



Budleigh Salterton Town Council

Town Clerk: Mrs J E Vanstone
Council Offices, Station Road
Budleigh Salterton
Devon, EX9 6RJ
T: 01395 442245

E: office@budleighsaltertontowncouncil.gov.uk

PUBLIC QUESTIONS AT BUDLEIGH SALTERTON TOWN COUNCIL MEETINGS

May I speak or ask questions at Town Council meetings?

You are welcome to ask a question or present a petition to Budleigh Salterton Town Council provided you live in the area served by the Town Council. You may then speak or ask your question for a period of up to three minutes. Where there is an interest group or objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.

Are there any restrictions on what questions I may ask?

Provided the question is not of a frivolous nature or defamatory and does not concern a confidential issue which the Council would normally consider in private, you may ask any questions about any matter which relates to the responsibilities of the Town Council.

Attendees at meetings are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.

How much time is allowed for questions or petitions?

A maximum of fifteen minutes is permitted in total. If there are a lot of questions and yours cannot be dealt with in that time then you will be sent a response by letter or email.

The Chairman has the right and discretion to control questions to avoid disruption or repetition and to make the best use of the meeting time.

Once my question has been asked, may I ask another?

It is not possible to ask supplementary questions or debate the answer you have received. If your question raises issues which cannot be dealt with at the time you will receive a full response in the post or via email. When you submit a question you will be asked to provide an address so the Town Clerk can contact you if there is any ambiguity in your question or for some reason no reply can be given.

The Chairman will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the committee cannot be carried out effectively.

Town Council Meeting Dates

The Town Council normally meets on the fourth Monday in the month, except for Bank Holidays. Please see our website for a full list of dates.

Individual Councillors are always willing to personally answer any of your queries if you make direct contact.

A list of contact details can be found on our website www.budleighsaltertontowncouncil.gov.uk or from the Council Offices.

For further information please contact the Town Clerk via telephone or email or in person at the offices which are open Monday, Wednesday, Friday 10am to 1pm.