

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Public Hall Committee held in the Council Chamber on Monday 10 June 2019, on the rising of the Meeting of the Planning Committee.

Meeting commenced at 7.48 pm.

PRESENT

Cllr Mrs C A Sismore-Hunt (Town Mayor)
Cllr M C Hilliar (Deputy Town Mayor)
Cllr A J Dent
Cllr Mrs L D Evans
Cllr A L Jones
Cllr T D Wright

Town Clerk: Mrs J E Vanstone

Others Present: Cllr P W R Duke, Cllr D J Hayward, Cllr Mrs M L Kenneally-Stone, Cllr Mrs M P Lewis, Cllr R D Sherriff, District Cllr P M Jarvis and four members of the public

19.067 Election of Chairman

Only one nomination had been received, that of Cllr Mrs L D Evans, proposed by the Town Mayor, Cllr Mrs C A Sismore-Hunt and seconded by Cllr A L Jones.

The Town Mayor, Cllr Mrs C A Sismore-Hunt declared that Cllr Mrs L D Evans be appointed as Chairman.

19.068 Public Speaking Time

No members of the public wished to speak.

19.069 Apologies for Absence

None, all members being present.

19.070 Minutes

The Minutes of the Meeting of the Public Hall Committee held on 11 February 2019 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

19.071 Chairman's Report

The Chairman, Cllr Mrs L D Evans advised that there was not a great deal to report:

- There had been a burst water pipe in the men's toilets on Bank Holiday Monday and all was being done to clear up the aftermath.
- There had been a leak in the Council Chamber and the roofer was coming to check slipped slates etc. When he came, she had instructed the Clerk to ask for quotations to replace all the slates on the roof. She added that every time a slate needed replacing it was costing approximately £1000 because of the need to hire a cherry picker for the work.
- There had been a small disruptive group of youngsters causing a few problems to Hall hirers. The Clerk had informed the Police and she hoped this would stop them.
- The refurbishment work at the Norman Centre had run slightly behind schedule but it was nearing the end. She asked that everyone be as proactive as possible to get the rooms let. She would be taking some photographs when the work was complete to be included in an advertising leaflet. She thanked the Clerk and her assistant, Mrs Harrison, for all their hard work in moving the project along.

19.072 Clerk's Report

Mrs J E Vanstone reported:

- The Norman Centre refurbishment was reaching the final stages. She was waiting for carpet to be laid in main room and the chairs to be delivered. She had asked the Caretaker and Cleaner to carry out a deep clean after which the rooms would be ready for letting.
- She had placed the order for the replacement tiles and therefore the carpet in foyer would be replaced soon. The repair to the unit around wash hand basin had been carried out. She had spoken to Cllr Mrs L D Evans and they had agreed not to claim on the Council's insurance.
- Unfortunately, the Police had been unable to ascertain the identity of the boys who had let off the fire extinguisher in the foyer.

19.073 Norman Centre – Hire Charges

Consideration was given to increasing the hourly hire charge following completion of the refurbishment works.

Cllr Mrs L D Evans advised that the current hourly charge was £7.50 and she suggested it be increased to £9.00 per hour.

Resolved: The hourly rate should be increased, as suggested, to £9.00 with immediate effect.

19.074 Emergency Exit – Station Road

Consideration was given to replacing the handrail on the exterior of the Hall. The Chairman explained that the Town Mayor had been contacted about this issue. She said that when the foyer had flooded, the emergency exit on Station Road had been used by visitors to the Art Exhibition.

Mrs J E Vanstone advised that she was meeting with the Insurance Broker's Risk Assessment and Health & Safety advisor and thought it would be best to postpone any decision until after that meeting.

Resolved: A decision will be made after the Town Clerk's meeting with the Risk Assessor.

19.075 Access to Clocks

Consideration was given to installing a system to enable the engineer to gain safe access to the clocks in the roof.

Mrs J E Vanstone read a report from the clock engineer at Smith of Derby and it was

Resolved: The Town Clerk will bring up this issue with the Risk Assessment Advisor and report his findings at a future Town Council meeting.

19.076 Any Other Business at the Chairman's Discretion

- The Town Mayor, Cllr Mrs C A Sismore-Hunt asked if the Committee would consider installing a ceiling fan in the Chambers.

Cllr Mrs L D Evans said this would be included on a future agenda.

There being no further business, the Meeting closed at 8.08pm.

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Chairman

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Date