

Appendix 1

Hiring Fees – Public Hall

Non-Commercial

HIRING – WEEKDAYS (Monday to Friday 6.00pm)

£11.75 per hour

£150.00 per whole day

HIRING – WEEKENDS (Friday 6.00pm to Sunday)

£12.75 per hour

£175.00 per whole day

NB: There is a minimum hiring period of 4 hours during the day and 6 hours in the evening; if the hall is to be used in preparation for an event the following day minimum hire is 4 hours.

PREPARATION

If you wish to use the hall to prepare for an event the following day the minimum hire period will be 4 hours from 6pm.

BLOCK BOOKINGS

£625.00 per whole week

£92.50 per additional day

HEATING

£7.75 per hour

£81.50 for a whole day booking

Heating will automatically be provided, and charged for, from 1 October to 30 April inclusive unless otherwise arranged at the time of booking or at least one week before the Hiring is due to commence.

Heating will not be provided from 1 May to 30 September inclusive unless specifically requested at the time of booking or at least one week before the Hiring is due to commence.

SOUND (LOOP) SYSTEM

£7.50 per booking

NB: A returnable deposit of £50 is required

BAR

Licensing arrangements for the Public Hall have been changed. In future there will be a charge of £15.00 levied on all events where alcohol is to be served. This charge will replace the need for Hirers to apply for a Temporary Event Notice.

REFUSE SACKS

One refuse sack will be provided per booking but if you require more, there will be a charge of £3 per sack for each additional sack required. Extra refuse sacks can be obtained from the offices when keys are collected.

NOTES

The Hiring Fees include the use of the kitchen, stage and fixed stage lighting except those bookings involving the use of the hall for more than three consecutive days (which will be charged for electricity at the prevailing unit rate).

All breakages and/or damage must be reported and paid for.

There is no concessionary rate for rehearsals.

Appendix 1

Hiring Fees – Public Hall

Commercial

HIRING

£21.00 per hour (minimum hiring period 4 hours)

The fee is non-negotiable and no discounts will be made for block bookings.

HEATING

£7.75 per hour

Heating will automatically be provided, and charged for, from 1 October to 30 April inclusive unless otherwise arranged at the time of booking or at least one week before the Hiring is due to commence.

Heating will not be provided from 1 May to 30 September inclusive unless specifically requested at the time of booking or at least one week before the Hiring is due to commence.

SOUND (LOOP) SYSTEM

£7.50 per booking

NB: A returnable deposit of £50 is required

BAR

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REFUSE SACKS

One refuse sack will be provided per booking but if you require more, there will be a charge of £3 per sack for each additional sack required. Extra refuse sacks can be obtained from the offices when keys are collected.

NOTES

The Hiring Fees include the use of the kitchen, stage and fixed stage lighting except those bookings involving the use of the hall for more than three consecutive days (which will be charged for electricity at the prevailing unit rate).

All breakages and/or damage must be reported and paid for.

There is no concessionary rate for rehearsals.

Appendix 1

Hiring Fees – Norman Centre

HIRING – NON-COMMERCIAL

£10.00 per hour

HIRING – COMMERCIAL

£15.00 per hour

NB: There is a minimum hiring period of 2 hours.

BLOCK BOOKINGS

£100.00 per day

£200.00 per whole week

HEATING

Heating will automatically be provided from 1 October to 30 April inclusive unless otherwise arranged at the time of booking or at least one week before the Hiring is due to commence.

Heating will not be provided from 1 May to 30 September inclusive unless specifically requested at the time of booking or at least one week before the Hiring is due to commence.

BAR

Licensing arrangements for the Public Hall have been changed. In future there will be a charge of £15.00 levied on all events where alcohol is to be served. This charge replaces the need for Hirers to apply for a Temporary Event Notice.

REFUSE SACKS

One refuse sack will be provided per booking but if you require more, there will be a charge of £3 per sack for each additional sack required. Extra refuse sacks can be obtained from the offices when keys are collected.

NOTES

The Hiring Fees include the use of the kitchen.

All breakages and/or damage must be reported and paid for.