24.08.18	Biffa	Refuse Collection	18.96	113.77	D/D	4725
29.08.18	ACS Solutions Ltd	Telephone/Internet/Router	57.19	343.14	5229	4726
20.08.18	Bagwells	Quarterly fire alarm test	15.60	93.60	5230	4727
29.08.18	Computer Network Cabling	Network point for copier	26.00	156.00	5231	4728
28.08.18	East Devon District Council	Public Hall Licence		180.00	5232	4729
06.09.18	Gopak Ltd	N Centre - Tables	120.46	722.74	5233	4730
31.08.18	JAM Interiors Group Ltd	P Hall - Paint	7.67	46.00	5235	4731
24.09.18	Cash	Petty Cash		100.00	5236	4732
19.09.18	Amor Blinds Ltd	N Centre - Roller blinds	54.00	324.00	5237	4733
05.09.18	Bagwells Ltd	P Hall - Works in Ladies WC	735.40	4412.40	5238	4734
03.09.18	Bartlett	P Hall - Water boiler filter N Centre - Plates, cutlery etc	50.22	301.32	5239	4735
24.09.18	D Cooper	Photographs for website		50.00	5241	4736
06.09.18	Canon UK Ltd	Photocopier charges/rental	42.47	254.83	5242	4737
09.09.18	Devon Commercial Stationers	Vacuum cleaner	34.04	204.22	5243	4738
11.09.18	M J Lynch	Grass cutting	96.00	576.00	5244	4739
24.09.18	S Moore	Brushmate fluid		18.00	5245	4740
05.09.18	PKF Littlejohn LLP	Audit Fee 2017/18	80.00	480.00	5246	4741
24.09.18	R D Sherriff	SW Tree Warden Forum		15.00	5247	4742
24.09.18	Skinner Construction Ltd	P Hall - Additional radiators N Centre - Kitchen works/lintel	3673.11	22038.66	5248	4743

06.09.18	J James	Donation - Budleigh in Bloom Watering [Min 17.429]	2500.00		5249	4744
24.09.18	Oven Valeting Co	Extractor fan clean	24.00	144.00	5250	4745
04.09.18	British Gas Business	N Centre - Gas	0.73	15.34	D/D	4746
06.09.18	British Gas Business	P Hall - Electricity	107.60	645.62	D/D	4747
11.09.18	British Gas Business	N Centre - Electricity	2.58	54.34	D/D	4748
			<u>5154.30</u>	<u>34577.59</u>		

