



Budleigh Salterton Town Council

Town Clerk: Mrs A Gater-Wildgust
Council Offices, Station Road
Budleigh Salterton
Devon, EX9 6RJ
T: 01395 442245

E: office@budleighsaltertontowncouncil.gov.uk

Meeting of the Town Council 19 May 2025

Supporting Papers



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Agenda Item 11

To elect a Chair for each of the following Committees:

- Committees are each asked to elect the chair on 19th May in order to enable the work of the committee to begin from the start of the year.

To note: the election of committee chair will take place in the Town Council meeting but **only** committee members for the specific committee will participate in the process.

Agenda Item 12

To agree that a review of terms of reference for committees will take place

- Each committee and group is asked to review, or propose, Terms of Reference (ToR) for the next year. This will help keep on track the business of each committee and how they interrelate to the work of the Council. These ToR would be presented to the Full Council for consideration on 23rd June which means they need to be sent to the Town Clerk by 13th June
- In looking at the terms, and aspirations for the next year, reference should be made to elements to be covered from the [Neighbourhood Plan](#). The Neighbourhood Plan is what the residents wanted to see for the Town and gives BSTC guidance on the way to make decisions, how to spend the precept, or what to lobby partner organisations about
- At the end of the year, each Committee will then be in a position to report on achievements at the Town Meeting.

Please see Point 4 and Point 8 of [BSTC Standing orders](#) for further details of the rules related to these processes



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Agenda Item 13

To receive details of the declarations required by BSTC's insurance provided

Following a request from our insurance broker please can each Town Councillor review the declaration below. If any of these statements apply to you, please contact the Town Clerk.

DECLARATION

The Policyholder or any partner or any director involved with the business must specifically disclose if they have;

- Been the subject of a County Court Judgement, an Individual Voluntary Arrangement, a Company Voluntary Arrangement or a Sheriff Court Decree
- Been convicted of or charged with (but not yet tried for) or been given an Official Police Caution in respect of any criminal offence (other than a motoring offence) which is not spent under the Rehabilitation of Offenders Act.
- Been declared bankrupt or insolvent or have been or are currently the subject of any bankruptcy or insolvency proceedings.
- Been involved as owner partner or director of any business which has gone or is currently going into receivership, liquidation or administration
- Been disqualified from being a company director
- Been subject to an investigation by HM Revenue and Customs, which has resulted in a prosecution.
- Are aware of any incidents that may give rise to a claim, but have not yet been notified to insurers.



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Agent Item 15

Sea Front Toilets at Lime Kiln Car Park

To note forthcoming meeting with BSTC and EDDC Officers and discuss a range of appropriate questions.

Background

How the matter relates to the Neighbourhood Plan or the remit of BSTC –

“The Foreshore & Footpaths Committee’s main job is to look after the seafront. The Chairman and Town Clerk regularly meets with EDDC StreetScene officers to make sure our beautiful beach and seafront stay spick and span for residents and visitors alike” The lack of clean, permanent Public Conveniences from September 2024 until May 2025 has meant the Committee has not been able to fulfil its “main job”

The substance of the matter

BSTC were advised that the works would be completed in Feb 2025 and since this date has been and gone there has been no communication from EDDC on the progress of this project. A notice publicising the construction and installation was erected in August 2024 saying the project would be started in Sept. 2024 and completed in Feb.2025

The pros and cons, both short and long term, for the decision

The delay to the project and the poor state of the temporary toilets has given a bad impression to our visitors. We estimate that Buddleigh receives 250,000 visitors pa. The toilets were still under construction during the Easter break and the May Bank Holiday when not only did we welcome visitors, but there was also the Jurassic Coast 10K run with 300 entrants and at least 300 supporters. Given the well-known issues with poor bathing water quality, Buddleigh can't afford visitors to have any negative feelings about the town

Any cost, financial or staff time, to the council

None

Any risk to the Council, current or future

No risk

What the Council being asked to decide –

Should BSTC ask EDDC to explain why:-

1. The Project has massively overrun
2. EDDC Officers have been contacted many times by both BSTC Councillors and EDDC District Councillors but failed to respond or even acknowledge receipt of the request for information until early May 2025
3. Why haven't our Residents, Visitors and BSTC been updated on the progress of the project and an expected completion date
4. What lessons can EDDC learn and implement so that future projects don't suffer this lack of transparency and communication



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Agenda Item 17

Street Trading Licence – Mr & Mrs Whirly Ice Cream

See over for application details and map.

To note: a request for the following further information has been made from EDDC:

- Exact dimension of the proposed horse box
- The relocation point of the existing bin
- Location / storage of the new private BIFFA Bin
- Any relocation of the existing benches

Notification of a street trading application received - Mr and Mrs Whirly Ice Cream

From Shannon Manning <Shannon.Manning@eastdevon.gov.uk>

Date Fri 2025-05-09 4:54 PM

To Events EDDC <events@eastdevon.gov.uk>; 'exeterfs@dsfire.gov.uk' <exeterfs@dsfire.gov.uk>; 'csc.roads@devon.gov.uk' <csc.roads@devon.gov.uk>; licensing.team <licensing.team@devonandcornwall.pnn.police.uk>; Lynne Ward <lynn.ward@budleighsaltertontowncouncil.gov.uk>; Cllr Charlotte Fitzgerald <Charlotte.Fitzgerald@eastdevon.gov.uk>; Cllr Henry Riddell <Henry.Riddell@eastdevon.gov.uk>; Cllr Melanie Martin <Melanie.Martin@eastdevon.gov.uk>

 1 attachment (185 KB)

4943815_Supplying Documentation.png;

Dear all

This email is to advise you, as a District Councillor OR a named consultee under our Street Trading Policy, that we have received a new application for a Street Trading Consent.

The applicant is: Mr Ronald Sutherland - Mr & Mrs Whirly Ice Cream Limited

Location: The Top of Steamers Steps, Budleigh Salterton, EX9 6JZ

Dates: ANNUAL - Tuesday - Sunday

Times: 09:00 - 18:00

The application is for: 1x converted horse box serving a selection of hot and cold drinks and sandwiches. Also serving a range of cakes, sweets and ice creams.

It is worth noting that the applicant successfully ran the West End Kiosk on Budleigh beach, below Steamers Steps, until the building was unfortunately damaged in storms last winter.

The applicant has noted the following on their application: Waste bins will be provided for the public and operational waste will be emptied into a BIFFA bin and collected by a third party (same operation as West End Kiosk). Waste emanating from the washing up of items and URN will be poured into a plastic container and removed from site each day.

Please find attached the following documents that accompanied the application:

- A map of the trading site

This message has been circulated to those listed in the address area of this email, should you feel that there are other members that would be interested in this application please tell us and we will ensure that this information is sent on.

Please let us have your responses and comments about the application by the **23/05/2025** after which date we will make a decision on whether to grant or refuse the consent. All relevant comments will be considered when making any decision.

Please send all enquiries, responses, and comments to us at licensing@eastdevon.gov.uk

Kind regards

Shannon

Street Trading Officer and Licensing Support

Licensing

East Devon District Council

licensing@eastdevon.gov.uk

01404 515616

www.eastdevon.gov.uk

