

**BUDLEIGH SALTERTON TOWN COUNCIL**  
**Council Offices, Station Road, Budleigh Salterton, EX9 6RJ**

28 April 2021

**Please note:** Due to the current Covid-19 crisis, the Town Council will meet virtually via Zoom. This is as authorised by the Regulations set out in Clause 78 of the Coronavirus Act 2020. Details of how to join the Meeting are attached to this document.

**Councillors:** You are hereby summoned to attend a Meeting of the Town Council to be held online on Tuesday 4 May 2021 on the rising of the Planning Committee. The Agenda is set out below.



Mrs J E Vanstone  
Town Clerk

## **AGENDA**

- 1. Public Speaking Time (15 minutes max)**  
Members of the public are invited to address the Council.
  - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
  - Any questions put to the Council must be put through the Chairman.
  - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
  
- 2. To receive any Apologies for Absence**
  
- 3. Declarations of Interests in Items on the Agenda**  
*NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room. You must also declare any gifts/hospitality you have accepted in excess of £25.*
  
- 4. Minutes**  
To confirm the Minutes of the Meeting of the Town Council held on 26 April 2021.
  
- 5. Committee Chairmanship**  
To elect a Chairman of each of the following Committees:
  - Public Hall
  - Finance
  - Foreshore & Footpaths
  - Community Gardens
  
- 6. East Devon District Council: Licence Application – 60 High Street**  
To receive an application from Brook Kitchen for an alcohol licence and respond, if necessary.

**7. East Devon District Council: Closure of Public Conveniences**

To consider whether this Council should fund the cost of supplying an operative to carry out the cleaning of the public conveniences in the Lower Station Road Car Park at a cost of approximately £5900 for three months.

Additional information has been received regarding the possibility of keeping two cubicles open (to include one disabled cubicle).

**8. Remote Meetings**

In the event that Council meetings will no longer be able to be held online from 7 May 2021, to agree that the Clerk be granted delegated powers until such time that the Town Council/Committee is able to meet face to face or can resume remote online meetings and to approve the adoption of the Delegation Policy.

**9. Any Other Business at the Chairman's Discretion**

*NB!! No decisions may lawfully be made under this Agenda item.*

**10. Dates of Next Meetings**

All Meetings will be held in the Public Hall until further notice:

Planning Committee: 24 May 2021 at 7.00pm

Town Council: 24 May 2021 on the rising of the Planning Committee