

## BUDLEIGH SALTERTON TOWN COUNCIL

**MINUTES** of the Meeting of the Town Council held in the Council Offices on Monday 20 May 2019 on the rising of the Planning Committee.

Meeting commenced at 7.05pm.

### **PRESENT**

Cllr Mrs C A Sismore-Hunt (Town Mayor)

Cllr M C Hilliar (Deputy Town Mayor)

Cllr A J Dent

Cllr P W R Duke

Cllr Mrs L D Evans

Cllr D J Hayward

Cllr A L Jones

Cllr Mrs M L Kenneally-Stone

Cllr R D Sherriff

**Town Clerk:** Mrs J E Vanstone

**Others Present:** County Cllr Mrs C Channon, District Cllr P M Jarvis and eight members of the public

### **19.033 Public Speaking Time**

Mr M Healey spoke about the application from Knowle Village Hall (KVH) for a grant. He said that the Hall was a charity and not VAT exempt.

KVH had maintained a play area for a number of years and now the equipment was coming to the end of its life. He said the play area helped children in many aspects of their growth.

He then explained the amount of funding achieved so far and the shortfall was the VAT payable on the equipment. He asked the Town Council to consider making a grant to cover the VAT.

Mr Chris Kitson also spoke about the Grant application for KVH. He explained that whilst he was a member of the Council's Community Infrastructure Levy (CIL) Committee, they had discussed the project with KVH members and had pointed them in the right direction with regard to grants from other Funds.

He said it was vital that as much as possible of the S106 Funding was spent in order that it was not returned to the developers. The Town Council had already approved £12000 funding from S106 Funding with a further £5000 to be used for an outdoor table tennis table (separate to the current project).

He said there was no way that the VAT could be negated and the CIL Committee was going to discuss suggestions but had been affected by purdah – one of the suggestions might have been to make an exceptional payment to KVH of £8000. This amount would cover VAT plus planning fees and site clearance work.

Cllr A J Dent asked if KVH had applied to East Devon District Council for a Community Building Fund. Mr Healey said this was not a suitable project.

### **19.034 Apologies for Absence**

Apologies were received from Cllr Mrs M P Lewis (holiday) and Cllr T D Wright (holiday).

### **19.035 Declarations of Interests in Items on the Agenda**

Cllr M C Hilliar declared a personal interested in Min 19.043 – he is the Chairman of the Chamber of Commerce.

#### **19.036 Minutes**

The Minutes of the Meeting of the Town Council held on 29 April 2019 and the Annual Meeting of the Town Council held on 13 May 2019 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

#### **19.037 Chairman's Report**

The Town Mayor, Cllr Mrs C A Sismore-Hunt said that she had not done a lot during the past week and only had one item to report:

- The Annual Civic Service would be held on Sunday 23 June 3.00pm at St Peter's Parish Church.

#### **19.038 Clerk's Report**

Mrs J E Vanstone reported:

- The list of Committee Membership was in Councillors' files along with the list of cheques payable this month and bank reconciliation for the previous month
- She reminded Members to make sure they send their Return of Election Expenses to East Devon District Council before the cut-off date
- She also reminded Members to complete their Register of Interests Forms and return to her as soon as possible.
- She had found four spare CCTV policies so if anyone was missing theirs, they should let her know

#### **19.039 Reports of Council Representatives on Other Bodies**

##### Voluntary Car Service

Cllr Mrs L D Evans reported she had attended the recent AGM. The group had sufficient funding but not enough drivers. She wondered if the time had come for all local transport groups to start talking to one another. She had heard of instances when a driver would take someone to an appointment at the Royal Devon & Exeter Hospital and have to wait around for hours before bringing them home – she did not think this was a sensible use of resources.

#### **19.040 Reports of County and District Councillors**

##### District Councillors

Cllr A J Dent said the Annual Meeting of the District Council would be held on 22 May, when Membership of the various Committees would be decided.

##### County Councillor

County Cllr Mrs C Channon reported on the Road Closure in West Hill.

- She said she had received many telephone calls and emails on this subject! Cllr M C Hilliar had sent a map with the route and she explained that following a conversation with Wales & West, she had ascertained that the signage was put out by one company but the route had been done by another! She had explained to Wales & West that the signage was inaccurate and had caused a lot of distress to businesses in the town. She had forwarded Cllr Hilliar's map to Wales & West and had since seen that the signs had been changed/removed but there was no "business as usual sign" on East Budleigh Road, just two on West Hill with one on the way to Exmouth! She thanked Cllr Hilliar and Mrs Harrison for their assistance. She then advised that Wales & West did not have any maps to show the pipe network so the operatives were digging blind. She was concerned that the work would cause problems for Gala Week.
- She had received a telephone call advising that the triangle at Cross Park was very overgrown which in turn was affecting visibility. She had asked the Neighbourhood Highways Officer to deal with this.
- She said there was a lot of vegetation on Bedlands Lane which was also impairing visibility on to the B3178. She would try and get officers to clear this.

- An Open Night had been held at the Youth Club when quite a lot of parents and children had come along. She said the parents were interested in facilities in the club and Alan Fowler, one of the youth leaders, had been available to speak to them. She was happy that it looked as though there would be a whole new group of youngsters coming to join the club.

#### **19.041 Finance Inspection**

- (i) Payment of cheques for the month of May 2019, in accordance with Appendix A, was approved.
- (ii) It was noted that the Chairman of the Finance Committee will carry out the internal finance inspection once elected.

#### **19.042 Request for Grant Aid: Knowle Village Hall – Play Area Project**

Consideration was given to making a donation to the Project.

**Resolved:** A donation will be made

Consideration was then given to the amount of the donation. The Clerk advised that there was £7850 left in the Donations Budget for the current financial year. After lengthy discussion it was

**Resolved:** A donation of £2000 will be made. It was further agreed to revisit this request in September if KVH are still short of funds.

Cllr Mrs M L Kenneally-Stone asked if the KVH committee had contacted St Peters PTA to see if they were willing to help out with some fundraising. She also suggested that some charitable trusts might be willing to fund match.

#### **19.043 Request for Grant Aid: Budleigh Salterton Chamber of Commerce – Christmas Lights Appeal**

Consideration was given to making a donation to the Christmas Lights Appeal.

**Resolved:** A donation will be made.

Consideration was then given to the amount of the donation. Cllr M C Hilliar advised that the wires that hold up the lights were becoming quite fragile and the committee had agreed that it would be sensible to replace them all in one go.

**Resolved:** A donation of £350 will be made.

#### **19.044 Representatives on Outside Bodies**

Consideration was given to appointing a representative to sit on the Lower Otter Restoration Project Stakeholders Group.

**Resolved:** Cllr T D Wright was appointed

#### **19.045 Correspondence Received**

East Devon AONB Partnership: Management Plan

The Clerk: May 2019

Clerks & Councils Direct: May 2019

Allotment & Leisure Gardener: Issue 2 2019

#### **19.046 Any Other Business at the Chairman's Discretion**

- Cllr Mrs M L Kenneally-Stone advised that St Peter's School were holding an eco-champion event at 3.30pm on Friday 24 May. She said it was a great event for everyone and hoped all Councillors would be able to attend.

#### **19.047 Dates of Next Meetings**

Planning Committee:	10 June 2019 at 7.00pm
Public Hall Committee:	10 June 2019 on the rising of the Planning Committee
Planning Committee:	24 June 2019 at 7.00pm
Town Council:	24 June 2019 on the rising of the Planning Committee

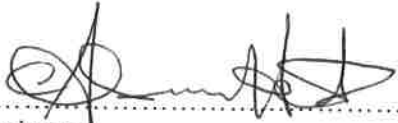
**19.048** Mrs J E Vanstone advised that the item to exclude the public and press from the Meeting was not necessary. One candidate had withdrawn their application and the other was not available to attend the meeting.

**19.049 Co-option of a Councillor to fill One Vacancy**

The Town Mayor, Cllr Mrs C A Sismore-Hunt asked that Members agree that this discussion be deferred until 10 June 2019 and the deadline for applications be extended to Wednesday 5 June.

**Resolved:** The deadline for applications will be extended to 5 June and the decision to co-opt one Councillor will be deferred to 10 June

There being no further business, the Meeting closed at 7.37pm.

  
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Chairman  
24 June 2019  
.....  
Date

# BUDLEIGH SALTERTON TOWN COUNCIL

## APPENDIX A May 2019

Date of Invoice	Payee	Description	VAT Paid	Amount	Cheque Number	Voucher Number
01.05.19	East Devon District Council	Norman Centre Rates		54.00	D/D	4914
01.05.19	East Devon District Council	10% Public Hall Rates		319.00	D/D	4915
01.05.19	East Devon District Council	10% Car Park Rates		427.00	D/D	4916
07.05.19	Gazprom	Public Hall - Gas	7.12	149.52	D/D	4917
26.04.19	Biffa	Refuse collection	21.61	129.66	D/D	4918
28.04.19	Bartlett	Equipment Maint. Contract	208.00	1248.00	5375	4919
01.05.19	East Devon District Council	Staff Costs - April '19	5.58	4200.17	5376	4920
29.04.19	R.L. Pollard Ltd	Comm. Gardens - Tap repair	9.93	59.59	5377	4921
13.05.19	Mrs J E Vanstone	Civic Fund - Wine and Refreshments - Mayor Making		162.74	5378	4922
20.05.19	Budleigh Salterton Carnival	Grant [Min 18.534]		500.00	5379	4923
14.05.19	East Devon District Council	Rent - USR Car Park		500.00	5380	4924
17.05.19	Thomas Westcott	2018/19 Audit	100.00	600.00	5381	4925
			<u>352.24</u>	<u>8349.68</u>		