

BUDLEIGH SALTERTON TOWN COUNCIL

MINUTES of the Meeting of the Town Council held in the Council Offices on Monday 25 March 2019 on the rising of the Planning Committee.

Meeting commenced at 7.12pm.

PRESENT

Cllr T D Wright (Town Mayor)
Cllr S V Hall (Deputy Town Mayor)
Cllr A J Dent
Cllr M C Hilliar
Cllr A L Jones
Cllr Mrs M L Kenneally-Stone
Cllr C A Kitson
Cllr C Richards
Cllr R D Sherriff
Cllr Mrs C A Sismore-Hunt

Clerk: Mrs J E Vanstone

Others Present: One member of the public

18.484 Public Speaking Time

No members of the public wished to speak.

18.485 Apologies for Absence

Apologies were received from Cllr Mrs L D Evans (recovering from an operation), Cllr A N Gooding (recovering from an operation) and County Cllr Mrs C Channon.

18.486 Declarations of Interests in Items on the Agenda

No interests were declared.

18.487 Minutes

The Minutes of the Meeting of the Town Council held on 25 February 2019 had been circulated prior to the Meeting. It was unanimously agreed they be signed as a true record.

18.488 Reports of Committees

- (i) The Minutes of the Meeting of the Foreshore & Footpaths Committee held on 11 March 2019 were noted.
- (ii) The Minutes of the Meeting of the Community Infrastructure Levy Committee held on 11 March 2019 were noted.
- (iii) The Minutes of the Meeting of the Budleigh Salterton Neighbourhood Plan Monitoring Committee held on 11 March 2019 were noted.

18.489 Chairman's Report

The Town Mayor, Cllr T D Wright reported:

- It was good to see a good turn-out at the Annual Parish Meeting – he thought the audience was there for the meeting and not just to hear Mr Waddington from the Fairlynch Museum! He added that one or two of the audience had shown an interest in standing in the forthcoming elections.
- He was pleased to attend the Estuary Litter Pick on Saturday 23 March. The event, organised by the Otter Valley Association, had 60 helpers. He said the amount of rubbish collected was down on previous years, but he thought this was because there had been no flooding. He had given the prize for the most unusual find, which had included three agricultural tyres and a steel plate!

- He had received a letter from the Fairlynch Museum thanking the Town Council for the recent grant. He added that Councillors were invited to a private viewing of the Devon's New World Explorers Exhibition on 18 April. The Clerk would circulate the information.

18.490 Clerk's Report

Mrs J E Vanstone had nothing to report.

18.491 Reports of Council Representatives on Other Bodies

There were no reports.

18.492 Reports of County and District Councillors

District Councillors

Cllr S V Hall advised that the road closure signs had gone up at West Hill and it looked as if the work might be starting in the next day or so. He added that a request had been submitted for no parking on Bedlands Lane between the junction of B3178 and Frewins and hoped this would alleviate problems.

Cllr Mrs M L Kenneally-Stone said that residents had not received letters informing of when their gas supply would be switched off.

The Clerk said she would get some information from her contact at Wales & West.

Cllr C A Kitson said this road closure was causing problems for businesses in the town and felt more could be done by Devon County Council to help.

18.493 Finance Inspection

- (i) Payment of cheques for the month of March 2019, in accordance with Appendix A, was approved.

The Clerk advised that the final total may change if additional invoices were received before the Financial Year End.

- (ii) It was noted that the Chairman of the Finance Committee had carried out the internal finance inspection for March 2019.

18.494 Audit: Financial Year 2018/19

It was noted that Thomas Westcott Chartered Accountants had agreed to act as Internal Auditor and the anticipated fee will be £850.

18.495 Town Council Policy Documents

The amended CCTV Policy, which took into account the additional cameras recently installed in the Public Hall and Norman Centre, was approved.

18.496 Correspondence Received

Tesco plc: Response regarding installation of ATM at proposed new store

Royal Mail: Response regarding replacement post box in Upper Stoneborough Lane

Devon County Council: Temporary Prohibition of Traffic – Salting Hill, Coastguard Hill, Marine Parade, Fore Street 26.5.19

WPS: Information relating to Crime & Cyber insurance cover

The Primrose: Spring 2019

South West Museum Development Programme: (1) Annual Review 2017/18 (2) Annual Survey of Museums 2016/17

The Clerk: March 2019

Clerks & Councils Direct: March 2019

18.497 Any Other Business at the Chairman's Discretion

- Cllr A L Jones said at the recent Chairman's Reception, he and Cllr Mrs L D Evans had received a gift for 25 years' service to the Town Council. He wished to say thank you for the surprise, it was much appreciated.
- Cllr Mrs C A Sismore-Hunt asked for an update on the High Street CCTV Project.

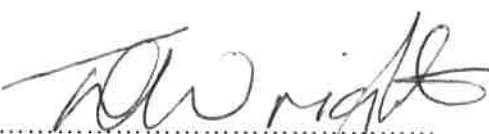
The Town Mayor, Cllr T D Wright said that the Chamber of Commerce were actively seeking approval from the various building owners. He said that written approval was needed before further progress could be made.

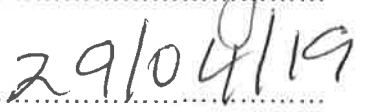
- The Deputy Town Mayor, Cllr S V Hall said this was his last Town Council meeting and he thanked all Members for their support over the past four years – he had thoroughly enjoyed his time on the Council.

18.498 Dates of Next Meetings

Planning Committee:	8 April 2019 at 7.00pm
Finance Committee:	8 April 2019 on the rising of the Planning Committee
Planning Committee:	29 April 2019 at 7.00pm
Town Council:	29 April 2019 on the rising of the Planning Committee

There being no further business, the Meeting closed at 7.23pm.


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Chairman


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Date

BUDLEIGH SALTERTON TOWN COUNCIL

APPENDIX A March 2019

Date of Invoice	Payee	Description	VAT Paid	Amount	Cheque Number	Voucher Number
01.03.19	East Devon District Council	Norman Centre Rates		55.00	D/D	4862
19.02.19	British Gas	Norman Centre - Gas	11.31	237.62	D/D	4863
04.03.19	Gazprom	Public Hall - Gas	39.45	236.67	D/D	4864
04.03.19	British Gas	Public Hall - Electricity	135.02	810.15	D/D	4865
22.02.19	Biffa	Refuse Collection	15.42	92.50	D/D	4866
07.03.19	British Gas	Norman Centre - Electricity	1.99	41.95	D/D	4867
25.02.19	ACS	Broadband and internet	10.36	62.17	5336	4868
28.02.19	Bartlett	Repairs to extractor	18.10	108.60	5337	4869
11.03.19	B S Arts Centre & Museum	Donation - [Min 18.440]		400.00	5338	4870
21.02.19	Bunzl Cleaning & Hygiene	Cleaning products	20.68	124.06	5339	4871
21.02.19	Canon UK Ltd	Photocopier rental	34.34	206.06	5340	4872
28.02.19	Complete Cleaning	Window cleaning	23.49	140.91	5341	4873
26.02.19	East Devon District Council	Staff Costs - Feb '19	5.47	4227.85	5342	4874
07.03.19	Chris Gatter Elec Services	N Centre - Lighting P Hall - Electrical repairs	321.86	1931.16	5343	4875
11.03.19	Mrs K Harrison	Advertisement banner for Annual Parish Meeting		140.98	5344	4876
02.03.19	Mrs J Meredith	Cleaning - Feb '19		212.75	5345	4877
22.09.19	National Allotment Society	Membership	11.00	66.00	5346	4878
01.03.19	Stannah	Repair to Stairlift	66.34	398.05	5347	4879
12.03.19	Cannon Hygiene	Paper towels	27.20	163.20	5348	4880
11.03.19	Damp Proof and Timber Preservation Ltd	Water repellent treatment	264.00	1584.00	5349	4881
07.03.19	E.on	Electricity - Christmas lights	3.08	64.76	5350	4882
02.03.19	R L Pollard	Repair to wc cistern	8.00	48.00	5351	4883
18.03.19	Mrs J E Vanstone	Vacuum cleaner bags & waste bins		16.81	5352	4884

18.03.19	Mrs J E Vanstone	Petty Cash		100.00	5353	4885
22.03.19	Bagwells	Fire Alarm Zone Chart	15.00	90.00	5354	4886
25.03.19	T D Wright	Petty Cash		83.00	5355	4887
27.03.19	East Devon District Council	Staff Costs - Mar '19	5.47	4352.85	5356	4888
27.03.19	ACS	Broadband and internet	9.90	59.41	5357	4889
27.03.19	Mrs J E Vanstone	Stationery and cleaning items		220.37	5358	4890
28.03.19	Bagwells	N Centre - Emergency lights and smoke detectors	89.11	534.66	5359	4891
28.03.19	Gilbert Stephens	Jubilee Shelter legal fees	101.20	607.20	5360	4892
30.03.19	Mrs J Meredith	Cleaning - Mar '19		166.50	5361	4893
				<u>1237.79</u>		
				<u>17583.24</u>		