

Grant Support and Funding Sources

Budleigh Salterton Town Council may award grants to support community organisations, projects and initiatives that deliver benefit to local residents and contribute towards the wellbeing, improvement and sustainability of the town.

Funding may be awarded from a range of available sources, including:

- **Community Infrastructure Levy (CIL) funds**, where projects meet the required criteria and demonstrate a clear connection to the provision, improvement, replacement, operation or maintenance of infrastructure that supports the development of the area. CIL funding must be used in accordance with statutory requirements and cannot be used for general revenue expenditure unless permitted within the relevant regulations and guidance.
- **The Council's Grant Budget**, to support eligible community groups and organisations providing services or activities that benefit the local community.
- **The Town Improvement Budget**, to support projects that enhance the appearance, facilities, environment or public benefit of Budleigh Salterton.
- **Other lawful powers available to the Council** – list of powers overleaf

All grant applications will be considered against the Council's priorities, available funding, statutory requirements and the principles of transparency, accountability and value for money.

Community Infrastructure Levy (CIL) Parameters

Where CIL funding is considered, the Council will ensure that:

- the proposed expenditure supports infrastructure needs arising from development or helps address the impact of development within the town;
- the project provides a clear benefit to the wider community;
- expenditure is properly recorded and reported in accordance with CIL regulations;
- CIL funds are not used as a substitute for routine maintenance, general running costs or expenditure that falls outside the permitted scope of CIL.

The Council reserves the right to determine the most appropriate funding source for each application, having regard to the purpose of the project, statutory restrictions and available resources.

Powers and duties of Local Councils

Function	Powers & Duties	Statutory Provisions
Allotments	Powers to provide allotments. Duty to provide allotment gardens if demand unsatisfied and if reasonable to do so	Small Holdings & Allotments Act 1908 s.23
Borrowing money	Power for councils to borrow money for their statutory functions or for the prudent management of their financial affairs	Local Government Act 2003, Schedule 1, para 2
Baths and washhouses	Power to provide public baths and washhouses	Public Health Act 1936 s.221
Burial grounds, cemeteries and crematoria	Power to acquire and maintain Power to provide Power to agree to maintain monuments and memorials Power to contribute towards expenses of cemeteries	Open Spaces Act 1906 s.9 and 10; Local Government Act 1972 s. 214; Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970 s.1; Local Government Act 1972 s.214(6)
Bus shelters	Power to provide and maintain shelters	Local Government (Miscellaneous Provisions) Act 1953 s.4
Bye-laws	Powers to make bye-laws in regard to pleasure grounds Cycle parks Baths and washhouses Open spaces and burial grounds Mortuaries and post-mortem rooms Public conveniences	Public Health Act 1875 s.164 Road Traffic Regulation Act 1984 s.57(7) Public Health Act 1936 s.223 Open Spaces Act 1906 s.15 Public Health Act 1936 s.87
Charities	Duties in respect of parochial charities Power to act as charity trustees	Charities Act 1993 s.79 Local Government Act 1972 s.139(1)
Clocks	Power to provide public clocks	Parish Councils Act 1957, s.2
Closed churchyards	Powers to maintain	Local Government Act 1972 s.215
Commons and common pastures	Powers in relation to inclosure, regulation and management and providing common pasture	Inclosure Act 1845 Small Holdings and Allotments Act 1908 s.34
Conference facilities	Power to provide and encourage the use of facilities	Local Government Act 1972 s.144
Community Centres	Powers to provide and equip buildings for use of clubs having athletic, social or recreational objectives Power to acquire, provide and furnish community buildings	Local Government (Miscellaneous Provisions) Act 1976, s.19 Local Government Act 1972 s.133
Crime Prevention	Powers to spend money on various crime prevention measures	Local Government and Rating Act 1997 s.31
Drainage	Power to deal with ponds and ditches	Public Health Act 1936 s.260
Entertainment and the arts	Provision of entertainment and support of the arts	Local Government Act 1972 s.145
Environment	Power to issue fixed penalty notices for litter, graffiti and offences under dog control orders.	Clean Neighbourhoods and Environment Act 2005 S.19, s.30 Part 6
Gifts	Power to accept	Local Government Act 1972 s.139
Highways	Power to maintain footpaths and bridleways Power to light roads and public places Provision of litter bins Powers to provide parking places for bicycles and motor-cycles	Highways Act 1980 s.43,50 Parish Councils Act 1957 s.3; Highways Act 1980, s.301 Litter Act 1983 s.5,6 Road Traffic Regulation Act 1984 s.57,63

	Power to enter into an agreement as to dedication and widening Power to provide roadside seats and shelters Consent of parish council required for ending maintenance of highway at public expense, or for stopping up or division of highway Power to complain to highway authority as to unlawful stopping up or obstruction of highway or unlawful encroachment on roadside wastes Power to provide traffic signs and other notices Power to plant trees and lay out grass verges	Highways Act 1980 ss.30,72 Parish Councils Act 1957, s.1 Highways Act 1980 ss.47,116 Highways Act 1980 s.130 Road Traffic Regulation Act 1984 s.72 Highways Act 1980 s.96
Honorary titles	Power to admit to be honorary freemen/freewomen of the council's area persons of distinction and persons who have, in the opinion of the authority, rendered eminent services to that place of area	Local Government Act 1972. s.249 (5), s.249 (9)
Investments	Power to participate in schemes of collective investment	Trustee Investments Act 1961 s.11
Land	Power to acquire by agreement, to appropriate, to dispose of Power to accept gifts of land	Local Government Act 1972 s.124, 126, 127 Local Government Act 1972 s.139
Litter	Provision of receptacles	Litter Act 1983 s.5,6
Lotteries	Powers to promote	Gambling Act 2005 s.252, 258
Markets	Power to establish or acquire by agreement markets within their area and provide a market place and market buildings	Food Act 1984 s.50
Mortuaries and post mortem rooms	Powers to provide mortuaries and post mortem rooms	Public Health Act 1936 s.198
Newsletters	Power to provide information relating to matters affecting local government	Local Government Act 1972 s.142
Nuisances	Power to deal with offensive ditches	Public Health Act 1936 s.260
Open spaces	Power to acquire land for public recreation and maintain Power to acquire and maintain land for open spaces	Public Health Act 1875 s.164 Open Spaces Act 1906 s.9 and 10
Parish property and documents	Powers to direct as to their custody Duty to deposit certain published works in specific deposit libraries	Local Government Act 1972 2.226 Legal Deposit Libraries act 2003, s.1
Public buildings and village hall	Powers to acquire and provide public buildings for public meetings and assemblies	Local Government Act 1972 s.133
Public conveniences	Powers to provide	Public Health Act 1936 s.87
Recreation	Power to acquire land for or to provide recreation grounds, public walks and open spaces and to manage and control them Power to a wide range of recreational facilities Provision of boating pools	Public Health Act 1875 s.164 Local Government Act 1972 s14 (27) Public Health Acts Amendment Act 1890 s.44 Open spaces Act 1906, s.9 and 10 Local Government (Miscellaneous Provisions) Act 1976 s.19 Public Health Act 1961, s.54
Town and country planning	Right to be notified of planning applications if right has been requested	Town and Country Planning Act 1990, Sched. 1, para.8
Tourism	Power to contribute to organisations encouraging tourism	Local Government Act 1972 s.144

Traffic calming	Powers to contribute financially to traffic calming schemes	Local Government and Rating Act 1997 s.30
Transport	Powers to spend money on community transport schemes	Local Government and Rating Act 1997, s.26-29
War memorials	Power to maintain, repair, protect and adapt war memorials	War Memorials (Local Authorities' Powers) Act 1923 s.1; as extended by Local Government Act 1948 s.133
Water supply	Power to utilise well, spring or stream and to provide facilities for obtaining water from them	Public Health Act 1936 s.125
Websites	Power for councils to have websites	Local Government Act 1972 s.142
Well-Being	Power for (eligible) parish councils to do anything they believe is likely to achieve the promotion or improvement of the economic and/or social and/or environmental well-being of their area	Local Government Act 2000 s.2 amended by the Local Government and Public Involvement in Health Act 2007 s77.



Town Council Grants Guidance - BSTC

1. Purpose of the Grants Guidance

The purpose of this guidance is to ensure that all grant funding awarded by the Town Council is:

- Fair, transparent and consistent
- Aligned with the Council's strategic objectives, including the Neighbourhood Plan
- Based on clear, recorded decision-making
- Accessible to eligible organisations
- Capable of being applied by different councillors and officers with broadly similar outcomes.

2. Principles Underpinning Grant Decisions

All grant decisions should be guided by the following principles:

1. Public benefit: funding must provide a demonstrable benefit to Budleigh Salterton and its residents.
2. Strategic alignment: projects that support Neighbourhood Plan objectives and Council priorities should be weighted positively.
3. Proportionality: funding levels should be proportionate to impact and need.
4. Transparency & Equity: reasons for awards or refusals must be clear, recorded, and defensible.
5. Equity: no organisation should be advantaged simply through familiarity or prior funding history.

3. Eligibility to Apply

Eligible applicants should include:

- Registered charities
- Community and voluntary organisations
- Not-for-profit clubs and associations
- Schools and educational bodies (for community-benefit activities)
- Social enterprises operating for community benefit.

Ineligible applications would normally include:

- Individuals
- For-profit businesses (unless delivering a defined community benefit)
- Projects primarily benefiting a private membership or commercial activity
- Retrospective funding (unless explicitly permitted).

In deciding for each application, the council will assess using the following criteria:

Criterion	Description
Community benefit	Clear benefit to residents of Budleigh Salterton
Target population	Benefit to priority groups (children, young people, elderly, groups requiring special support)
Strategic alignment	Supports Neighbourhood Plan or Council objectives
Accessibility & inclusion	Open access; affordability; equality considerations
Financial need & leverage	Evidence of match funding, fundraising, or financial hardship
Deliverability	Realistic costs, timescales, governance
Environment	Actions to lessen the impact on the environment



Buddleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
Council Offices, Station Road
Buddleigh Salterton
Devon, EX9 6RJ
T: 01395 442245

E: office@buddleighsaltertontowncouncil.gov.uk

Grant Funding Applications Terms and Conditions

Buddleigh Salterton Town Council (BSTC) recognises the value of voluntary and community groups and their contribution to residents' wellbeing, the local economy and the sustainability of a wide range of services which benefit both visitors and residents.

BSTC has the authority to make grants under the Local Government Act 1972, s137 which allows a local authority to spend a limited amount on activities for which it has no specific power, but which the authority considers 'will bring direct benefit to the area, or any part of it or all of some of its inhabitants'. The Local Government and Housing Act 1989 added the requirement that the benefit obtained should be commensurate with the expenditure incurred.

A limited amount is allocated to Grant Funding each year. For details of the current budget amount, please check the Town Council's website [Finance - Buddleigh Salterton Town Council](#) or contact the Town Clerk.

BSTC makes grants to organisations and not individuals. All applications must comply with these Terms & Conditions in order to receive any grant payment.

- Applicants must supply bank details with their application and any grant payment will be made to the nominated bank account. No grant payments will be made to an individual's personal bank account. All grant payments must be acknowledged as received by the grant applicant within two months of the payment being made.
- The grant can only be used for the purposes as set out in the original grant application and in accordance with these terms and conditions.
- If the applicant is unable to proceed with the original purpose of the grant application, BSTC must be advised and may use its discretion to decide whether the funds can be used for another purpose.
- The applicant must use any grant funds within 12 months of receipt unless a variation of timescale has been agreed in writing with the Trust.
- The applicant should not publish anything regarding the grant or BSTC without prior written consent.
- BSTC may require, at its discretion, a Grant Funding Agreement to be signed by the applicant.
- Grants are considered individually and are awarded at the discretion of BSTC.
- All organisations in receipt of grants will be required to provide a short report for the Annual Town Assembly, usually held in March each year, to explain how the grant was used.



Budleigh Salterton Town Council

TOWN COUNCIL GRANT APPLICATION – COVER SHEET

Name of Organisation:

Launchpad(SW)CIC

Contact Person:

Carole Brown

Organisation Address:

Temple Methodist Church Hall
Fore St
Budleigh Salterton EX9 6NH

What is the purpose of your organisation?

Launchpad is a local community interest (not for profit) company set up in 2017 as a day service offering training in employment skills for adults with learning disabilities. We do this through food. We have a production kitchen where trainees are supported to produce frozen meals for local delivery, cakes for sale in our community cafe and to other organisations, and an outside catering and hospitality service. We also run Wesley's in partnership with the Methodist Church: a community cafe set up to provide a warm and welcoming space with a view to combatting loneliness and isolation, and regular activities and events for local people and visitors. At Wesley's we host the Budleigh Community Larder.

Grant Request Summary

We are seeking funding to be able to cover the costs of the Fareshare deliveries for the Community Larder.

What is the name/title of the project or activity?

Budleigh Community Larder

What are you requesting funding for?

The aim of the larder is to prevent food waste, reduce food insecurity, and create a supportive environment where people can connect, contribute, and feel valued. The larder provides low-cost, dignified access to good-quality food for individuals and families in

Budleigh Salterton and the surrounding villages who are struggling with rising living costs. The larder also acts as a gateway to wider support: our volunteers build relationship with regular visitors so that they can signpost them to further support where necessary.

Several local individuals, organisations and businesses donate surplus food to the larder: Budleigh Co-op, Shaldon Bakery, and St Peter's Catholic Church to name just a few. To be able to meet increasing demand we also use Fareshare, who deliver 100kg of surplus food each week. Fareshare is a national charitable organisation that redistributes food industry surplus to where it is needed.

A weekly delivery of 100kg of food costs £2000 a year. We have secured half of this from a local charitable organisation, but would like to ask if you would consider donating £1000 to cover the other half of the Fareshare costs.

This funding will help us sustain a vital service when more people than ever need support. With your help, Budleigh Community Larder can continue to offer dignity, choice, and community to those who need it most.

Where will the project take place?

Wesley's, Temple Methodist Church Hall

When will it take place?

Ongoing

How much funding are you requesting?

£1000

Have you applied for or received other funding for this project?

We have secured half of the funding for the Fareshare deliveries from a local charitable organisation.

Please return to: Alice Gater-Wildgust, Town Clerk.

clerk@budleighsaltertontowncouncil.gov.uk



Budleigh Salterton Town Council

TOWN COUNCIL GRANT APPLICATION – COVER SHEET

Name of Organisation: Budleigh Salterton Carnival

Contact Person: Lizzie Hilliar

Organisation Address: 67 Moormead, Budleigh Salterton, Devon, EX9 6PS

What is the purpose of your organisation? Yearly carnival promoting inclusive, community based events and providing positive wellbeing to the community of Budleigh Salterton.

Grant Request Summary

What is the name/title of the project or activity? Budleigh Salterton Carnival 2026

What are you requesting funding for? We are requesting funds to cover insurance, road signs and safety equipment needed to put on a successful carnival.

Where will the project take place? Budleigh Salterton

When will it take place? 3rd October 2026

How much funding are you requesting? £5,000

Have you applied for or received other funding for this project? None other funding received. No applications submitted elsewhere.

Please return to: Alice Gater-Wildgust, Town Clerk.
clerk@budleighsaltertontowncouncil.gov.uk



Budleigh Salterton Town Council

TOWN COUNCIL GRANT APPLICATION – COVER SHEET

Name of Organisation: **Budleigh In Bloom**

Contact Person: Nicky Smith

Organisation Address: ~~100 Church Lane, Budleigh Salterton, Dorset, DT25 0 5 (Paul Kane treasurer)~~

What is the purpose of your organisation?

Budleigh In Bloom works to keep Budleigh Blooming by providing attractive floral displays throughout the town, on the Green and the seafront. With two major replanting sessions a year, we can provide yearlong colour to the town via more than 80 planters, boats and beds.

Grant Request Summary

What is the name/title of the project or activity?

Annual expenses.

What are you requesting funding for?

Budleigh in Bloom is entirely self-funded and has to raise approximately £7,000 per year to cover the cost of plants, compost, water and equipment. Previously much of this took the form of corporate sponsorship but sadly this has dropped off as small High Street businesses are struggling to make ends meet. Our main fundraisers are now donations and plant sales.

Until 3 years ago Budleigh Salterton Town Council sponsored the boat on the approach to town at Pretty Corner. We'd be very happy to put up a sign to that effect should BSTC be kind enough to resume its support.

Where will the project take place?

Budleigh Salterton.

When will it take place?

All year around.

How much funding are you requesting?

Budleigh in Bloom is entirely self-funded. We would like to request £1k which is what BSTC used to provide as annual sponsorship until three years ago. This covers about 2/3 of the annual cost of the public hall plants.

Have you applied for or received other funding for this project?

We are entirely self-funded and raise the money to plant and care for all the town and seafront flowers.

We have separately applied to the Lions for funding for a water bowser to help our aging volunteers supply an increasing amount of watering. We are also changing to more sustainable varieties that support pollinators. Rockfish have also funded a two-year project to create a bee corridor along the seafront.



Budleigh Salterton Town Council

TOWN COUNCIL GRANT APPLICATION – COVER SHEET

Name of Organisation:

Otter Valley Association (OVA)

Contact Person:

Richard Foulkes

Organisation Address:

Otter Valley Association

PO Box 70

BUDLEIGH SALTERTON

EX9 6WN

What is the purpose of your organisation?

The OVA is a charity that supports and protects the Otter Valley. We aim to protect the heritage, history and architecture of our villages and countryside. We focus on the natural environment around us - including the quality of the River Otter as well as the flora, fauna and fungi across our beaches, estuaries, heathlands and villages. We organise talks, guided walks and events. We have working groups focusing on areas such as the Natural Environment, Water Quality and History. We publish a quarterly printed newsletter and having a growing and dynamic community of supporters on Facebook and social media. Anyone who is interested in the Otter Valley may join, wherever they live.

Grant Request Summary

As an expansion of its extensive programme of testing water quality on the River Otter since March 2025, the OVA now wants to start testing the quality of the beach water at Budleigh Salterton. OVA will be providing the testing team and training for our volunteers and the online app to publish the results.

The testing is planned in order to allay the health concerns and improve the wellbeing of the local community and visitors doing activities on the beach and in the sea. As well as giving reassurance on the safety of water activities, the regular testing and rapid availability of results will complement and reinforce the existing Environment Agency testing, as well as providing evidence to challenge South West Water on sewage discharges as and when necessary. The plan is to test the water on a regular weekly basis on a Friday between 1600-1900 between May and September. Results will then be uploaded on the Friday evening so that they are available for residents and visitors planning their weekend beach and water activities.

It is important to note that the Environment Agency does test at Budleigh, every week from May to Sept, however;

- the results don't get published until 8 days later. This makes the data useless to swimmers as the published data is completely out of date. Our proposal is to widely publish 'current' water conditions, so the results are actionable.

- they only test near Rockfish - where few people swim, though we have pushed for them to test near Lime Kiln, but they only do this sporadically. Our proposal is to test at two locations where most people actually swim or engage in water activities, namely Lime Kiln and Steamer Steps. The latter is the key location for many local Budleigh residents.

Therefore the tests have very different aims, with our proposal offering real actionable data that our town has been requesting for years. The tests conducted by the Environment Agency are not conducted in the most popular swimming areas along the beach and are also not readily available to the public and certainly not in real time.

A similar weekly testing regime using the Bactiquick equipment is already underway in Sidmouth, delivered by the Surf Life Saving Club since July 2025 and funded by their Town Council. Their beach scores have all been reassuring Greens, with some Orange & Red results at the sewer outfall and river mouth following heavy rain.

In the event of Orange or Red results, there is the facility to send samples to Molendotech for fuller analysis of the type of contamination.

Long term analysis will also provide data on relative water quality between the two locations, and the information can enable informed decisions on IF, and where, to swim in different conditions.

"Bactiquick uses advanced microbiological detection technology, using endotoxin (a molecule found in all Gram-negative bacteria) as a measure for this type of bacteria in contaminated water. Our test not only detects E. coli but all Gram-negative bacteria, including Pseudomonas, Vibrio, and Leptospira, which can pose serious health risks. Simply collect a water sample, dilute it, add the reagent, insert it into the device, and in just 13 minutes, clear results are displayed, enabling you to make an informed decision about the risk of entering the water". <https://bactiquick.com/pages/how-it-works>

Bactiquick detects the concentration of Gram-negative bacteria, and displays the results as a simple traffic light system based on the Environment Agency's bathing water quality classifications:

Green = 'Excellent' and 'Good'

Orange = 'Sufficient' Red = 'Poor'

We aim to have a wide and easily accessible distribution of the test results. We will publish the results on the OVA website and Facebook. We will also offer to embed the link in other sites such as Love Budleigh, the Lions, BSTC site etc, though we will have no links to, or mention of, BSTC without prior approval of BSTC. We are looking into printing small cards with QR code links to give out at the Visitor Information Centre, retail outlets, OVA events etc, as well as general publicity in local print media.

What is the name/title of the project or activity?

Weekly fast E.coli testing at Lime Kiln and Steamer Steps

What are you requesting funding for?

Reimbursement for the costs of the 2 Bactiquick test machines, testing kits, safety equipment and the software development costs to enable prompt reporting of test results via the OVA website.

Where will the project take place?

On the beach at Budleigh Salterton, Steamer Steps and by Lime Kilns

When will it take place?

On Friday evenings from 17 July to end September 2026 , and May – September in future years

How much funding are you requesting?

£750 – towards 2 machines at £260 each plus software development costs of £300

Additional start up costs involved are £96 for safety equipment .

There will be ongoing test kit costs of about £100 per week throughout the summer months (approx £2,200 per summer season). This is based on weekly testing at two locations and would increase proportionately with increased frequency or test sites. Costs will also increase with supplier cost inflation.

We recognise that we must not publish anything regarding a grant or BSTC support without prior written consent from BSTC. We look forward to the opportunity to participate in the

Annual Town Assembly, usually held in March each year, to explain how the grant was used.

Have you applied for or received other funding for this project?

We will be submitting to East Devon District Council for a contribution towards the reagent/test kit costs for 2026 and may also submit to Devon Natural Landscape and Jurassic Coast Executive Committee. We have submitted a bid to Budleigh Lions towards 2027 costs.

Please return to: Alice Gater-Wildgust, Town Clerk. clerk@budleighsaltertontowncouncil.gov.uk



Buddleigh Salterton Town Council

TOWN COUNCIL GRANT APPLICATION – COVER SHEET

Name of Organisation: The Peter Hall, St Peter's Church Buddleigh Salterton

Contact Person: Iris Cooper

Organisation Address: St Peter's Church, The Lawns, Buddleigh Salterton EX9 6LT

What is the purpose of your organisation? Accommodation for church & community groups for various purposes including community meals & social events.

Grant Request Summary

Contribution to cover the cost of a new dishwasher for the Peter Hall kitchen following the demise of the existing appliance.

What is the name/title of the project or activity?

Contribution to cover the cost of a new dishwasher for the Peter Hall kitchen following the demise of the existing appliance.

What are you requesting funding for?

Contribution to cover the cost of a new dishwasher for the Peter Hall kitchen following the demise of the existing appliance.

Where will the project take place? The Peter Hall, St Peter's Church, Buddleigh Salterton EX9 7BW

When will it take place? ASAP

How much funding are you requesting? £1000

Have you applied for or received other funding for this project? No

Please return to: Alice Gater-Wildgust, Town Clerk.
clerk@buddleighsaltertontowncouncil.gov.uk



Budleigh Salterton Town Council

TOWN COUNCIL GRANT APPLICATION – COVER SHEET

Name of Organisation:

Budleigh Salterton Cricket Club

Contact Person:

Carolyn Roper

1 Lansdowne Road

Budleigh Salterton

EX9 6AH

Organisation Address:

The Holt, East Budleigh Road, Budleigh Salterton, EX9 7BA

What is the purpose of your organisation?

To provide cricket to the community and provide a “hub” for the community.

Grant Request Summary

What is the name/title of the project or activity?

Additional changing facilities and accessible scoring room.

What are you requesting funding for?

At Budleigh Salterton cricket club (BSCC) our goal is to create cricket opportunities for absolutely everyone.

Since our club relocation in 2023, cricket at the club has EXPLODED. More of our amazing community are playing than ever before, and our mantra is that cricket is for everyone. Whatever age or ability you are, there is something for you at BSCC. We have been recognised in several ways for all the great work we have done, from winning a National award for our work with our disabled community, being given the privilege of

hosting the India and England mixed disability teams for a week, and also being graced with a visit from HRH Duke of Gloucester in recognition of our community engagement. He even got involved with our walking cricketers!

Over the last 3 years we have seen memberships and involvement increase dramatically, and we are now leading the way in many new forms of cricket that involve so many new faces from our community. These include becoming a regional hub and award winning club for our work with disability cricket, being one of the first clubs to adopt walking cricket (for the over 50's) and hosting the first ever interclub tournament last week. In addition, participation levels for women and girls cricket has increased exponentially. 3 years ago we had just 7 women...not even enough for a team...now we have over 60 comprising 2 softball teams and 1 hardball team. We are also now completely overrun by junior girls. Before the move there was the odd girl who used to play alongside the boys with a very high drop out rate, but now we have over 50 girls with dedicated teams at U11, U13 and U15.

This incredible expansion has made the club an extremely fun and busy place to be, but it has also caused us a few "infrastructure issues", and that is why I am writing to you to ask for your help.

We would like to build an additional changing room, with shower and toilet, along with a fully accessible, wheelchair friendly scorers room. This additional facility will fix two significant issues we currently face.

Firstly, the success of a women's teams has meant that many women are now also playing in the Saturday league teams, along with their male counterparts. This has meant that we do not have enough appropriate changing facilities for all the players. Currently, as the women players are still in the minority, they tend to just "make do" and change in the toilets. This is absolutely not acceptable and goes against all we are trying to achieve at the club in making sure everyone feels welcome and equal. The additional changing facility will solve this issue and act as an "overflow" for either men or women.

With two pitches, we host a lot of cricket festivals and multi school events. The additional changing will come in extremely handy on these days as well when often we have up to 100 children taking part from multiple schools taking part. (We never charge schools for the use of our facilities. Please see email from Ian Taylor at ECC following providing our grounds FOC to ECC to create a cost effective offering for their 3 day activity week this year).

There are other potential uses for this extra space too. We have become the home of the Devon Women cricket team, and as the women's game is developing so quickly,

they are now asking for space for physio benches, and medical spaces. Also, in 2025 we were fortunate enough to host the Indian and England mixed disability teams for a pre-tournament warm up week. The organisers asked if we could provide a prayer room, and a "safe place" in case players became overwhelmed. We made do with a gazebo at the time, but again this extra space could be used to provide these additional requirements.

Being able to provide all these additional cricking opportunities also makes the club a fun and exciting place to visit. We have so many of our wonderful community that come to the club to meet and have a drink with friends, the draw being all the action on the pitches, whether its adults or children.

Secondly, this new build would provide us with a designated room for scorers, of all abilities. Currently, the scorers share a room with the wonderful volunteers who make cricket teas. At 4m x 2m, it can be quite a squash in there and not ideal conditions for scoring. The room is also not currently wheelchair accessible. As a club that is trying to lead the way in the field of disability cricket, we feel we should be setting the right standard, and no area of the club should be inaccessible, especially when scoring is such an important feature of the game.

I attach a plan of what the new build will look like.

This additional building will help us to provide even more cricket to our community, and better help us to support all the community cricket festivals that we now host. It helps us support parts of the community that never thought they would take part in sports and get people active. In turn, this provides our non cricketing community with "free entertainment" in a lovely setting, bringing people together.

Please help us to continue to provide great facilities for our community. Thank you.

Where will the project take place?

At Budleigh Salterton cricket club

When will it take place?

The project will take place over the winter to be ready for the 2027 cricket season.

How much funding are you requesting?

The total project cost is approx. £35,000. We would be grateful for any donation.

Have you applied for or received other funding for this project?

We currently have £15,000 of funding from kind benefactors, and I am applying for other grants to support this project.

To: The Licensing Authority

Re: Representation from Budleigh Salterton Town Council – Application for Extension of Off-Licence Hours

Budleigh Salterton Town Council wishes to submit a formal objection to the above application to extend the permitted hours for the sale of alcohol from the premises. The Council considers that the application raises concerns in relation to the licensing objectives, specifically:

- **The prevention of crime and disorder; and**
- **The prevention of public nuisance.**

The Town Council recognises the importance of supporting responsible local businesses. However, having considered this application, the Council is not satisfied that sufficient evidence has been provided to demonstrate that extending alcohol sales hours can take place without increasing the risk of harm to the local community.

There is limited support within the community for alcohol sales being made available until 23:00, and the Council has concerns regarding any further extension beyond this. Budleigh Salterton already experiences ongoing issues relating to anti-social behaviour, including anti-social driving, vehicle-related disturbance, excessive noise and associated nuisance. These issues place additional pressure on already limited policing and enforcement resources.

The Council is particularly concerned that an extension of off-licence hours creates risks associated with alcohol being purchased for consumption away from the premises, without the controls and supervision that exist within a managed licensed environment. Later availability of alcohol may contribute to increased incidents of street drinking, noise, littering, nuisance behaviour and alcohol-related disorder, particularly during the late evening period when intervention and enforcement capacity is reduced.

The Council is also mindful of the practical challenges faced by local agencies in responding to existing anti-social behaviour concerns. Any decision to increase late-night alcohol availability should be supported by clear evidence that the potential impacts can be effectively managed and that the licensing objectives will continue to be promoted.

Having considered the application in the context of the current circumstances within Budleigh Salterton, the Town Council is not satisfied that the proposed extension would promote the licensing objectives or that sufficient safeguards are in place to prevent negative impacts on residents and the wider community.

Accordingly, Budleigh Salterton Town Council formally objects to the proposed extension of off-licence hours and respectfully requests that the Licensing Authority refuses the application.

The Council considers that granting the extension would create an unnecessary risk of increased crime, disorder and public nuisance and would not be consistent with the duty to promote the licensing objectives.

AGENDA Item 15

Plastic Free Budleigh Salterton - Terms of Reference for Budleigh Salterton Town Council

Background

Budleigh Salterton was accredited as a Plastic Free Community on 13 October 2025. On 30 September 2024 Budleigh Salterton Town Council resolved that:

1. This Council will lead by example and remove single use plastic items from its premises and operations
2. This Council will encourage plastic-free initiatives in the area, promoting the campaign and supporting events

Councillor A F Chaplin volunteered to sit on the Community Steering Group. Subsequently, Councillor Jan Billington sat on the Steering Group following Councillor Chaplin's resignation. There is currently a vacancy for a Town Council representative.

To gain accredited status the Steering Group signed more than 5 businesses as Plastic Free Champions and more than 15 organisations as Community Allies. In addition various awareness raising events and community clean-ups were held over a 12 month period.

The Steering Group comprises representatives from various community organisations and businesses including Budleigh Salterton Lions Club, the Otter Valley Association, Clinton Devon Estates, St Peter's School, Shop Budleigh, Love Budleigh, Clean Beach Budleigh, the Community Workshop, the Tree Musketeers and Budleigh in Bloom, as well as independent members. Others are always welcome to join. The current Lead is Sue Glover, Environment Officer of Budleigh Salterton Lions Club. The Steering Group meets about 4 times a year.

Aims of Plastic Free Budleigh Salterton

The aim is to continue to reduce single use plastic within the town; to keep our town, beaches and sea clear of pollution; to promote environmental awareness and to collaborate with other community organisations and businesses to maintain and enhance our town at the heart of East Devon's National Landscape.

We aim to retain active Plastic Free status by continuing to raise awareness and sign up more businesses and organisations, and by holding and taking part in clean-up and other events. We also ask the Town Council, businesses, organisations and individuals to actively pass on the message about the harm from single use plastics and mixed paper / plastic items.

An annual report of progress will be submitted to Plastic Free Communities at the end of each year.

Links with Budleigh Salterton Town Council

Plastic Free Budleigh Salterton values the continuing support of Budleigh Salterton Town Council as set out in the Council's resolution of 30 September 2024. Town Council representatives have made significant contributions to the Steering Group.

1 July 2026



Outlook

BSTC Engagement Event

From Alice Gater-Wildgust <alice.gater-wildgust@budleighsaltertontowncouncil.gov.uk>

Date Tue 2026-07-14 3:03 PM

To Councillors <councillors@budleighsaltertontowncouncil.gov.uk>

Dear Members,

In 2025, the Town Council revised its objectives regarding climate change and committed to taking practical, achievable steps to improve our own environmental performance. The Terms of Reference and Climate Plan for Budleigh Salterton Town Council were subsequently agreed in July 2025 and the Climate and The Environment Committee was formed to help BSTC move towards its goals.

As you will be aware, climate initiatives are the responsibility of the whole Council. With this in mind, and as an opportunity to further promote the Council's support for the 20 is Plenty campaign, the Climate Change and Ecological Emergency Committee (CCEEC) would like to request that the Town Council takes a stall at the forthcoming Budleigh Salterton Lions Club August Bank Holiday Fair.

The event will take place on Monday 31 August 2026, from 10.00 am to 4.00 pm, along the Esplanade.

Given the timescales, I wanted to share this with all Members now to gauge availability and interest in helping to manage the stall. This item will also be included on the agenda for the Council meeting on 27 July.

The Lions have provided the following information:

- **Date:** Monday 31 August 2026
- **Public opening:** 10.00 am – 4.00 pm
- **Stallholder access:** 8.00 am – 9.30 am via the Lime Kiln Car Park gate
- **Donation for a stall:** £20.00
- **Booking deadline:** 15 August 2026

If the Council agrees to participate, the stall could be used to:

- promote the Council's climate commitments and Climate Plan with focus on the 20 is plenty campaign &
- engage with residents.

Please let me know if you would be available to help on the day, either for the full event or for part of it. This will help us determine whether we have sufficient volunteers before the matter is considered formally by Council.

Many thanks,

Alice Gater-Wildgust



Buddleigh Salterton Town Council

Expenses and Mileage Reimbursement Procedure

1. Purpose

The purpose of this procedure is to ensure that employees and councillors are reimbursed promptly for legitimate expenditure incurred on behalf of the Council, whilst maintaining appropriate financial controls, transparency, and compliance with HMRC requirements.

2. Submission of Claims

Employees seeking reimbursement for expenses or mileage must submit a completed claim form as soon as reasonably practicable after the expenditure has been incurred.

Claims must be supported by:

- Original receipts or other appropriate evidence for all expenditure.
- A completed mileage record detailing the date, purpose of the journey, locations travelled to and from, and the total business miles claimed.

3. Authorisation

All claims must be authorised in accordance with the Council's Financial Regulations before payment is made.

The authorised officer or member must be satisfied that:

- The expenditure was necessarily incurred on Council business.
- Supporting evidence has been provided.
- The claim complies with this procedure and the Council's Financial Regulations.

4. Payment Method

Approved expenses and mileage claims will normally be reimbursed by BACS transfer.

This enables employees to be reimbursed promptly without waiting for the next payroll processing date, particularly where expenditure has been incurred on behalf of the Council.

Payments will be made through the Council's normal banking authorisation process and will remain subject to the existing financial controls for BACS payments.

5. Mileage Claims

Business mileage will be reimbursed at the HMRC Approved Mileage Allowance Payment (AMAP) rates in force at the time of the claim.

Mileage payments made at or below the HMRC approved rates may be paid directly by BACS.

Should the Council approve mileage rates above the HMRC approved rates, the excess amount may be subject to tax and National Insurance and will normally be processed through payroll in accordance with HMRC requirements.

6. Record Keeping

The Responsible Financial Officer (RFO) shall retain all authorised claim forms, receipts, mileage records, and payment records in accordance with the Council's document retention requirements.

All payments shall be capable of being traced from the original claim through to the corresponding BACS transaction.

Agenda Item 18: Devon Local Government Reorganisation (LGR)

Please see over for the full decision letter from the Secretary of State for Housing, Communities and Local Government.

See [Exeter City Council](#) for further detail on this proposal

Background

Devon currently operates under a two-tier local government system:

- **Devon County Council** – responsible for services including highways, education, adult and children's social care, libraries and public health.
- **East Devon District Council** – responsible for services including planning, housing, waste collection, recycling, environmental health and leisure.
- **Town and parish councils** – provide local representation and community services.

The Government's LGR programme proposes replacing this structure with unitary authorities, where one council provides the majority of local government services.

Proposed Change for East Devon

Budleigh Salterton is currently within the East Devon District Council area. Under the proposed arrangements, it is expected to become part of the new Exeter City Council Unitary Authority.

The new authority will combine responsibilities currently held by Devon County Council and East Devon District Council. The aim is to create a simpler structure with a single principal council responsible for most local services.

Key Structural Changes

The new unitary authority will assume responsibility for services currently divided between county and district councils, including:

- | | |
|--|-----------------------------------|
| • Waste collection and recycling; | Planning and housing; |
| • Highways; | Adult and children's social care; |
| • Education services; | Public health; |
| • Libraries and other county services. | |

Timetable:

Late 2026

–2027

Preparation period: new council arrangements developed, including governance, staffing, budgets, assets and service transfers.

May 2027 Elections held for the parish councils.

April 2028 New unitary councils begin operating and take over services from existing county and district councils.

Existing councils will continue to operate until the transition is complete. The new arrangements are expected to take effect from **April 2028**.



Ministry of Housing, Communities & Local Government

Rt Hon Steve Reed OBE MP
*Secretary of State for Housing,
Communities & Local Government*
2 Marsham Street
London
SW1P 4DF

Leaders in Devon, Plymouth and Torbay
By email

16 July 2026

Dear Leaders,

Thank you for your continued work to deliver local government reorganisation in Devon, Plymouth and Torbay. This Government is delivering the most ambitious programme of local government reform in a generation, replacing the inefficient two-tier system with new unitary councils so that all parts of our country can access strong services, and are ready for devolution. We need to devolve power out of Whitehall so that we can rebalance wealth, power and opportunity across our country. But devolution must be built on strong local councils that can deliver good public services, support growth, and remain closely connected to the communities they serve.

Doing this right means recognising the unique contributions that different areas make to people's lives, as well as to the national economy. Some of our smaller cities are highly productive, but have been constrained by tight boundaries, set decades ago, which stop them from building the homes they need. Others are more rural, with significant demand for social care services and affordable housing. Local government should be set up to address the unique circumstances of each area and design public services tailored to each community.

Reorganisation provides us with a once-in-a-generation opportunity to ensure that councils genuinely represent the communities they serve today and stand the test of time. We know that people care about their own villages, home towns, high streets and communities. In many parts of the country, existing boundaries do not match local economies, public services, or local identities.

We won't achieve effective devolution or enable effective place-based public services with outdated and misaligned structures that slow down delivery, fragment public services, hamper housebuilding and slow down important decision making. We need to make sure that new councils are grounded in place and are genuinely connected to their communities.

Decisions

I have considered your proposals carefully against the criteria set out in the invitation letter of 5 February last year, alongside the responses to the consultation, representations made, requests for modifications made alongside the proposals and all other relevant information.

Following this assessment, I have decided to move forward with the implementation of the **four unitary proposal submitted by Exeter City Council and Plymouth City Council**. In doing so, in accordance with the provisions of the Local Government and Public Involvement in

Health Act 2007, I will exercise my power to modify the proposal to achieve the boundary change requested alongside their proposal. For ease, this is now referred to as “my selected option”.

These new councils will comprise of the current areas of:

- Exeter City Council, plus 15 parishes from Teignbridge District Council, 28 parishes from East Devon District Council and 6 parishes from Mid Devon District Council (referred to in the proposal as ‘Exeter’)
- Plymouth City Council, plus 13 parishes from South Hams District Council (referred to in the proposal as ‘Plymouth’)
- Torbay Council, plus 17 parishes from Teignbridge District Council and 4 from South Hams District Council (referred to in the proposal as ‘Torbay’):
- East Devon District Council (minus the 28 parishes in ‘Exeter’, Mid Devon District Council (minus the 6 parishes in ‘Exeter’), North Devon Council, South Hams District Council (minus the 13 parishes in ‘Plymouth’ and the 4 parishes in ‘Torbay’, Teignbridge District Council (minus the 15 parishes in ‘Exeter’ and 17 parishes in ‘Torbay’), Torridge District Council and West Devon Borough Council (referred to in the proposal as ‘Devon Coast and Countryside Council’).

In my view, my selected option will enable a better outcome overall for the area than the unmodified proposal as described below.

I want to thank you for all of the work that has gone into developing options that seek to deliver new unitary councils that will help to grow the local economy and provide better public services for the people of Devon, Plymouth and Torbay. Your ongoing collaboration will be vital to ensure that the proposal as modified is implemented by April 2028 with the interests of residents at its heart.

Turning to the reasons for my decision, in my judgement, although all the other proposals met the criteria for unitary local government, I consider my selected option to be the best option overall. I note the comparative strength of this option in being the only option that allowed each of the three economic centres of the area, Exeter, Torbay and in particular Plymouth, to grow, increasing housing supply and growth opportunities. As part of that consideration, I have noted the population growth and housing affordability in Exeter, the natural geography of the Bay and the significant investment in Plymouth’s defence industry. This investment, which extends to 2070, will place additional pressure on housing and employment land across the full region. This option is also optimal for facilitating and expansion to devolution and supports the different identities and communities across the area.

My selected option performed particularly well in the following areas:

- **Supports increased housing supply and economic growth:** While the three unitary proposals have strengths, including less transition risk or more balanced populations, in my view, my selected option creates more sensible economic areas that will be best placed to support housing supply and economic growth.
 - It achieves this better than all the other options by enabling each of Exeter, Plymouth and Torbay to grow at greater speed and scale while retaining their distinct identities.

The boundary changes of my selected option are central to this: they enable all three of Devon's key economic centres, Exeter, Plymouth and Torbay, to grow at the scale required to realise their long-term economic potential. These expanded urban footprints will better reflect how people live, work, travel and access services, supporting more coherent planning for transport, infrastructure, skills and economic development, enabling urban growth and unlocking housing supply opportunities. Current boundaries constrain growth and the boundary changes will enable both cities to act as stronger economic engines for the wider area.

- Facilitating the expansion of the key urban areas will also provide more coherent geographies for public service delivery and partnership working. This is of particular importance because of the significant public investment in Plymouth's defence industry, including the Defence Growth Deal that aims to better align local growth with defence spending. The expansion of the dockyard at Devonport will create an employment and innovation ecosystem, and places additional pressures on housing and transport. The recent partnership with Homes England to build 10,000 new homes in and around Plymouth recognises this and supports the strong partnership with local leaders and stakeholders. Similarly, for Exeter, given recent growth and relative housing unaffordability and the capacity to accommodate growth within functionally coherent boundaries; and for Torbay where expansion will create the appropriate scale for sustainable growth given the natural geography and towns of Brixham, Paignton and Torquay and the current shortage of new housing supply and particularly affordable housing.
- **Devolution:** In my view, my selected option provides a stronger platform for expanded devolution to cover the whole footprint of the area and again the boundary changes of my selected option are central to this. Given the importance of the urban centres of Exeter, Plymouth and Torbay for economic growth in the region, expanded devolution would help to support a more coherent strategic approach to growth, transport and housing across the wider area. Compared to the other options, my selected option provides for more evenly balanced constituent councils in terms of population size, supporting a strong voice for both rural and urban partners in the decision-making across a future devolution geography that includes all of Devon, Torbay and Plymouth.
- **Reflects local identities and need, enabling targeted public service delivery:** I am of the opinion that my selected option best reflects the different identities and needs of the area by creating distinct authorities for 'Exeter', 'Plymouth', 'Torbay' and the rural and coastal 'Devon Coast and Countryside' area. This allows urban, coastal and rural communities to be better represented through their councils with clear place-based public service priorities, and enable targeted public service delivery and improvement for each area. Plymouth's expansion will provide enhanced capacity for specialist public services, support housing planning and the growth of the defence-economy; Exeter and Torbay's population increases will provide increased scale for strategic investment and service development including increased housing capacity and strategic planning, as well as a geography that better reflects the functional labour market area; and the 'Coast and Countryside' council will meet the needs of dispersed rural populations, including through Neighbourhood Area Teams, who will build on the established network of town and parish

councils in the area. I also consider that my selected option is complementary to the purposes of the National Parks.

I recognise that my selected option does carry risks relating to the required boundary change and disaggregation of services. Following careful consideration, in my view the boundary change required for my selected option is justified as it will achieve better outcomes from local government reorganisation for the area and so these potential costs are outweighed by the benefits. I considered the comparative strengths of the other proposals, including their lower transition and service disaggregation risks, but ultimately judged that the benefits of my selected option outweighed those factors. In particular, as set out above, there is a strong overall case underpinning this option, supporting long-term economic growth and housing supply in key urban areas, including Plymouth and Exeter, as well as the sensitivity to distinct local identities that will allow for better targeting of public services, leading to my assessment that there is a strong public services and financial sustainability related justification.

I considered the expected costs and benefits set out in the options, as well as the ability of each new council to be financially resilient. I am satisfied based on our assessment against the criteria, that this option is likely to perform similarly or represent an overall improvement in sustainability over current structures.

I also considered the fact that all the new councils would be below the 500,000 population figure, albeit the 'Plymouth' and 'Torbay' unitaries would see population increases compared with the current structures and 'Devon Coast and Countryside Council' would be close to the 500,000 figure. That figure has always remained a guiding principle, not a fixed threshold – and for all the reasons set out above, including the context of the additional defence jobs anticipated in Plymouth, I am satisfied that creating councils under that threshold is justified on the basis that the selected option would produce a better overall outcome for local government in Devon, Plymouth and Torbay.

I also recognise the importance of ensuring that local government reorganisation supports the improvements required in children's services in Devon. Given the current intervention arrangements, and the need to maintain a strong focus on service improvement, we will work closely with the Department for Education, their Children's Services Commissioner, their Expert Advisor (from 1 September), Devon County Council and local government reorganisation sector advisors to ensure that reorganisation supports Devon County Council's improvement journey. In addition, it is vital for Devon and for national sufficiency that the expansion and effective operation of the Atkinson Unit continues. As plans for disaggregation develop, we will work together to consider what additional support may be required to maintain momentum on improvement, manage transition risks and ensure that children and families continue to receive high-quality services throughout the reorganisation process. We note the local thinking on how improvements can be best supported and suggest a meeting between councils in Devon, my officials and those in the Department for Education in the coming weeks to discuss options in more detail.

Next steps

In relation to next steps, as you are aware a Structural Changes Order, which will be subject to Parliamentary approval, is required to abolish existing councils, establish new structures and make transitional arrangements. I have carefully considered the information in the proposals as well as the further representations you have made on the content of this Order.

My officials will shortly write to your Chief Executives setting out the next steps and timeline for implementation, including my initial decisions on transitional arrangements that will be included in the draft legislation. This will enable you to take forward the work needed to begin preparation for implementation, in advance of Parliamentary approval of the Order. Critically, and drawing on learning from previous rounds of reorganisation, this will include a single Implementation Team formed of officers from across the area, and elections to the new unitary councils in May 2027. For the avoidance of doubt, these elections to the new unitary councils will replace any scheduled local elections, and affected councillors will have their terms extended.

I have carefully reflected on requests to use the preparing council model for implementation for 'Plymouth' and 'Torbay'. However, this model has never been used for an expansion, and if used would lead to a democratic deficit that I do not think can be clearly and effectively mitigated. On balance I have decided that the shadow council model should be used. While I appreciate this adds some complexity, I consider this is justified given the importance of democratic accountability. The shadow council model will also help support the new councils to make the most of the opportunities afforded from reorganisation.

A broad support offer is in place for councils, including support to councils through our sector advisors and through funding to the Local Government Association for an enhanced support offer. We have already announced £63m in capacity funding to support the reorganisation process, and I am pleased to provide further detail today on how this funding will be allocated.

Of the £63 million capacity funding, as well as the unprecedented £900,000 transition support to each new unitary already announced, we are also committing up to £150,000 per each new unitary as supplementary funding for Leadership Capacity and Continuity in Children's Services, Adult Social Care and Public Health. This is part of a wider package of support worth up to £10m for children's services, adult's social care and public health leadership, which will also fund targeted development, mentoring and peer support for current, new and aspiring leaders.

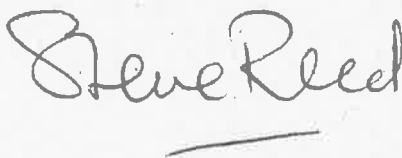
In addition, up to £1m of funding overall will be available to support the small number of areas with complex fire and rescue authority transitions.

Taken together, this means that areas undergoing local government reorganisation will receive more than £1 million per new unitary created. This is the first time reorganisation has been supported in this way and shows this Government is committed to supporting councils to get these reforms right. We will confirm details of these allocations in due course.

I look forward to continuing to work closely with you to deliver the vital improvements that reorganisation can facilitate.

I am copying this letter to your Chief Executives, MPs, the Chair of the Devon and Torbay Combined County Authority, and the Police and Crime Commissioner for Devon, Cornwall and the Isles of Scilly.

Yours sincerely,

A handwritten signature in dark ink, reading "Steve Reed". The signature is written in a cursive style with a horizontal line underneath the name.

RT HON STEVE REED OBE MP

Secretary of State for Housing, Communities and Local Government