

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held in the Council Offices on Monday 28 January 2019 on the rising of the Planning Committee.

Meeting commenced at 7.06pm.

PRESENT

Cllr T D Wright (Town Mayor)
Cllr S V Hall (Deputy Town Mayor)
Cllr A J Dent
Cllr Mrs L D Evans
Cllr A N Gooding
Cllr M C Hilliar
Cllr A L Jones
Cllr Mrs M L Kenneally-Stone
Cllr C A Kitson
Cllr C Richards
Cllr R D Sherriff

Clerk: Mrs J E Vanstone

Others Present: County Cllr Mrs C Channon and two members of the public

18.379 Public Speaking Time

No members of the public wished to speak.

18.380 Apologies for Absence

Apologies were received from Cllr Mrs C A Sismore-Hunt (husband unwell)

18.381 Declarations of Interests in Items on the Agenda

- Cllr Mrs L D Evans declared a personal interest in Min 18.391 – she is the deputy chairman of the Exmouth & District Community Transport Group
- Cllr A N Gooding declared a personal interest in Min 18.389 – he is the Town Council's representative on the Knowle Village Hall Committee

18.382 Minutes

The Minutes of the Meetings of the Town Council held on 10 December 2018 and 7 January 2019 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

18.383 Reports of Committees

- (i) The Minutes of the Meeting of the Public Hall Committee held on 7 January 2019 were noted.
- (ii) The Minutes of the Meeting of the Budleigh Salterton Traffic Group held on 13 November 2018 were noted.

18.384 Chairman's Report

The Town Mayor, Cllr T D Wright reported that all was pretty quiet at the present time:

- He was pleased to advise that the path from Lime Kiln to South Bridge had been re-opened after the collapse in the autumn. He had attended the small re-opening ceremony with Cllr A J Dent. He said there was still some more work to be done but the Environment Agency had been keen to re-open the path and the work would not interfere with walkers using the path.
- Vandals had stubbed out cigarettes on the new windows in the Jubilee Shelter. He would see if he could clean it up.



- The doors to the old morgue had been vandalised and glue poured onto the path. He had contacted East Devon District Council (EDDC) to see if they were able to clear it up.

18.385 Clerk's Report

Mrs J E Vanstone reported:

- Two defibrillator wall signs had been vandalised and she had ordered replacements.
- She had received notification of a Temporary Traffic Order which would affect part of West Hill (between Halse Hill and 26 West Hill) from 18 March to 5 June. She would forward details to all councillors
- A re-assessment for the reinstatement of the Public Hall had been carried out. The value had increased slightly, and she had forwarded the information to the Council's insurance broker.

18.386 Reports of Council Representatives on Other Bodies

Exmouth Local Action Group

Cllr Mrs M L Kenneally-Stone advised she had attended a recent meeting which she had found very useful.

There had been a marked change between 2017 and 2018 data. Inspector Weeks had reported on some of the increases and explained the differences.

Insp Weeks had also spoken about the recent spate of van break-ins and she would be speaking to local professionals about keeping equipment in their vans overnight. They had not arrested anyone so far but all reports were still under investigation. She wanted the public to know they did not have to go through a councillor to report crimes.

The group was also looking at an action plan for homeless in the area. This was not such an issue at the present time as the weather was cold and the homeless were using the shelters in Exeter.

The next meeting would be held in March and she would be able to attend.

The Town Mayor, Cllr T D Wright added that residents could report crimes via 101 on the telephone or email.

Budleigh Salterton Nursing Association

Cllr A L Jones was pleased to report that the Association had provided funds for a resident to purchase a mobility buggy.

18.387 Reports of County and District Councillors

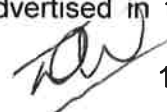
County Councillors

County Cllr Mrs C Channon reported:

- Cllr Mrs L D Evans had contacted her about the state of the footpaths in the High Street. They were causing problems for residents who were less mobile and she knew of one or two who had tripped over the paving stones. She suggested that it be discussed by the Traffic Group.
- She had received notification of a request for the railings down to the beach to be replaced. The railings did not belong to Devon County Council (DCC) or EDDC!
- She had put in a complaint to Highways about the work being carried out near the traffic lights on West Hill. She thought the set-up of cones was unsafe. The Town Mayor added that the Recycling lorry had been unable to clear Victoria Place the previous Friday. Cllr C A Kitson said the residents of Victoria Place had been informed of the work and it had also been advertised in the Budleigh Journal.

The Deputy Town Mayor, Cllr S V Hall asked Cllr Channon if the recent Highways and Traffic Orders Committee (HATOC) meeting had approved the applications for East Budleigh Road and Stoneborough Lane.

Cllr Channon said they had been approved and would now be advertised in the London Gazette.

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District Councillors

Cllr A J Dent reported

- The first members of staff had moved into Blackdown House and the remaining officers would move over in the next two weeks. By the end of February, the offices at Knowle would be closed. A press preview had been held the previous week and a very good report had appeared on the Devonlive website. There would be an official opening on 26 February when two time capsules would be buried at the site.
- He then advised that there was still no news on the application for Evans Field and he refused to accept the reduction in affordable housing just because the developer was not making enough profit from the development!

Cllr S V Hall said he had nothing major to report. He had chaired a few meetings of the Licensing Sub-Committee and Audit & Governance would be sitting later in the week.

Cllr T D Wright reported:

- The government had set targets of 60% recycling and he was pleased to advise that EDDC had already reached that. Neil Parish MP had recently visited the recycling centre at Greendale and a letter of congratulations had been received from the Minister for Waste. He said that recycling was not only good for the environment, it was economically beneficial as well!

Cllr Mrs M L Kenneally-Stone said that the recyclers did a great job. She then commented that the Recycling Centre at Knowle had been closed early with very little notice. She had checked online but to no avail.

Cllr Wright reminded her that the Recycling Centre was operated by DCC and asked County Cllr Mrs C Channon to put those comments to the relevant officers at County.

18.388 Finance Inspection

- (i) Payment of cheques for the months of December 2018 and January 2019, in accordance with Appendix A, was approved.
- (ii) It was noted that the Chairman of the Finance Committee had carried out the internal finance inspection for January 2019.

18.389 East Devon District Council S.106 Funds

Consideration was given to approving the use S.106 Funding for the provision of an outdoor table tennis table at the Knowle Village Hall play area.

Cllr C A Kitson advised that he and the Clerk had recently met with representatives from Knowle Village Hall Committee to discuss their plans to revamp the play area. The District Planning Obligation Officer had also been in attendance and was happy that the project would qualify for S.106 funds. It was

Resolved: This Council approves of the use of S.106 funding for the provision of an outdoor table tennis table.

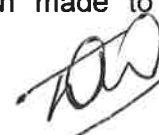
Consideration was then given to approving the allocation of approximately £12000 of S.106 Funding towards additional equipment at the Knowle Village Hall play area. It was

Resolved: This Council approves of the allocation of £12000 from S.106 receipts towards additional equipment at the play area at Knowle Village Hall.

18.390 South West Museum Development Programme

Consideration was given to making a contribution to the programme for Financial Year 2018/19 and it was

Resolved: A contribution of £800 will be made this year but the Clerk must advise that future contributions are not guaranteed.
The Clerk will also write to the Trustees of the Fairlynch Museum & Arts Centre advising that a contribution has been made to the Programme.

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18.391 Request for Grant Aid 2019/20: Exmouth & District Community Transport Group

Consideration was given as to whether to make a donation to the Group.

Resolved: A contribution will be made.

Consideration was then given to the amount of the donation.

Resolved: A grant of £1500 will be made, split between the Community Bus and Ring & Ride.

18.392 Correspondence Received

Veterans Community Support (East Devon): letter of thanks for donation

Budleigh Salterton & District Chamber of Commerce: letter of thanks for donation

OVA: Winter Newsletter

The Clerk: January 2019

Clerks & Councils Direct: January 2019

CPRE Devon: Spring Newsletter

18.393 Any Other Business at the Chairman's Discretion

- The Town Mayor, Cllr T D Wright said that as 2019 was an election year, it was important that current councillors did all they could to encourage residents to stand for election as many did not know what being a councillor entailed. He said that two "recruitment" events were to be held in the Norman Centre – the first on Saturday 9 February between 10.30am and 12.00pm and the second on Tuesday 12 February between 7.00pm and 8.30pm.

The Clerk said she would email all councillors to ascertain who may be able to attend.

Cllr C A Kitson added that it was important to let residents know that there were twelve vacancies, not just two or three!

- Cllr A L Jones asked if it would be appropriate to send a get well soon card to Cllr Mrs C A Sismore-Hunt's husband, Glenn who was very ill.

The Town Mayor said he and the Clerk would organise something.

- Cllr C A Kitson asked, now the Farmers Market had relocated to the Public Hall, that the no parking signs be removed from the Rolle Mews Car Park.
- Cllr A J Dent said he had received a few complaints about the state of the area around the Scout Hut in Halse Hill. He wondered if anything could be done although he appreciated it was private land.
- The Deputy Town Mayor, Cllr S V Hall said he had heard the town no longer had a snow warden and asked, before the vacancy was advertised, if any councillor knew of someone who may be willing to take on this post, to contact the Clerk.

18.394 Dates of Next Meetings

Planning Committee:	11 February 2019 at 7.00pm
Community Gardens Committee:	11 February 2019 on the rising of the Planning Committee
Planning Committee:	25 February 2019 at 7.00pm
Town Council:	25 February 2019 on the rising of the Planning Committee

There being no further business, the Meeting closed at 7.44pm.

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Chairman

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Date

BUDLEIGH SALTERTON TOWN COUNCIL

APPENDIX A

December 2018

Date of Invoice	Payee	Description	VAT Paid	Amount	Cheque Number	Voucher Number
01.12.18	East Devon District Council	10% Public Hall Rates		312.00	D/D	4793
01.12.18	East Devon District Council	10% Car Park Rates		418.00	D/D	4794
01.12.18	East Devon District Council	Norman Centre Rates		55.00	D/D	4795
15.12.18	British Gas Business	Boiler Maintenance	7.67	46.01	D/D	4796
05.12.18	Gazprom	Public Hall - Gas	39.89	239.31	D/D	4797
29.11.18	British Gas	Norman Centre - Gas	4.61	96.95	D/D	4798
04.12.18	British Gas	Public Hall - Electricity	123.94	743.64	D/D	4799
23.11.18	Biffa	Refuse Collection	18.96	113.77	D/D	4800
03.12.18	B S Chamber of Commerce	Christmas Lights - Breakfast [Min 18.320]		150.00	5284	4801
03.12.18	Veterans' Community Support	Donation [Min 18.321]		320.00	5285	4802
27.11.18	ACS Solutions	Telephone/Internet	9.98	59.86	5286	4803
03.12.18	Bagwells Ltd	Fire Alarm Monitoring	8.52	51.11	5287	4804
27.11.18	East Devon District Council	Staff Costs - Nov '18	5.47	4255.58	5288	4805
06.12.18	Mark Hayne Plastering	Public Hall - Repair to Ceiling		60.00	5289	4806
01.12.18	Mrs J Meredith	Cleaning - Oct & Nov '18		333.00	5290	4807
30.11.18	Shaw & Sons	Town Council plaques	95.00	570.00	5291	4808
06.11.18	Skinner Construction	Replacement Heating System	2769.63	16617.76	5292	4809
10.12.18	SLCC	Annual Membership		196.00	5293	4810
03.12.18	Tamar Security Ltd	Deposit for CCTV Cameras	90.75	544.50	5294	4811
10.12.18	Mrs J E Vanstone	Microsoft Office Software		135.36	5295	4812
12.12.18	T D Wright	Chairman's Allowance		500.00	5296	4813
				<u>3174.42</u>	<u>25817.85</u>	



BUDLEIGH SALTERTON TOWN COUNCIL

APPENDIX A January 2019

Date of Invoice	Payee	Description	VAT Paid	Amount	Cheque Number	Voucher Number
01.01.19	East Devon District Council	10% Public Hall Rates		312.00	D/D	4814
01.01.19	East Devon District Council	10% Car Park Rates		418.00	D/D	4815
01.01.19	East Devon District Council	Norman Centre Rates		55.00	D/D	4816
21.12.18	British Gas	Norman Centre Electricity	3.48	73.16	D/D	4817
02.01.19	Gazprom	Gas	42.38	254.30	D/D	4818
15.01.19	British Gas	Boiler maintenance	7.67	46.01	D/D	4819
28.12.18	Biffa	Refuse collection	29.91	179.45	D/D	4820
03.12.18	Community Heartbeat Trust	Defib wall sign	4.60	27.60	5297	4821
11.12.18	DALC	Planning Course fee	5.00	30.00	5298	4822
07.01.19	Mrs N Adler	Community Gardens - Repayment of overpaid rent		3.66	5299	4823
07.01.19	K Payne	Community Gardens Repayment of overpaid rent		3003.66	5300	4824
20.12.18	Bartlett	Dishwasher detergent	4.38	26.25	5301	4825
19.01.19	Cannon Hygiene	Toilet rolls	21.00	126.00	5302	4826
09.12.19	Canon UK	Photocopier rental	34.34	206.06	5303	4827
03.01.19	East Devon District Council	Staff Costs - Dec '18	5.47	4070.60	5304	4828
07.01.19	Gilbert Stephens Solicitors	Shelter lease fees	88.00	528.00	5305	4829
18.12.18	PPL PRS Ltd	Music Licence	404.70	2428.17	5306	4830
08.12.19	Stage Electrics	Stage lamps	10.57	63.42	5307	4831
13.12.18	Stannah Lift Services	Replacement seat belt	39.00	234.00	5308	4832
09.01.19	Paul Abbots Garden Maint.	Town maintenance Grass cutting		1570.00	5309	4833
07.01.19	ACS Solutions Ltd	Telephone/internet - Dec '18 and Jan '19	19.53	117.19	5310	4834
25.01.19	Bagwells Ltd	Fire alarm test	15.00	90.00	5311	4835



27.01.19	Barrett Corp & Harrington Ltd	Public Hall - Insurance assessment	137.60	825.60	5312	4836
31.12.18	Bartlett	Repair to fridge Replacement fridge	125.97	755.83	5313	4837
28.01.19	Budleigh Salterton Festival of Jazz and Blues	Grant - New Jazz festival Min [18.322]		250.00	5314	4838
23.01.19	Community Heartbeat Trust	Defib wall sign	4.60	27.60	5315	4839
21.01.19	Complete Cleaning Services	Window/gutter clean	106.88	641.20	5316	4840
21.01.19	Mrs E Johnson	Deposit Repayment HA G32 04.08.18		79.00	5317	4841
26.01.19	Mrs J Meredith	Cleaning Dec'18 & Jan'19		237.50	5318	4842
28.01.19	S Moore	Doorstops, netting etc		68.15	5319	4843
28.01.19	Mrs J E Vanstone	Microsoft Office software (assistant's computer)		134.98	5320	4844
28.01.19	Cancelled cheque				5321	
28.01.19	Mrs J E Vanstone	Petty cash		100.00	5322	4845
			<u>1110.08</u>	<u>16982.39</u>		