

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held in the Council Offices on Monday 29 April 2019 on the rising of the Planning Committee.

Meeting commenced at 7.11pm.

PRESENT

Cllr T D Wright (Town Mayor)
Cllr Mrs L D Evans
Cllr A N Gooding
Cllr A L Jones
Cllr C A Kitson
Cllr C Richards
Cllr Mrs C A Sismore-Hunt

Clerk: Mrs J E Vanstone

Others Present: County Cllr Mrs C Channon and nine members of the public

18.523 Public Speaking Time

No members of the public wished to speak.

18.524 Apologies for Absence

Apologies were received from the Deputy Town Mayor, Cllr S V Hall (holiday), Cllr A J Dent (unwell), Cllr M C Hilliar (holiday), Cllr Mrs M L Kenneally-Stone (unwell) and Cllr R D Sherriff (holiday).

18.525 Declarations of Interests in Items on the Agenda

No interests were declared.

18.526 Minutes

The Minutes of the Meeting of the Town Council held on 25 March 2019 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

18.527 Reports of Committees

The Minutes of the following Meetings were noted:

- (i) The Meeting of the Finance Committee held on 8 April 2019
- (ii) The Meeting of Budleigh Salterton Traffic Group held on 19 March 2019

18.528 Retiring Chairman's Remarks

The Town Mayor, Cllr T D Wright reported:

- Sadly, he had to advise that the Rev Canon Roy Henderson had passed away the previous week. Roy was a well-known character in the town and had been a very useful member of the Budleigh Salterton Traffic Group. He understood the funeral would be held on 9 May and he would inform members of timings in due course.
- He had attended the opening of the new pavilion at the Croquet Club. He said it would be a super addition to the club's facilities.
- He had also attended the opening of the "Devon's New World Explorers" exhibition at the Fairlynch Museum. He said, until now, he had not realised the impact local explorers had had on the east coast of the USA!

He had had a busy year as Town Mayor and was pleased to advise that at long last the Lease for the Jubilee Shelter had been signed. The Town Council would now be responsible for its maintenance and insurance.

He thanked the Chairmen of the various committees for their hard work during the year. He said that many topics were discussed at Town Council meetings but it was the Committees which did all the hard work.

He concluded by thanking Councillors for their commitment to the Council and the Town over the last year and the whole of the Council term.

18.529 Clerk's Report

Mrs J E Vanstone reported:

- Work on the Norman Centre refurbishment was slow but she hoped it would be completed by the end of May.
- She asked that all members make sure their Return of Election Expenses were completed and returned to East Devon District Council (EDDC) within the time scale (30 May).
- She also asked that retiring councillors brought back their Standing Orders folders and any other items/documents that belonged to the Town Council.

18.530 Reports of Council Representatives on Other Bodies

Budleigh in Bloom

Cllr Mrs L D Evans reported that the spring planting would be starting in the next week or so.

Budleigh Salterton Nursing Association

Cllr A L Jones reported that the Association had assisted a couple of residents recently and he then reiterated that if anyone knew of a resident who may benefit from some help, to contact him and he would pass the information on to the Committee.

18.531 Reports of County and District Councillors

County Councillor

County Cllr Mrs C Channon also paid tribute to the Rev Canon Roy Henderson. She said he had been very instrumental in putting together a list of properties in the town which had developed into the Budleigh Salterton Design Statement.

She then reported:

- Wales & West officers seemed to have listened to complaints about the work being carried out on West Hill and whilst it took time to go along the road, it was accessible.
- She had had a visit from a local journalist who was starting a weekly electronic newspaper to contain only good news. She had one of his business cards and would pass his information on to the Clerk. She thought it was important to circulate good news about the town rather than the usual doom and gloom!
- She concluded her report by thanking all Councillors for the support she had received from them over the last year. She said that working as a team in partnership meant more could be done for the town. She then thanked the Councillors who had decided not to stand for re-election:
 - Cllr A N Gooding for his work for the Fire Service over the years and for keeping the town beautiful
 - Cllr C A Kitson for keeping members on the straight and narrow!
 - Cllr C Richards for putting the Town Council in a strong financial position. She said Devon County Council finances had been put under considerable strain in recent years and it was great that the Town Council had the finances to be able to step in and fund projects which would otherwise not go ahead.
 - She thanked Mrs J E Vanstone and her assistant, Mrs K Harrison for their assistance throughout the year.

- Cllr Mrs L D Evans asked if the potholes on West Hill would be filled when the Wales & West work was completed.
- County Cllr Mrs C Channon said the Highways Officer would check that the work was up to standard and once happy the potholes could be attended to.

District Councillor

Cllr T D Wright said he had very little to report as the District Council was in purdah. However, he was delighted to report that Exmouth had been rated as one of the best seaside towns in the country and had been praised for the regeneration work. He said that while some residents might not be too happy, EDDC had been praised for the project.

18.532 Finance Inspection

- (i) Payment of cheques for the month of April 2019, in accordance with Appendix A, was approved.
- (ii) It was noted that the Chairman of the Finance Committee had carried out the internal finance inspection for April 2019.

Cllr Mrs L D Evans thanked the Clerk for sending the grant to the Ring & Ride Group so promptly!

18.533 Audit 2018/19

It was agreed that the Annual Governance Statement, which forms part of the Annual Return, be completed.

18.534 Request for Grant Aid 2019/20: Budleigh Salterton Carnival

- (i) Consideration was given to making a donation towards the Carnival.
Resolved: A donation will be made.
- (ii) Consideration was then given to the amount of the donation.
Resolved: A donation of £500 will be made.

18.535 Council Policies

- (i) Consideration was given to the procedure to Mark the Death of a Senior Member of the Royal Family
Resolved: The draft plan should be adopted without change. The Clerk will check the robustness of the Public Hall Hiring Agreement in case there is a need to cancel bookings.
- (ii) Consideration was given to the draft Co-option Policy which describes the procedure for co-opting new Councillors, following a casual vacancy or following an ordinary election after which vacancies remain
Resolved: The draft Policy should be adopted without change

18.536 Office Security

A quotation from Tamar Security to provide and install an Intruder Alarm for the offices was received and considered.

Resolved: The quotation was approved in principle but Members would like the alarm to be monitored. The Clerk was asked to obtain an amended quotation to include the cost of central monitoring

18.537 Correspondence Received

Otter Valley Association: Spring Newsletter
Seafarers UK: Details of Merchant Navy Day – 3 September 2019

18.538 Any Other Business at the Chairman's Discretion

- Cllr C Richards asked what byelaws were in place to restrict cycling along the seafront.

The Town Mayor, Cllr T D Wright said some byelaws had been superseded by Public Space Protection Orders but he would raise the subject with EDDC officers to see if there were any rules stopping cycling.

Cllr C A Kitson added that the Chairman of the Foreshore & Footpaths Committee, Cllr R D Sherriff, had raised this at the last Foreshore Walk.

County Cllr Mrs C Channon said the problem was ownership – some parts of the seafront were EDDC responsibility and some DCC!

She added that another path which had similar problems was the path by the library where there was a "No Cycling" sign but this was often ignored! She had asked for a barrier at the end of the path by the Health Centre to prevent younger residents cycling or scooting off the path into the road. She would chase this with the Neighbourhood Highways Officer.

The Town Mayor, Cllr T D Wright then presented Cllr A N Gooding, Cllr C A Kitson and Cllr C Richards with a Town Council Plaque and Certificate of Appreciation. He thanked them for their contribution to the Council over the years and wished them well in their "retirement".

Cllr C A Kitson thanked everyone for his time on the Council. He said sometimes it had been a joy and sometimes not so much! He wished the new councillors good luck.

18.539 Dates of Next Meetings

Annual Meeting of the Town Council:	13 May 2019 at 7.00pm
Planning Committee:	13 May 2019 at 7.00pm on the rising of the Town Council
Planning Committee:	20 May 2019 at 7.00pm
Town Council:	20 May 2019 on the rising of the Planning Committee
Finance Committee:	20 May 2019 on the rising of the Town Council

There being no further business, the Meeting closed at 7.47pm.


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Chairman

20 May 2019
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Date

BUDLEIGH SALTERTON TOWN COUNCIL

APPENDIX A

April 2019

Date of Invoice	Payee	Description	VAT Paid	Amount	Cheque Number	Voucher Number
01.04.19	East Devon District Council	Norman Centre Rates		54.09	D/D	4894
01.04.19	East Devon District Council	10% Public Hall Rates		320.50	D/D	4895
01.04.19	East Devon District Council	10% Car Park Rates		428.70	D/D	4896
13.03.19	British Gas	Norman Centre - Electricity	0.95	20.14	D/D	4897
03.04.19	Gazprom	Public Hall - Gas	45.97	275.82	D/D	4898
29.03.19	Biffa	Refuse collection	22.82	136.90	D/D	4899
01.04.19	Cannon Hygiene	Hygiene Units	124.65	747.92	5362	4900
27.03.19	Canon UK Ltd	Photocopier charges	12.30	73.81	5363	4901
01.04.19	DALC	Annual Membership	98.29	843.06	5364	4902
01.04.19	Exmouth & District Community Transport Group	Grant - Ring and Ride [Min 18.391]		740.74	5365	4903
01.04.19	Lions Club of Budleigh Salterton	Sponsorship - Children's Cycle Competition [Min 18.266]		150.00	5366	4904
08.04.19	S Moore	Norman Centre - Paint		334.00	5367	4905
08.04.19	Mrs J E Vanstone	Signs, Ribbons, Steamer cloths Maps and Clipboards		169.83	5368	4906
25.04.19	ACS Solutions Ltd	Telephone/ Internet	9.76	58.54	5369	4907
08.04.19	Chubb	Fire Extinguisher - refill	8.96	53.76	5370	4908
28.04.19	Mrs J Meredith	Cleaning - April '19		138.75	5371	4909
18.04.19	Smith of Derby	Clock Service	49.40	296.40	5372	4910
29.04.19	Mrs J E Vanstone	Petty Cash		100.00	5373	4911
29.04.19	R L Pollard	Returned cheque	-8.00	-48.00	5351	4912
29.04.19	R L Pollard Ltd	Cistern repair	8.00	48.00	5374	4913
			373.10	4942.96		