



# **Budleigh Salterton Town Council**

Town Clerk: Mrs J E Vanstone  
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24 November 2021

You are hereby summoned to attend a Meeting of the Finance Committee to be held in the Public Hall, Station Road, Budleigh Salterton on Monday 29 November 2021 on the rising of the Town Council. The Agenda is set out below.

Mrs J E Vanstone  
Town Clerk

## **AGENDA**

### **1. Public Speaking Time (15 minutes maximum)**

Members of the public are invited to address the Committee.

- Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
- Any questions put to the Committee must be put through the Chairman.
- The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.

### **2. To receive any Apologies for Absence**

### **3. Minutes**

To confirm the Minutes of the Meeting of the Finance Committee held on 12 April 2021.

### **4. Chairman's Report**

### **5. Direct Debit Payments**

To agree that, for the next twelve months, the following expenditure items can be paid via direct debit:

- East Devon District Council – Car Park Rates
- East Devon District Council – Public Hall Rates
- East Devon District Council – Norman Centre Rates
- British Gas – Public Hall Gas
- British Gas – Public Hall Electricity
- British Gas – Norman Centre Electricity
- British Gas – Norman Centre Gas
- Biffa – Refuse collection
- South West Water – Public Hall Water and Sewerage
- South West Water – Community Gardens Water

### **6. Payments**

To agree that, for the next twelve months, the Clerk can continue to make payments via Internet Banking.

7. **Precept 2022/23**
  - (i) To receive estimated figures for 2021/22.
  - (ii) To ascertain the Precept requirement for financial year 2022/23.
8. **Internal Controls**

To review the Council's Internal Finance Controls.
9. **Any other Business at the Chairman's Discretion**

*NB!! No decisions may lawfully be made under this Agenda item.*

*Cllr D J Hayward (Chairman)*  
*Cllr M C Hilliar (Deputy Town Mayor)*  
*Cllr A L Jones*

*Cllr R D Sherriff (Town Mayor)*  
*Cllr A J Harris*