



Budleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
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Budleigh Salterton
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22 November 2023

You are hereby summoned to attend a Meeting of the Finance Committee to be held in the Council Offices, Station Road, Budleigh Salterton on Monday 27 November 2023 on the rising of the Town Council. The Agenda is set out below.

Mrs J E Vanstone
Town Clerk

AGENDA

- 1. Public Speaking Time (15 minutes max)**
Members of the public are invited to address the Council.
 - Each individual person exercising the right to speak during this public time is restricted to speaking for a total of 3 minutes.
 - Any questions put to the Council must be put through the Chairman.
 - The Chairman has the right and discretion to control speaking time to avoid disruption, repetition and to make best use of the meeting time.
- 2. To receive any Apologies for Absence**
- 3. Declarations of Interests in Items on the Agenda**
NB!! You must declare any personal and/or disclosable pecuniary interest in an item before it is discussed. Make sure you say the reason for your interest, as this has to be noted. If your interest is of a disclosable pecuniary nature you must leave the room.
You must also declare any gifts/hospitality you have accepted in excess of £25.
- 4. Minutes**
To confirm the Minutes of the Meeting of the Finance Committee held on 4 September 2023.
- 5. Chairman's Report**
- 6. Internal Controls**
To review the Council's Internal Finance Controls.
- 7. Payments**
To agree that, for the next twelve months, the Clerk can continue to make payments via Internet Banking.

8. Direct Debit Payments

To agree that, for the next twelve months, the following expenditure items can be paid via direct debit:

- East Devon District Council – Car Park Rates
- East Devon District Council – Public Hall Rates
- East Devon District Council – Norman Centre Rates
- British Gas – Public Hall Gas
- British Gas – Public Hall Electricity
- British Gas – Norman Centre Gas
- British Gas – Norman Centre Electricity
- Biffa – Refuse collection
- South West Water – Public Hall Water and Sewerage
- South West Water – Community Gardens Water
- Zen Internet – telephone and fibre

9. Wish List

To receive the current wish list and update as necessary.

10. Precept 2024/25

- (i) To receive estimated figures for 2023/24.
- (ii) To ascertain the Precept requirement for financial year 2024/25.

11. Any Other Business at the Chairman's Discretion

NB!! No decisions may lawfully be made under this Agenda item.

Cllr D J Hayward (Chairman, Town Mayor)

Cllr R J Doorbar

Cllr Mrs M P Lewis

Cllr Mrs C A Sismore-Hunt (Deputy Town Mayor)

Cllr M C Hilliar

Cllr Ms G Woodcraft